

**Minutes, Paw Paw Village Council
Regular Meeting, February 25, 2008**

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| 1. The regular Village Council meeting of Monday, February 11, 2008, convened at 7:30 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. | Meeting Convened |
| 2. Present: Plaszcak, Richardson, Larcinese, McIntosh, Rohr, Basinger and Wilhelmi. Also present: Village Clerk Christopher Tapper and Village Manager Larry Nielsen. | Members Present |
| 3. Motion by McIntosh, supported by Basinger, to approve the corrected February 11, 2008 minutes of the regular meeting. All members present voting yes, Richardson abstaining, motion carried. | Approved Minutes |
| 4. Motion by Rohr, supported by Basinger, to approve the February 18, 2008 minutes of the budget workshop. All members presents voting yes, Richardson abstaining, motion carried | |
| 5. Motion by Basinger, supported by Rohr, to approve accounts payable for \$291,074.01 as presented. All members present voting yes, motion carried. | Accounts Payable |
| 6. Plaszcak opened the Public Hearing for amendments to the Village of Paw Paw budget fiscal year 2007-2008 at 7:36. Nielsen presented from Finance Administrator, KeVen Riley fiscal year end 2007-2008 budget amendments. Nielsen explained changes with the Kids Paradise, insurance and bond rebates; wastewater and water system repairs all reflect some of the key amendments to the fiscal year end 2007-2008. | Public Hearing
Budget
Amendments 2007-
2008 & Budget for
2008-2009 |
| 7. Nielsen presented from Riley, Village of Paw Paw budget summary for fiscal year end 2008-2009. Nielsen discussed the DDA land improvements schedule for the new year and also the electric and wastewater system improvements needed for the new year. Nielsen discussed concerns of no new schedule revolving loans for the new year. Let the record show no public comment at this time. Plaszcak closed the Public Hearing at 7:46 | |
| 8. Motion by Basinger, supported by Rohr, to adopt the budget amendments presented by Finance Administrator and Village Manager dated 2/25/2008 for the fiscal year 2007-2008. All members present voting yes, motion carried. | Adoption Budget
Amendments FY
2007-2008 |
| 9. Motion by Basinger, supported by Richardson, to adopt the presented budget for fiscal year 2008-2009 as presented by Finance Administrator and Village Manager dated 2/22/08. Roll call vote: Plaszcak, Richardson, Larcinese, Rohr, Wilhelmi, McIntosh, Basinger all voting yes, motion carried. | Adopting Budget
FY 2008-2009 |

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Village of Paw Paw

Budget Summary

2008-2009

<u>Fund</u>	<u>Revenues</u>	<u>(Loss)/Gain</u>	<u>Expenditures</u>	<u>Capital</u>	<u>Total</u>
General	<u>2,113,305</u>	(203,670)			
<i>Governmental</i>			261,080	10,000	271,080
<i>Audit</i>			14,500	-	14,500
<i>Legal</i>			21,600	-	21,600
<i>Law Enforcement</i>			846,990	2,500	849,490
<i>Fire Protection</i>			12,000	-	12,000
<i>Inspections</i>			57,700	-	57,700
<i>Public Services</i>			564,755	29,500	594,255
<i>Planning</i>			67,850	-	67,850
<i>Parks and Recreation</i>			193,500	10,000	203,500
<i>Insurance and Bonds</i>			100,000	-	100,000
<i>Transfers (Out) Other Uses</i>			<u>125,000</u>	-	<u>125,000</u>
Total Expenditures			2,264,975	52,000	2,316,975
Major Street	316,600	76,690	154,910	85,000	239,910
Local Street	302,050	62,265	194,785	45,000	239,785
Natural Resources	110,000	4,000	106,000	-	106,000
Housing Improvement	25,000	1,000	24,000	-	24,000
DDA Revolving Loan	242,670	(103,980)	216,150	130,500	346,650
Wine and Harvest	87,500	(66,530)	154,030	-	154,030
Electric	3,946,700	(43,340)	3,974,040	16,000	3,990,040
Wastewater	720,100	(145,090)	791,990	73,200	865,190
Water Motor Vehicle	648,540	16,615	613,925	18,000	631,925
Totals	<u>9,074,030</u>	<u>(344,620)</u>	<u>8,905,950</u>	<u>512,700</u>	<u>9,418,650</u>

Note to Reader:

Additional information can be obtained to show that each fund will fund its cost over expenses by utilizing carry-over funds from prior year, by reviewing the detail budget of the each fund.

