

**Minutes, Paw Paw Village Council
Regular Meeting, March 27, 2006**

The regular Village Council meeting of Monday, March 27, 2006, convened at 7:30 p.m. at 111 E. Michigan Avenue, Paw Paw, Michigan. President Plaszcak presiding.

**Meeting
Convened**

Present: Plaszcak, Pioch, Basinger, Rohr, Larcinese, Wilhelmi and McIntosh. Also present: Village Manager Bradley Noeldner, Village Finance Administrator/Clerk KeVen Riley, Department of Public Services Director John Small and Chief of Police Russell Reynnells.

**Members
Present**

Motion by McIntosh, supported by Pioch, to approve the March 13, 2006 minutes of the regular meeting as corrected. Basinger and Rohr abstained. All other members voting yes, motion carried.

**Approved
Minutes**

Motion by Wilhelmi, supported by Rohr, to approve accounts payable for \$123,931.43 as presented. All members voting yes, motion carried.

**Accounts
Payable**

Harold Schuitmaker presented the site plans for the USDA office and Secretary of State offices located at 1035 and 1037 E. Michigan Avenue. The USDA office will be moving 30 jobs to Paw Paw from Berrien County and there is a possibility the State will be moving some of the Secretary of State operations from Kalamazoo to Paw Paw, which required a need for the additional office space.

**Site Plan for
USDA and
Secretary of
State Office**

Motion by McIntosh, supported by Wilhelmi to approve the site plans for the USDA office and possible Secretary of State at 1035 and 1037 E. Michigan Avenue as recommended by the Planning Commission with the following contingencies:

1. Obtain the proper Village approval for the driveway change.
2. Applicant to comply with all Federal, State & Local laws and regulations including those pertaining to wetlands and obtaining any necessary permits
3. Retaining wall fence to satisfy the screening requirements of the zoning ordinance be added to the amended landscape plan for the area abutting the residential zone area.

Motion by Basinger, supported by Rohr, to adjourn the regular meeting to closed session to discuss legal matters. All members voting yes, motion carried. Meeting closed at 7:52 p.m.

Closed Meeting

Motion by McIntosh, supported by Pioch, to re-open the regular meeting. Regular meeting reopened at 8:15 p.m.

**Meeting Re-
opened**

Jason Wilson and Jennifer Mitchell were here from the Political Science class at KVCC to observe local government.

**Public
Comment**

Noeldner reminded everyone to review the Taxi ordinance prepared by Attorney Page and direct all questions to him.

**Attorney Page
update**

Plaszczak asked Small about the Envirollogic report and Small said he will have that for the next meeting.

**Old Business –
Envirollogic
Report**

Motion by Basinger, supported by McIntosh, to accept option B in the letter addressed ***dated** March 24, 2006 in the Cole vs. the Village of Paw Paw case evaluation. All members voting yes, motion carried. ***As corrected 4-10-06**

**Cole v. Village
of Paw Paw**

Plaszczak presented the annual appointments and Wilhelmi asked that we bid out the Building, Electrical and Mechanical permits and inspections for the 2007/2008 fiscal year and McIntosh asked what was happening with the Lakeview Board and was the board going to be getting some type of update from Mr. Smith.

**Annual
Appointments**

Motion by McIntosh, supported by Wilhelmi, to approve the appointments as presented by Village President Plaszczak as follows:

Public Services Committee – McIntosh, Pioch and Larcinese (annual appointment)

Finance Committee – Basinger, Rohr and Wilhelmi (annual appointment)

Parks and Recreation – Wilhelmi, Small, Plaszczak, (annual appointment)

Cable Television – Bradley Noeldner, Carol Edinger, George Fadel, Kelly Page and Patrick Brennan (annual appointment)

Fire Board – Pioch and McIntosh as the alternate (annual appointment)

Village Attorney – Kelly Page and Mark DuBay (annual appointment)

Zoning Board of Appeals – Robert Hindenhach (3 year term)

Planning Commission – Kathleen Larson, David Bogen, Eleanor Roger, Brett Krenz, (2 year terms) and Eric Larcinese (1 year term)

Revolving Loan Committee – Kathy Larson, Brian Lietzau, Gary Mattison, Mary McIntosh, Kelly Page, Roman Plaszczak and Bradley Noeldner (2 year terms)

Miller Court Housing Commission – Donne Rohr (annual appointment)

Wine and Harvest Committee – Mike Pioch (annual appointment)

Downtown Development Authority – John Schincariol, Mary

Lou Hartwell, Ellyn Jones, Steve Racette, Don Rook, and Sherry Taylor(4 year terms)

Financial Institutions – Chemical Bank Shoreline, National City Bank and Standard Federal Bank

Official Publication – Courier Leader and Kalamazoo Gazette (in case of emergency)

Building and Electrical Permits and Inspections – Associated Government Services

BOCA Rental Inspections – Timothy Dwyer, Extreme Electric

Village Manager – Bradley Noeldner

Village Clerk/Finance Administrator – KeVen Riley

Chief of Police – Russell Reynnells

Director of Public Services – John Small

Village Treasurer – Melissa Leonard

Village Auditor – Berthiaume & Company (3 years)

Mayor Pro-Tem – Dean Basinger

Lakeview Hospital Authority Board – Charles Smith

All members voting yes, motion carried.

