

**Minutes, Paw Paw Village Council
Regular Meeting, October 27, 2008**

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| 1. The regular Village Council meeting of Monday, October 27, 2008, convened at 7:31 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: Plaszcak, Basinger, Wilhelmi, Larcinese and Rohr. Excused: Pioch and McIntosh. Also present: Village Manager, Larry Nielsen and Village Clerk, Christopher Tapper. | Members Present |
| 3. Motion by Larcinese, supported by Rohr, to approve the corrected October 13, 2008 minutes of the regular meeting. All members present voting yes, motion carried. | Approved Minutes |
| 4. Motion by Basinger, supported by Larcinese, to approve the corrected October 17, 2008 minutes of the workshop meeting. All members present voting yes, motion carried. | |
| 5. Motion by Wilhelmi, supported by Basinger, to approve accounts payable for \$166,784.46 as presented. All members present voting yes, motion carried. Next claims Larcinese and Pioch then Rohr and Wilhelmi. | Accounts Payable |
| 6. John Ruiter, former Director of the Village of Paw Paw Department of Public Service was in attendance with several other Village of Paw Paw retirees to discuss the consideration of the MERS Benefit E Program for Retirees. Ruiter express his concerns with not adopting the continuation of Benefit E and explained he and other retirees would be glad to answer any questions Council had. Ruiter thanked Council for the opportunity to present and comment between all retirees present at tonight's meeting, years of service would equal over 100 years of employment at the Village of Paw Paw. | Audience Members
John Ruiter |
| 7. Ken Berthiaume, Berthiaume & Company presented to the Council the audit report for the Village of Paw Paw fiscal year ending 2008. Berthiaume commented on the position and direction of the Water and Sewer Funds. Berthiaume expressed concerns with the two funds and the possibility of needing to raise rates for the Water and Sewer. Berthiaume commented the Electric Fund along with Downtown Development Authority Fund, Revolving Loan Fund, Motor Pool, Major and Local Streets all had strong funding and balances. Berthiaume express the possibility of changing the way the Village charges Governmental Administrative cost to other funds. Berthiaume stated the Village could bulk all Governmental Administration into a new chart of accounts. Berthiaume concluded stating the Village of Paw Paw was in strong financial standing. | Presentation & Guest
Ken Berthiaume
(VOPP Audit Review
FY 2008) |
| 8. Council comments and questions included; explaining the schedule of depreciation with the Water and Sewer Funds and what was the analysis on the possibility of raising water and sewer rates. Council thanked Berthiaume for the report and welcomed Berthiaume to stay for the rest of the Council | Council Comments |

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meeting.

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| 9. Plaszcak presented the Village Manager evaluation. Plaszcak explained the scoring for the evaluation form. The Manager was evaluated on sixteen Council items the total average score was 4.4 out of 5.0. Council comments included; when a concern comes into question the Manager has followed through with each Council member, information is provided to Council in a timely matter and has improved on Council members concerns, good work good job, comparing to past Managers communication lines are in good standing. | New Business
Manager Evaluation |
| 10. Plaszcak thanked Nielsen for an outstanding job and referred the salary review to the Finance and Administration Committee. | |
| 11. Plaszcak again thanked all retirees for attention and for comments. Consensus of the Council was to adjourn discussion until November 10, 2008 Council meeting when all Council members will be present for discussion. | Ongoing Business
MERS Benefit E
Program review |
| 12. Nielsen presented to the Council a draft of the proposed ordinance number 418, regulating the use of Public Parks and Playgrounds and the prescribing penalties for the violation of its provisions. | Ordinance review
418 |
| 13. Council questions and comments include; Section Six language definition, Section Seven wording usage, Section Eight, Nine and Ten change wording. Nielsen to review changes with Attorney Page and bring back to Council. | |
| 14. Nielsen presented to the Council a draft of the proposed ordinance number 419, Outdoor and Open Burning Ordinance. Nielsen commented the proposed changes are similar to the Ordinance from the City of Gobles. | Review Ordinance
419 |
| 15. Council questions and comments included; Section Four Definitions subsection 4.1, wording definition, Section Four Definitions subsection 4.2 wording addition, Section Four Definitions subsection 4.7 wording usage, please check the fee schedule with other communities. Nielsen to review changes with Attorney Page and bring back to Council. | |
| 16. Nielsen presented to the Council a draft of the proposed ordinance number 417, Authorization of the sale of certain Village owned real estate at private sale. Nielsen commented three portions of Tyler Field are proposed to be spilt. Tyler Field would become 9.80 acre parcel. | Review Ordinance
417 |
| 17. Council questions and comments included; Section FiveA-3, wording change. The consensus of the Council was to set a public hearing for November 24, 2008 for the proposed Ordinance 417 | |
| 18. Motion by Larcinese, supported by Basinger, to approve and accept the Credit Card Policy as presented October 27, 2008. Roll call vote; Rohr, Wilhelmi, | Credit Card Policy |

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Basinger, Plaszczyk and Larcinese voting yes, motion carried.

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| 19. Basinger reported the Finance and Administration Committee met before Council meeting. Items discussed included the presentation Ken Berthiaume Village of Paw Paw Audit Review FY 2008. | Committee Reports
F & A |
| 20. Wilhelmi reported the Department of Public Service Committee met before Council meeting. Items discussed included; the re-bid of the generator installation at the Fire-Police Station the re-bid is due to some electrical wiring concerns. Other items discussed; Maple Lake Master Plan, memos regarding the Maple Lake analysis and bids for mowing for 2009. Larcinese commented on the memos regarding the Maple Lake analysis, stating he was not sure why the memos discuss proposals. Larcinese again commented on the discussion in past meetings regarding time table for analysis. | DPS |
| 21. No report. | Parks & Recreation |
| 22. Plaszczyk reported the Downtown Development Authority met October 20, 2008. Items discussed included; approval for a donation schedule for the Wine and Harvest Festival for the next three years, purchase of a new sign for the Carnegie Building, work needing to be done on the roof of the Carnegie Building, new Christmas Trees purchased for the tree decorating contest and a proposal for new contracted services with the Village of Paw Paw, Greater Paw Paw Chamber of Commerce's and the DDA. | DDA |
| 23. Rohr reported the Fire Board met October 14, 2008. Items discussed included; bids to repair old tanker truck, reviewed audit report and continue the discussion regarding the 501C3 status. | Fire Board |
| 24. No report. | Historical
Commission |
| 25. No report. | Housing Commission |
| 26. Plaszczyk reported the Revolving Loan Board met October 15, 2008. Items discussed included; review activity report, Wechter Guitar Loan payoff and available loan balances. | RLF |
| 27. No report. | PPWHF |
| 28. Larcinese commented on a letter he had received in the mail regarding 615 Lake Blv. Nielsen responded the letter had already been address by Department of Public Services Director, John Small. Nielsen concluded he and Small are looking into the concern. | Council Comments
Larcinese |
| 29. The consensus of the Council was to set a workshop session November 10, 2008 at 7:00 at Paw Paw Township Hall to discuss and review the proposed draft of the Village of Paw Paw Policies and Producers. | Workshop Session |

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30. Motion by Basinger, supported by Rohr, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:20 p.m. **Adjournment**

Respectfully submitted:

Village President
Roman Plaszczak

Village Clerk,
Christopher Tapper