

**Minutes, Paw Paw Village Council
Regular Meeting, October 9, 2006**

The regular Village Council meeting of Monday, October 9, 2006, convened at 7:30 p.m. at 111 E. Michigan Avenue, Paw Paw, Michigan. President Plaszcak presiding.

Meeting Convened

Present: Plaszcak, Basinger, McIntosh, Wilhelmi, Larcinese, Rohr and Pioch. Also present: Village Manager, Bradley Noeldner, Village Clerk, KeVen Riley, Department of Public Services Director John Small and Chief of Police Patrick Alspaugh.

Members Present

Motion by Basinger, supported by Larcinese, to approve the September 25, 2006 minutes of the regular meeting as corrected. Rohr abstained, all other members voting yes, motion carried.

Approved Minutes

Motion by Pioch, supported by Plaszcak, to approve accounts payable for \$457,346.57 as presented to include the AEP invoice of \$195,738.82. McIntosh asked what the capital improvements check to Argus Supply was. Riley indicated that it was a confined space gas meter and by the description on the invoice she was unable to know until she spoke with Bob Harvey. Wilhelmi asked about the Daleiden's check for utility boxes for the electric truck. Riley stated this was the whole replacement bed box that had tool boxes on it. All members voting yes, motion carried.

Accounts Payable

Small introduced new employees Doug Noble (lab technician) and Dan Siskaninetz (Electrician)

New employees introduced

Kenneth Berthiaume, the Village Auditor presented the Fiscal Year ending February 28, 2006 audit. The audit looked different than those in the past because of the GASB 34 statements. The difference between a major and non-major fund is the percentage of overall funding throughout the Village. All non-major funds are less than 5% of the total funding for the Village. The Village financial shape overall is very good with almost 40% of the anticipated revenues for this year in the fund balance. Most communities only have 20%.

**Kenneth Berthiaume,
Village Auditor –
Fiscal Year Ending
February 28, 2006
audit presented**

Motion by Pioch, supported by Larcinese, to accept the fiscal year ending February 28, 2006 audit as presented. All members voting yes, motion carried

**Audit – FYE 2-28-06
accepted**

Motion by Larcinese, supported by Wilhelmi, to approve the recommendation from the Planning Commission for the rezoning

**Re-Zoning for
Keystone Bank**

request from **Keystone Bank** -To consider a request to rezone parcel #80-47-280-001-00 from RM (Multi-family residential) to B2 – (General Business) effectively immediately. All members voting yes, motion carried.

Motion by McIntosh, supported by Rohr, to accept the hydro plant report dated September 2006 from North American Hydro. All members voting yes, motion carried.

Hydro plant report accepted

Noeldner presented the facts and findings from the planning commission for the used car dealership for John H. Tapper. Noeldner explained that a request for a special use permit was approved from the planning commission. The planning commission also approved the site plan for the used car dealership with no contingencies. The long-term goal of Tapper is to build a new car dealership on the property. There were questions from council as to whether or not the temporary building meets codes and how long it can be on the property. Noeldner indicated it was going to be used continuous until the new dealership is built. Riley brought up the 500 square feet minimum requirement according to the ordinance and Noeldner stated the proposed building was only 480 square feet.

Tapper site plan

Motion by McIntosh, supported by Pioch, to postpone the approval for the site plan of the proposed used car dealership located at 429 S. Kalamazoo Street for John H. Tapper, Inc. until the size and time frame for use can be established. Larcinese opposed. All other members voting yes, motion carried.

Tapper site plan - postponed

Basinger stated that after the finance committee reviewed the evaluations that council prepared for Noeldner and received the request from Plaszczak for a 7.5% pay increase for Noeldner the committee is recommending a 5% pay increase.

Manager's Pay raise

Motion by Basinger, supported by Larcinese, to approve a pay increase for Village Manager Noeldner of 5% effective retroactive to June 19, 2006. All members voting yes, motion carried.

Larcinese asked about a long term contract and the committee is still in review with that. McIntosh wants all employees to be treated equally. She asked what other employees received and it was stated between 2.4% and 3.2%. ~~*All members voting yes, motion carried.~~ ***As corrected October 23, 2006.**

Wilhelmi reported on the Parks & Recreation Committee and stated they are working with Joe Parman the County Drain Commissioner to set-up regular and routine clean-outs of the

**Committee Reports
Parks and
Recreation**

drains that effect Maple Lake and Briggs Pond. They are also working to make ~~Maple Lake~~ ***Briggs Pond** part of the County drain system. They have a meeting scheduled with Pfizer on the Hydro-Plant on Thursday. The next parks and recreation meeting is scheduled for November 6, 2006 at Village Hall. ***As corrected October 23, 2006.**

Rohr reported the window project is complete, Ms. Winston is taking some training for her position as director and they are preparing for their quarterly residents meeting.

Housing Commission

Pioch reported the audit is complete for the FYE ending February 28, 2006 and Fire Board paid claims in the amount of \$11,362.46. The annual fire dinner was held on October 5, 2006. Both he and Riley received appreciation awards for what they do for the department. No word on the FEMA grants yet and they are still waiting from the state on the volunteer's 501 (c) 3 status.

Fire Department

Pioch reported the Wine and Harvest committee elected new board members and this next year the committee is reviewing possibility of \$20,000 corporate sponsorships.

Wine and Harvest

Larcinese reported the Planning Commission reviewed and approved two special use variances for the following:

Planning Commission

1. John Tapper - to allow an outdoor display area for sale of new and used motor vehicles, boats, trailers or similar equipment at 429 S. Kalamazoo Street, Paw Paw, MI (parcel #80-47-161-005-00) (JTKS,LLC)
2. Patrick Brennan for the property located at 609 E. Michigan Avenue, Parcel # 80-47-154-003-00; The applicant asked the board for a "Special Conditional Use" of the property in accordance with Section 16.7 of the Zoning Ordinance from solely residential use to also allow commercial uses that are allowed in the B-2 district for the purpose of preserving this historic site.

They also reviewed some additional wording on carports and fences.

Basinger reported the Finance Committee reviewed a proposal for software update for \$28,800 because our current software that was purchased in 1999 is no longer being supported after 2006 and they are upgrading to a windows based system versus the current character based system. Also a part-time position to help out a Village Hall was reviewed.

Finance Committee

Plaszczak commented the landscaping at Tractor Supply is very

Council Comments

attractive and he really liked the sign at CR 665 and Becky Blvd. He also commented the Schincariol building on Michigan Avenue is being painted and looks very nice.

Plaszczak

Sherry Thompson spoke on her upcoming event “Old Fashion Christmas” for the week of November 27 – December 2, 2006. She has things planned every night.

**Public Comment
Sherry Thompson –
Party Wagon**

Noeldner reported there will be a public hearing on October 23, 2006 to close out the MEDC grant and he asked that council review the public works project update.

Manager’s Report

Small indicated they are just wrapping up all the projects that got started this summer. They will begin leaf pickup on October 16th.

DPS Update

Alspaugh reported that his department and the fire department are partnering with Pizza Hut to do a fund raiser on November 13, 2006 for public awareness.

Police Update

Riley reported the electric rate study should be done this week and hopefully on the agenda for the October 23, 2006 meeting. The Christmas decorating contest slips will be in the October and November utility bills.

Village Hall Update

Motion by McIntosh, supported by Wilhelmi, to adjourn the meeting. All members voting yes, motion carried. Meeting adjourned at 9:45 p.m.

Adjournment

Respectfully submitted:
KeVen L Riley
Village Clerk