Motion by McIntosh, supported by Larcinese, to approve the bid to Andrew Lehman Painting of Kalamazoo for the Carnegie Center repairs as stated in the bid for a not to exceed price of \$ 8,775. All members voting yes, motion carried.

**Carnegie
Center Bids**

Motion by Pioch, supported by Larcinese, to approve the bid to Lounsbury Excavating for the 2006 heavy maintenance for the road paving as stated in the bid for a not to exceed price of \$101,820 for the following streets:

**2006
Heavy
Maintenance
Bids**

- Dyckman Street – Michigan to Pine Street
- Marcelletti Street – Gravel End
- Hamilton Street – Main Street to Michigan Avenue
- Berrien Street – 600 Block
- State Street – Main Street to St. Joseph Street
- Commercial Street – Gremps Street to Kalamazoo Street
- Paw Paw 500 block – North and South side of road.
- Old Lane Road – 250 yards of 22a processed gravel.

Roll call vote: McIntosh, Basinger, Plaszczak, Larcinese Rohr, Wilhelmi and Pioch. Motion carried.

Motion by Larcinese, supported by McIntosh, to approve the bid to Lounsbury Excavating for the Slurry coating as stated in the bid for a not to exceed price of \$32,444 as follows:

**2006 Road
Slurry Bids**

- Gremps Street – 30 x 1,000 feet
- Miller Street – 26 x 450 feet
- Berrien Street – 24 x 400 feet
- Harry L. Bush – 30 x 600 feet

- Power Plant Road – 30 x 600 feet
- Michigan Avenue – 70 x 6,400 feet
- Heat Treat\Crack fill 1,900 square feet

Roll call vote: Rohr, Wilhelmi, Pioch, McIntosh, Basinger, Plaszczak and Larcinese. Motion carried.

Plaszczak reported that the DDA discussed various projects such as the I-94 street light ramp lighting project and the August 31, 2006 deadline and the downtown beautification project. They also paid bills in the amount of \$920.23. The Chamber is having a spring social event on April 20, 2006 from 5:00 – 7:00 p.m. at LaCantina.

Committee Reports: DDA

Rohr reported that 5 bids were being reviewed for their window replacement project and they had 26 applications for the director position.

Housing Commission

Larcinese stated the Planning Commission is interested in knowing what direction the Council wants to go on the carports. Riley will pull the information from 2004 and send it with the next council packet. The Planning Commission also wants to send out in the utility bills a reminder type newsletter about the need to get permits for fences, signs, etc. The Commission is also looking at amending the fence ordinance.

Planning Commission

Plaszczak said Mayor exchange has been firmed up for May 17, 2006 for Middleville to be here and for us to go there on May 24, 2006. He thought the Comedy night was well attended and the entertainment was very good.

Council Comments Plaszczak

Basinger asked for an update on the Tractor Supply Company. Riley stated they have purchased the property and are moving forward. He also asked about the Hazen Meadow Project and Riley said they are in contact with the Village almost weekly and is planning to start as soon as the weather breaks. He also asked about the extra signage in the parking lots. Small said he will look into that. His last concern was who was up for re-election in November. Riley stated Basinger, McIntosh and Pioch with nominating petitions due by May 16, 2006.

Basinger

Wilhelmi wanted to remind the council to send a letter to their state representatives regarding the cable TV franchise legislation, he also asked that this be passed onto the cable board and Riley indicated that it had already been sent out. The potential effect on the public access channels is devastating.

Wilhelmi

McIntosh thanked Reynnells for the blight update.

McIntosh

Larcinese asked again about the procedure process for pay raises and wanted to know how the pay raises were set for all non-union employees. He asked if the raises were the same as Noeldner had presented to the Finance Committee or if the Finance Committee overrode his decision and set the raises. Rohr indicated they were reviewed and Larcinese asked were the raises the same as they were presented at the budget workshop. Noeldner stated no, they were not.

Larcinese

Noeldner went over his manager's report and most items had already been discussed he did bring up that he went to the Annual Rural Water Conference along with several other DPS staff members and Jessica Schoonhoven received "Wastewater Rookie Operator of the Year" and John Small received "Man of the Year". He was pleased with the entertainment the Wine and Harvest Festival provided at their comedy night and thought it probably would become an annual fund raiser. He also stated staff is working on the covered bridge and boardwalk and as soon as weather permitting the underground electrical work will start again on the parking lot areas.

Manager's Report

Small stated the crews are beginning to start the summer projects.

DPS Update

Reynnells reported that Police Department is busy with blights.

Police Report

Motion by Pioch, supported by Rohr, to adjourn the meeting. All members voting yes, motion carried. Meeting adjourned at 9:32 p.m.

Adjournment

Respectfully submitted:
KeVen L. Riley