

**Minutes, Paw Paw Village Council
Regular Meeting, August 13, 2007**

1. The regular Village Council meeting of Monday, August 13, 2007, convened at 7:32 p.m. at 111 E. Michigan Avenue, Paw Paw, Michigan. President Plaszcak presiding. **Meeting Convened**

2. Present: Plaszcak, Richardson, Larcinese, Wilhelmi and McIntosh. Excused Basinger and Rohr. Also present: Village Clerk Christopher Tapper, Department of Public Services Director John Small, Chief Police/Interim Village Manager Patrick Alspaugh and Environmental Services Waste Water Superintendent Robert Harvey. **Members Present**

3. Others present: Larry Nielson, Debra Klinger, Pam Gehl and Sherry Thompson.

4. Motion by Wilhelmi, supported by Richardson, to approve the corrected July 23, 2007 minutes of the regular meeting. All members present voting yes, motion carried. **Approved Minutes**

5. Motion by Plaszcak, supported by McIntosh, to approve corrected accounts payable for \$ 847,648.23. All members present voting yes, motion carried. Next accounts payable committee: Wilhelmi and Richardson. **Accounts Payable**

6. Plaszcak presented Gehl a certificate of appreciation for the 15 years of service covering the Village Council meetings, fair and balanced. McIntosh commented to Gehl she had a choice of a memorial brick to be laid on the sidewalk on Michigan Ave or a fence picket to be placed at the new playground, "Kids Paradise". **Public Comment
Presentation to Pam
Gehl**

7. Gehl stated she would love to work on a story about the history of Paw Paw. Gehl commented with Council approval she would like to gather historical information from the Village and write a story/report on the history of the Village of Paw Paw.

8. Thompson presented to the Council on behalf of the Paw Paw Chamber of Commerce the idea of a Harvest Moonwalk on Friday, October 12, 2007. Thompson explained the project was to get the downtown businesses together to extend working hours 5:00 p.m to 10:00 p.m. to allow the public the chance to visit local businesses and what they offer in the downtown area. Thompson stated the Chamber was looking to close the same streets the Village closes for Paw Paw Days. Thompson commented this was an event the downtown businesses did years ago. **Sherry Thompson**

**Minutes, Paw Paw Village Council
Regular Meeting, August 13, 2007**

9. Plaszczak asked Thompson if the Chamber could prepare a letter stating the correct road closures, dates and times. It was the consensus of the Council to allow Thompson to move forward with the project pending verification of the road closures, dates and times. Thompson also commented on the Christmas card lane project.

10. Plaszczak commented that updates to the Dress Code Policy and Internet Policy were available in Council packets for review.

**Attorney Page
Update**

11. Harvey presented to the Council three design ideas regarding the boardwalk project. Harvey commented MDOT will be working on a road update on M-40, sometime in the spring of 2009. Harvey stated MDOT is required to build a five foot sidewalk with the road reconstruction. Harvey stated he and others met with the DNR regarding possible grant funding for the project the Village would like to put together. Harvey added the amounts could equal \$500,000.00 with correct match. Harvey suggested that if timed correctly the Village could start the project at the same time MDOT was going to start the road project. Harvey concluded the three designs were just ideas and not the final project.

**Boardwalk Project
on M-40 Robert
Harvey**

12. Plaszczak thanked Harvey for the presentation and summarized the MDOT project was going to happen with or without the boardwalk project. Plaszczak added this was a great opportunity for the Village to take advantage and spruce up the water front from the boat launch to Maple Island. Plaszczak concluded that the grant application needed to be completed by April 1, 2008 and the DNR gives the results by December 2008.

13. Klinger asked if a public hearing was going to happen to allow the public to give view points and ideas. The Council responded that it was an MDOT project for the road and the boardwalk was a Village project and any public hearing would be through MDOT.

14. Alspaugh commented the reason for rescinding the previous motions was Council needed to delegate a Village officer for the 2007 MERS annual meeting. Alspaugh stated the Council only delegated employees.

New Business

15. Motion by McIntosh, supported by Richardson, to rescind the MERS motion for July 23, 2007 and to make the following

**Rescind MERS
motion from July 23,**

**Minutes, Paw Paw Village Council
Regular Meeting, August 13, 2007**

corrected motion. All members present voting yes, motion carried.