**Crop Walk Reslt
2008**

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10. Motion by Rohr, supported by McIntosh, to adopt the presented resolution of support for the 26th annual Crop Walk. All members present voting yes, motion carried.

RESOLUTION OF SUPPORT

26TH ANNUAL CROP WALK

VILLAGE COUNCIL OF THE VILLAGE OF PAW PAW

Whereas, area churches come together to form the Eastern Van Buren County CROP Walk; and

Whereas, the Eastern Van Buren County CROP Walk has conducted walks for the past twenty-five (25) years and looks forward to this, their 26th Annual CROP Walk; and

Whereas, CROP stands for Communities Responding to Overcome Poverty; and

Whereas, twenty-five percent of the funds which are raised will benefit the hungry in our local communities; and

Whereas, seventy-five percent of the funds which are raised will benefit the hungry and the poor around the world in approximately 80 countries; and

Whereas, any person interested in aiding this effort can do so by registering for the 26th Annual CROP Walk which starts and ends at the Paw Paw United Methodist Church, April 27, 2008 with registration beginning at 1:00 p.m. and Walk beginning approximately at 2:00 p.m.; and

Whereas, the Paw Paw Police Department and Public Services Department coordinate with the planners of the CROP Walk to assist with safety issues.

Now Therefore Be It Resolved, The Village Council of the Village of Paw Paw, Van Buren County, Michigan, USA hereby supports the humanitarian effort of the Eastern Van Buren County CROP Walk; and

Be It Further Resolved, the Village Council also encourages residents and others to participate in the effort to assist those in our community, our county, our country and around the world as strive to overcome the impediments to health and prosperity; and

Be It Further Resolved, the Village Council authorizes the Village of Paw Paw Police Department and the Public Services Department to assist where appropriate and necessary to assure the safety of this annual event.

11. Nielsen presented updated information from Bruce Dean, Associated Government Services. Dean has requested consideration of an amendment to the current agreement between the Village of Paw Paw and Associated Government Services inspection fee structure. McIntosh explained the Department of Public Service Committee had discussed the amendment and found no concerns with the amendment to the agreement.

**Ongoing Business
AGS Request to
increase rates**

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12. Motion by McIntosh, supported by Larcinese, to approve the request and adopt the amendment to the agreement between Associated Government Services and the Village of Paw Paw, including changes to the fee structure with those changes effective April 1, 2008. All member present voting yes, motion carried.
13. Nielsen provided new updated information regarding property and liability insurance. Nielsen recommendation to Council was to engage the Michigan Municipal League Property and Liability pool coverage effective March 1, 2008.
14. Motion by Rohr, supported by Larcinese, to place the Village of Paw Paw property and liability insurance beginning March 1, 2008, with the state regulated pool program offered by the Michigan Municipal League Property and Liability Pool Plan in the amount of \$98,944.00 for a one year 2008-2009 contract. Roll call vote Wilhelmi, McIntosh, Basinger, Plaszczak, Richardson and Larcinese voting yes, motion carried.
15. Motion by McIntosh, supported by Basinger to accept the Village Presidents annual appointments for 2008-2009 as followed. All members presented voting yes, motion carried.

**Municipal P&L
Insurance Proposals**

**2008-2009 Annual
Appointments**

Public Services Committee – Trustee McIntosh, Trustee Wilhelmi and Trustee Richardson
(annual appointment 2008-2009)

Finance Committee – Trustee Basinger, Trustee Rohr and Trustee Larcinese
(annual appointment 2008-2009)

Parks and Recreation – Trustee Wilhelmi, Small, Nielsen and Village President Plaszczak
(annual appointment 2008-2009)

Cable Television – Carol Edinger, George Fadel, Kelly Page, Larry Nielsen and Patrick Brennan
(annual appointment 2008-2009)

Fire Board – Trustee Larcinese and Trustee Rohr as the alternate
(annual appointment 2008-2009)

Village Attorney – Kelly Page, General Counsel, Thomas Fette, Labor Counsel, Mark DuBay, General Counsel (for conflicting cases)
(annual appointment 2008-2009)

Planning Commission – Dave Bogen, Mary Lou Greensly and Eleanor Roger,
(2 year terms 2008-2010) and **Trustee Larcinese** (1 year term 2008-2009)

