

**Minutes, Paw Paw Village Council  
Regular Meeting, January 8, 2007**

The regular Village Council meeting of Monday, January 8, 2007, convened at 7:30 p.m. at 111 E. Michigan Avenue, Paw Paw, Michigan. President Plaszczak presiding.

**Meeting Convened**

Present: Plaszczak, Basinger, McIntosh, Larcinese, Wilhelmi, Richardson and Rohr. Also present: Finance Administrator/Village Clerk, KeVen Riley, Department of Public Services Director John Small and Interim Manager/Chief of Police Patrick Alspaugh.

**Members Present**

Motion by Rohr, supported by McIntosh, to approve the December 20, 2006 minutes of the regular meeting as corrected. All members voting yes, motion carried.

**Approved Minutes**

Motion by Rohr, supported by McIntosh, to approve the December 23, 2006 minutes of the special meeting as presented. All members voting yes, motion carried.

McIntosh wanted to discuss the minutes and the Council continuous changes. Plaszczak stated he has reviewed the Michigan Open Meetings Act and concluded our minutes are not verbatim minutes and they are not the minimum that is all that required. He said they are somewhere in between and he ~~personnel~~ **\*personally** likes the style the Village is using. Riley indicated that it would be easier to type the minutes if each committee would give a written report so she could include the highlights of that committee report. The biggest problem she is having is the changes don't always change the context of the subject being discussed. Minutes are not required to be complete sentences. They are just to reflect all motions but we have included some discussions so that it may be easier to follow a year from now what was meant. Riley just wishes the boards weren't so picky if it doesn't change the meaning of the discussion. **\*As corrected 1-22-07.**

**Minutes discussion**

Motion by Rohr, supported by Wilhelmi to go into closed session to approve the closed session minutes. Roll call vote: Wilhelmi, McIntosh, Basinger, Plaszczak, Richardson, Larcinese and Rohr All voting yes, motion carried. Meeting closed: 7:41 p.m.

**Closed session**

Motion by Larcinese, supported by Basinger to return to the regular meeting at 7:47 p.m. All members voting yes, motion carried.

**Regular meeting reopened**

Motion by Wilhelmi, supported by Richardson to approve accounts payable for \$292,125.34 as presented. All members voting yes, motion carried.

**Accounts Payable**

Riley asked for prior approval to pay the AEP invoice once it is received because it will be due prior to the next meeting. She had no idea what the amount would be until the invoice was e-mailed to her. Members asked that it be placed on the Workshop agenda for approval on January 15, 2007.

**AEP Invoice**

Plaszczak indicated he is meeting with Attorney Page to find out if there are any items that he was working on that the Council should be aware of.

**Attorney Page  
update**

Alspaugh indicated he and Riley located an unsigned agreement for the Paw Paw Quick Response and was unsure of what the dates were supposed to be whether it is a calendar year or fiscal year. He will have clarification for the next meeting.

**Paw Paw Quick  
Response Agreement**

Riley presented the new rate schedule and some questions arose from the council and asked that Riley follow-up with Kessinger to get the answers and put the rate schedule back on the agenda for January 22, 2007.

**Electric Rates**

Motion by McIntosh, supported by Wilhelmi, to adopt the following resolution:

**Street Administrator  
Resolution approved**

**Whereas**, Section 13(7) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

**Therefore, be it resolved**, that this Honorable Body designate John Small, Director of Public Works, as the single Street Administrator for the Village of Paw Paw, in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Yeas: Basinger, Plaszczak, Richardson, Larcinese, Rohr, Wilhelmi and McIntosh

Nays: None.

Resolution adopted.

Motion by Wilhelmi, supported by Basinger to sign the agreement between Van Buren County and the Village of Paw Paw for the 2007 Household Management Waste Program for funding not to exceed \$400. All members voting yes, motion carried.

**County Hazardous Waste Agreement**

Riley asked to purchase two laptop computers for Village Hall staff to replace one outdated computer and the Village Managers computer. Council asked to have her check on lease information and whether there was more information on the warranty. She will bring the information back to Council on January 22, 2007.

**Laptop Computers for Village Hall**

Plaszczak and Alspaugh have contacted MML for the hiring process. Plaszczak reviewed the information the league sent and thought it might be a good idea to contact William Sinclair because he was familiar with the Village since he was here just prior to Noeldner being hired. Council would also like to here MML proposal for doing the hiring.

**Hiring through MML**

Motion by Larcinese, supported by Richardson, to appoint Patrick Alspaugh, Chief of Police as Interim Village Manager. All members voting yes, motion carried.

**Interim Manager appointed**

Wilhelmi reported on the Parks & Recreation Committee and stated they started lowering Briggs Pond and the goal is to get it down by the end of the month so that Griffelle Company could get started in cleaning around the pond. Joe Parma spoke to the committee about petitioning to the County and have the drain commission's jurisdiction extended to West Michigan Avenue to include Brigg's Pond into the drain system. This would take the responsibilities off the Village and put it back on those that are creating the sediments that are filling Brigg's Pond.

**Committee Reports Parks and Recreation**

Riley asked Rohr about the Housing Commission payment in Lieu of Taxes that is due in December. Rohr will check into that information.

**Housing Commission**

Plaszczak stated he met with Fire Board President Bernie Wilfong and cleared up a misunderstanding that the Village Council had already seen and approved the expansion at the fire station. He felt this was a very productive meeting.

**Fire Board**

Rohr reported the Wine and Harvest festival board met and they approved 3" x 5" flyers, sponsorship letters are being mailed and

**Wine and Harvest**

the next meeting is to be held at Bistro “120”. Richardson will contact Director Anthony and let her know the meeting should be held here at Village Hall as Attorney Page indicated in his memo to President Plaszcak.

Plaszcak reported that with the changes in the Cable TV law the state will prepare a standardized contract for everyone and initially he feels this will benefit the Village. He asked that Council to set some meeting dates for goals and objectives and budget workshops. Goals and objectives set for Monday January 15, 2007 at 6:30 p.m. with MML attending to go over the hiring procedure and two Budget workshops for January 29, 2007 (6:00 p.m.) and February 8, 2007 (6:30 p.m.).

**Council Comments  
Plaszcak**

McIntosh asked that everyone read the information on Wal-Mart she provided in the council packet. It includes dated and documented information how Wal-Mart’s destroy property values and downtowns.

**McIntosh**

Larcinese discussed how he feels there are still decisions that are being made at committee level that effects the whole Village and he wants more open discussions on things happen at committee level.

**Larcinese**

Motion by Richardson, supported by Basinger, to adjourn the meeting. All members voting yes, motion carried. Meeting adjourned at 10:09 p.m.

**Adjournment**

Respectfully submitted:

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Village President,  
Roman Plaszcak

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Village Clerk  
KeVen Riley