

**Minutes, Paw Paw Village Council
Regular Meeting, October 13, 2008**

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| 1. The regular Village Council meeting of Monday, October 13, 2008, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: Plaszcak, Basinger, Wilhelmi, Larcinese, Pioch and McIntosh. Excused: Rohr. Also present: Village Manager, Larry Nielsen and Village Clerk, Christopher Tapper. | Members Present |
| 3. Motion by Wilhelmi, supported by Pioch, to approve the September 22, 2008 minutes of the regular meeting. All members present voting yes, motion carried. | Approved Minutes |
| 4. Motion by Basinger, supported by Larcinese, to approve the September 22, 2008 minutes of the workshop meeting. All members present voting yes, motion carried. | |
| 5. Motion by McIntosh, supported by Larcinese, to approve accounts payable for \$540,593.86 as presented. Larcinese questioning claim number 26222, Wilhelmi questioning claim number 26232 and 26243. All members present voting yes, motion carried. Next claims Basinger and Wilhelmi, then Larcinese and Pioch then Rohr and Wilhelmi. | Accounts Payable |
| 6. Nielsen presented to the Council a letter from Amber Fryman, Community Relations Coordinator, Hospice Care of Southwest Michigan. Nielsen explained Ms Fryman would like Village Council approval to use a tree along Maple Lake near the amphitheatre for a "Tree of Honor and Remembrance" through the 2008 holiday season. | New Business
Request from
Hospice Care SWM |
| 7. Motion by McIntosh, supported by Pioch to approve and authorize Hospice Care of Southwest Michigan the use of a tree along Maple Lake near the amphitheatre for a "Tree of Honor and Remembrance" through the 2008 holiday season. The motion also includes the use of staff as needed to help set up and take down lights. All members present voting yes, motion carried. | |
| 8. Nielsen presented to the Council a memorandum from Chief of Police, Patrick Alspaugh regarding his background investigation on St. Julian Wine Company. St. Julian Wine Company is requesting a distiller license for use to make vodka. This is a new license and approval or disapproval is required from the State of Michigan Liquor Control Commission. | St. Julian Distillers
License |
| 9. Motion by McIntosh, supported by Larcinese to approve the request made by St. Julian Wine Company, Incorporated for a new Small Distiller License to be held with their 2008 Wine Makers License, SDM License and Brandy Manufactures License, located at 716 South Kalamazoo, Paw Paw, MI 49079, Van Buren County. Roll Call vote; Basinger, Plaszcak, Larcinese, Pioch, Wilhelmi and McIntosh voting yes, motion carried. | |

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10. Nielsen presented to the Council the Municipal Employees Retirement System of Michigan Annual report and resolution. Nielsen explained the annual report provides the data regarding cost and percentages for Village of Paw Paw retirees. Nielsen concluded a resolution was necessary by November 25, 2008. **MERS Annual Resolution**
11. The consensus of the Council was to ~~table~~ **correction 10-27-08** adjourn the resolution to collect more financial information.
12. Nielsen presented to the Council a memorandum from Chief of Police, Patrick Alspaugh regarding bid opening for the generator project. The memo discussed the bid opening was held and indentified Allstate Electric Inc as low bid. The low bid was for \$15,448.00. Alspaugh memo concluded stating, after speaking with Department of Public Service Director, John Small a suggestion of a three department spilt the cost of the installation. **Generator Installation**
13. Motion by McIntosh, supported by Larcinese, to approve and award the low bid for installation of a generator at the Police-Fire Station, to Allstate Electric Inc for the price not to exceed \$15,448.00. Roll Call vote; Basinger, Plaszczak, Larcinese, Pioch, Wilhelmi and McIntosh voting yes, motion carried.
14. Nielsen presented to the Council a proposed seven person invitation to participate in a possible new committee named the Tyler Field Development Committee. The proposed seven person committee would include; a member from the rocket football program, a member from the youth soccer program, a member from the little league program, a member from the Parks and Recreation Committee, a neighboring person from the Tyler Field area and two members form the Kids Paradise Maintenance Committee. **Ongoing Business Tyler Field Development Committee**
15. Wilhelmi, a long standing member of the Parks and Recreation Committee discussed history of the Parks and Recreation Committee and explained this proposed committee would be a sub-committee. Wilhelmi commented he agreed with the proposed participation line up.
16. Motion by Wilhelmi, supported by McIntosh, to approve and accept the Tyler Field Development Committee as a sub-committee of the Parks and Recreation Committee and invite the representatives listed above to serve on the seven person committee.
17. Larcinese presented to the Council the proposed idea of starting a Natural Resources and Environment Committee. The Committee would oversee projects related to Maple Lake, Watershed management and other environmental concerns. Larcinese commented regarding the progress with the comprehensive Maple Lake Management Plan and how this committee would help the success of the plan. Larcinese concluded stating a variety of persons may be considered for the Committee and would leave the appointment to the **Natural Resources and Environment Committee**