2007

16. Motion by McIntosh, supported by Richardson, to appoint Patrick Alspaugh as the Village officer delegate to serve at the 2007 MERS annual meeting with John Small as the alternate and to recognize Gerald Schur as the employee delegate and Trace Kirvan as the alternate employee delegate. All members present voting yes, motion carried.

17. Motion by Larcinese, supported by Richardson, to approve the following road closures and to allow for public service and police department employees to assist with the 2007 Wine and Harvest festival as requested by Jeena Smith as present in the agenda. All members present voting yes, motion carried.

**2007 Wine and
Harvest Festival
Road Closures.**

Carnival set-up: South Gremps Street from Harry L. Bush Blvd. to Lilac Street.

Arts and Crafts: 200 Block of East Niles Avenue from Kalamazoo Street to Niles Street

Parade: Sunday only Michigan Avenue from 1:00 p.m. until the end of the parade.

18. McIntosh stated the roof at the Carnegie Center had some leaks and needed to be repaired. McIntosh commented that DPS had received two bids to repair the roof, one from Richard Goff Roofing and the other from Chennai Roofing. McIntosh commented she was looking for a ten year warranty with the approval of the new roof. McIntosh concluded Small was going to follow up with Goff Roofing to make sure the bid was for a ten year warranty.

19. Motion by McIntosh, supported by Wilhelmi, to approve the bid from Richard Goff Roofing to repair the roof at the Carnegie Center at a not to exceed price of \$3603.00 if a ten year warranty is granted. All members present voting yes, motion carried.

**Roof at the Carnegie
Center**

20. Plaszczak reported he had met with the Carnegie board regarding funding problems. Plaszczak stated the Carnegie Center was able to obtain renters but were running low of funds. Plaszczak commented the Carnegie Center is a beautiful historical build and could still be used for great things. Plaszczak offered the possibility of leasing, renting or selling the building to potential clients or residents for office space. Plaszczak commented he did not like the idea of selling

**Minutes, Paw Paw Village Council
Regular Meeting, August 13, 2007**

the building because of the historical ties the building has to the Village.

21. McIntosh questioned what the cost of the building is to the Village to maintain for a five year period? McIntosh also questioned if the Chamber uses the office space for anything?
22. The Council consensus was to add the Carnegie Center to next agenda and further discuss the future options of the building.
23. McIntosh commented she was thankful for the changes made to the unacceptable shoes section. McIntosh also commented that clean black tennis shoes should be acceptable. McIntosh suggested possible changes with the "Dress Down Friday."
24. Larcinese commented he wanted to wait until Rohr and Basinger were in attendance because of their strong views on open toes shoes. Larcinese agreed with McIntosh regarding "Dress Down Friday."
25. Plaszczak stated he did not have a problem waiting for Rohr and Basinger if it was the consensus of the Council.
26. Alspaugh commented he would like to see t-shirts with the Village logo to be acceptable for DPS employees.
27. Larcinese commented he wanted a few language changes on sections 4.5 and 4.6. Larcinese added he spoke with Riley regarding section 5.2 referring to large email and large graphic files. Larcinese stated some of the accounts payable bills are emails and can contain large files and graphics. Larcinese concluded sometimes site plans are emailed and can be large with graphics.
28. McIntosh commented she wanted to make sure employees and directors were aware that this policy would not allow personal purchases over the internet.
29. Plaszczak commented he would like wording changes with section 5.1 and 5.2.
30. Larcinese commented wording changes for section 5.2 article b) Sending and receiving unusually large isolated emails.
31. Plaszczak asked that with Council consensus he would like

**Old Business
Dress Code Policy**

Internet Policy

**Minutes, Paw Paw Village Council
Regular Meeting, August 13, 2007**

Nielsen to have a chance to review the policy before the next Council meeting, and to have a drafted policy on the next agenda.

32. Plaszczak commented on Semi/Truck Parking memorandum provided by Alspaugh. Plaszczak referenced to Cascade Charter Township Ordinance No. 1/1989 Parking and storage of trucks and recreational vehicles, section 4.02 Parking and storage of commercial vehicles. Plaszczak commented section 4.02 was a good place to start with adapting an ordinance for the Village of Paw Paw.