Zoning Board of Appeals – Charles (Bud) Dent, Mary Lou Greensly, Jan Groenland and one vacant
(2 year term 2008-2010)

Miller Court Housing Commission – Donne Rohr
(annual appointment 2008-2009)
Robert Adams (5 year term 2008-2013)

Wine and Harvest Committee – Trustee Richardson, Mike Pioch President, Shauna Athey Vice President, Amy Craddock Trsr, Sherry Thompson Secr. Jan Hoehn, Elaine Kuklinski, Mary Springer, Terri Peters, Lori Bastion, Cindy Mount, Ed Thomas, Dennis Uhlir,
(annual appointment 2008-2009)

Downtown Development Authority – Harold Schuitmaker
(4 year terms 2008-2012)

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Revolving Loan Board – Brain Lietzau, Trustee McIntosh, Larry Nielsen, Kelly Page, Village President
Plaszczak
(annual appointment 2008-2010)

Financial Institutions – Chemical Bank Shoreline, National City Bank and LaSalle Federal Bank

Official Publication – Courier Leader and Kalamazoo Gazette (in case of emergency)

Building and Electrical Permits and Inspections – Associated Government Services

Occupancy /Blight Inspections – Timothy Dwyer

Village Auditor – Berthiaume & Company
(2 years left of 3 year term)

Mayor Pro-Tem – Dean Basinger
(annual appointment November 2008)

Ride of Kids Committee- Tom Soule, KeVen Riley, Tiffany Rindfield Terrie Simpkins, Brain Stovnoff,
Glen & Cherie Foster, Cindy Kneeland
(annual appointment 2008-2009)

16. McIntosh reported the Department of Public Services committee met before the Council meeting discussing budget draft 2008-2009, utility service worker job description and Reed City and Custom Coating project. McIntosh explained Custom Coating would be recoating several light poles this spring 2008.
17. Motion by McIntosh, supported by Richardson, to accept the Department of Public Service Director and Village Managers recommendation for job description category I and II, Utility Service Worker. All members present voting yes, motion carried.
18. ~~Basinger reported the Finance & Administrative committee met before the Council meeting discussing budget draft 2008-2009.~~ correction 3/10/08
Basinger reported the Finance and Administration committee met before the Council meeting to discuss amendments to the 2007-2008 budget and the proposed budget for 2008-2009.
19. No report, next meeting March 3, 2008.
20. No report.
21. Plaszczak reported the Downtown Development Authority met February 18, 2008. The committee discussed website changes with the Michigan back Road and Towns Association. The committee also discussed progress with the Carnegie Center, carpet and painting are almost complete. McIntosh asked Plaszczak to remind committee members about the annual donation letter the Carnegie Board sent out each year.
22. Plaszczak reported the Revolving Loan Board met February 20, 2008. Plaszczak reported the committee discussed possible new loans.
23. Richardson stated the next meeting was March 5, 2008.

**Committee Reports
Department of
Public Services**

**Utility Service
Worker Job
Description Cat I
and II**

**Finance &
Administrative**

Parks & Recreation

Fire Board

DDA

RLF Board

W & H Festival

Council Comments

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24. Plaszczak commented on a press release from Chief of Police Alspaugh. Plaszczak wanted to thank Officer Loren Turner for an outstanding job responding to this complaint. **Plaszczak**
25. Wilhelmi commented he had question regarding the Codification, Public Hearing. Plaszczak reminded Wilhelmi the public hearing was scheduled for March 10, 2008. **Wilhelmi**
26. Larcinese commented on Master Planning interviews and the round table discussion Council and Planning Commission had scheduled. Larcinese stated he wanted to proceed with the next phase and looked forward to the round table discussion. **Larcinese**
27. Motion by Basinger, supported by McIntosh, to enter into executive session at 8:39 p.m. to discuss items related to labor negotiation with Police and Public service employee's roll call vote: Plaszczak, Richardson, Larcinese, Rohr, Wilhelmi and McIntosh voting yes, motion carried. **Motion to enter into Executive Session**
28. Motion by McIntosh, supported by Rohr, to exit executive session at 8:55 p.m roll call vote: Basinger, Plaszczak, Richardson, Larcinese, Rohr, Wilhelmi and McIntosh voting yes, motion carried. **Motion to exit Executive Session**
29. Motion by Basinger, supported by Richardson, to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:15 p.m. **Adjournment**

Respectfully submitted:

Village President,
Roman Plaszczak

Village Clerk,
Christopher Tapper