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Village President and Village Manager discretion.

18. Motion by Larcinese, supported by Pioch, to approve and accept the Natural Resources and Environment Committee as a sub-committee of the Department of Public Services Committee and allow the Village President and Village Manager to appoint members. All members present voting yes, motion carried.
19. Nielsen presented to the Council a memo outlining residential categories and business categories for the 2008 Christmas tree lighting incentive program. Nielsen explained some of the changes this year included; five anonymous judges, all top five winners receive a 100% waiver of their December 2008 electric utility bill and judging would be completed between December 12 and December 24, 2008. **2008 X-mas tree lighting incentive program**
20. Motion by Pioch, supported by Basinger, to approve and accept the 2008 Christmas lighting incentive program as outline in Nielsen's memo to Council dated October 10, 2008. All members present voting yes, motion carried
21. Basinger reported to the Council the Finance and Administration committee met before the Council meeting at Village Hall. **Committee Reports F & A**
22. Motion by Basinger, supported by Larcinese to approve and accept the bid from Siegfried Crandall P.C. to provide finance administration support to the Village of Paw Paw. All members present voting yes, motion carried **Outsourcing Finance Administration position**
23. Motion by Basinger, supported by Larcinese to approve and accept the allocation of depositing \$250,000.00 into the following local banks; Bank of America, National City Bank, Keystone Community Bank and Fifth Third Bank of Western Michigan. Basinger noting the depositing amount was determined by the new amount approved by the Federal Depositor Insurance Commission (FDIC) **correction 10-27-08 Basinger also noting funding is still available at Chemical Bank.** All members present voting yes, motion carried. **Allocation of funds to new local banks**
24. Basinger concluded his report by stating the Committee discussed items including; proposed Credit Card Policy, Utility Billing concerns and setting new meeting for October 27, 2008
25. No report, next meeting October 27, 2008. **DPS**
26. Wilhelmi reported the Parks and Recreation Committee met October 6, 2008. Items discussed included; the lowering of Maple Lake, fence project at Tyler Field, proposed ordinance draft from Attorney Page and the new Tyler Field Development Committee. **Parks & Recreation**
27. No report **DDA**

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| 28. No report | Fire Board |
| 29. Plaszcak reported the Historical Commission has a meeting set for October 30, 2008. | Historical Commission |
| 30. No report. | Housing Commission |
| 31. Meeting set for Wednesday, October 15, 2008. | RLF |
| 32. Pioch reported the Wine and Harvest Festival Committee met last Wednesday. Items included; goals for next year festival. | PPWHF |
| 33. Plaszcak commented on the Paw Paw Chamber of Commerce dinner, scheduled for October 21, 2008 at Heritage Glen. Plaszcak commented on the success of the 2008 Harvest Moon Extravaganza. | Council Comments
Plaszcak |
| 34. McIntosh commented on the Master Planning session at Bistro 120, and thanked all parties for hosting the event. McIntosh commented the annual Paw Paw Fireman's Dinner was a success and discussed amending the Village of Paw Paw dress code to include changes pertaining to Village employees dress outside the workplace when representing the Village of Paw Paw at a conferences and or meetings. | McIntosh |
| 35. Nielsen commented on the success of the 2008 Harvest Moon Extravaganza. | Adjournment |
| 36. Motion by Larcinese, supported by McIntosh, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:44 p.m. | |

Respectfully submitted:

Village President
Roman Plaszcak

Village Clerk,
Christopher Tapper