Semi-Truck Parking

33. Plaszczak said that with Council consensus he would like Nielsen to have a chance to review different ordinances & resolutions and bring them to the Council for review. Plaszczak commented he would like to move forward to draft an ordinance with Alspaugh, Nielsen and the Village Attorney.

34. Larcinese commented he did not believe the draft needed to go before the Planning Commission.

35. Wilhelmi commented most of the report was covered by Harvey with the boardwalk project. Wilhelmi commented on the lowering of Maple Lake on October 1, 2007, approximately three feet. Wilhelmi added a notice would be sent out to the public once the DNR approved the request.

**Committee Reports:
Park & Recreation**

36. Larcinese commented Carl Manning is in poor health. Larcinese stated he was going to be drafting a letter to ~~Antwerp correction 8/27/07~~ Almena Township ~~regarding someone to fill in due to Manning's poor health correction 8/27/07~~. Larcinese added the fire department had 183 fired calls through July. Larcinese updated the status of the department's 501c3 tax status. Larcinese concluded stating that officers Kirk Richardson, Joseph Lemahieu, Rick Dunkerly and Mike Kelly all graduated from an officer's class. Larcinese provided minutes from the past meetings to Council members.

Fire Board

37. Larcinese stated he was excused.

**Planning
Commission**

38. McIntosh asked Small to update the Council on the concerns from the DPS committee. Small updated the Council regarding Lift Station number one. Small stated that repairs were needed on the station due to a problem with one of the valves. Richland Machine repaired one, but in the process of repairing

DPS

**Minutes, Paw Paw Village Council
Regular Meeting, August 13, 2007**

it they found two other valves that are not working properly. Small commented he had spoke with several contractors to move forward and repair Lift Station number one.

39. Motion by Wilhelmi, supported by McIntosh authorize to spending the necessary funds to repair Lift Station number one, not to exceed \$41,861.00. Roll call vote yeas: McIntosh, Plaszczak, Richardson, Larcinese and Wilhelmi, nays: none, absent: Rohr and Basinger, motion carried. **Lift Station Repairs**
40. Plaszczak reported on the July 25, 2007 meeting. The meeting included information regarding outstanding loans and a possible new loan to a current borrower. **Revolving Loan**
41. Plaszczak commented on the appointment of Carol Beckman to the Housing Commission replacing Matthew Klein. Plaszczak was thankful for Klein's years of service and was pleased to accept Beckman's nomination. Plaszczak commented the term would be August 1, 2007 through 2010. **New appointment of Carol Beckman Housing Commission.**
42. Motion by McIntosh, supported by Richardson, to approve the nomination of Carol Beckman to the Housing Commission for a term August 1, 2007 through 2010. All members present voting yes, motion carried.
43. Plaszczak reminded the Council of the workshop session on August 15, 2007. Plaszczak stated the website was up and running and that Village Manager, Larry Nielsen was ready to start August 20, 2007. Plaszczak updated Council on the accident on I-94 regarding the oil spill. **Council Comments: Plaszczak**
44. ~~Wilhelmi~~ correction 8/27/07 Larcinese questioned costs on the Carnegie Center per month. **~~Wilhelmi~~ Larcinese**
45. Larcinese requesting information about electric fund profit and loss reports, also about personnel policies that he and Richardson had been working on. Plaszczak asked if Nielsen could be filled in on the progress. **Larcinese**
46. Small requested a short meeting after Council meeting. **DPS**
47. Alspaugh commented everything at the Police Department and at Village Hall were going well. **Alspaugh**

**Minutes, Paw Paw Village Council
Regular Meeting, August 13, 2007**

48. Motion by McIntosh, supported Wilhelmi to enter into closed session to discuss purchasing real estate. Roll call vote yeas:

Close Regular Meeting

McIntosh, Plaszczak, Richardson, Larcinese and Wilhelmi, nays: none, absent: Rohr and Basinger, motion carried at 9:15 p.m.

49. Motion by McIntosh, supported Wilhelmi to reopen regular meeting at 9:24. Roll call vote yeas: McIntosh, Plaszczak, Richardson, Larcinese and Wilhelmi, nays: none, absent: Rohr and Basinger, motion carried. .

Reopen Regular Meeting

50. Motion by McIntosh, supported by Larcinese, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:26 p.m.

Adjournment

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk
Christopher Tapper