

**Minutes, Paw Paw Village Council
Workshop Session, February 9, 2009**

1. The Workshop Session of the Village Council meeting of Monday, February 9, 2009, convened at 7:02 p.m. at 114 S. Gremps, Paw Paw, Michigan. President Plaszcak presiding. **Meeting Convened**
2. Present: Plaszcak, Rohr, Wilhelmi, Larcinese, Pioch, McIntosh and Basinger. Also present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper and Chief of Police, Patrick Alspaugh. **Members Present**
- ~~3. Several residents, police officers and others were in attendance to discuss the drafted 2009-2010 budget. Plaszcak remarked on the workings of the Village of Paw Paw workshop session and asked audience members to keep comments to three minutes each. Corrections 2-23-09~~ **~~Comments from Audience~~**
4. Alspaugh provided two memorandums and several worksheets for Council referencing requested information from the budget workshop on February 9, 2009. **Discussion 2009-2010 Fiscal year budget**
5. Plaszcak reported to the Council he ~~had~~ corrections 2-23-09 was going to contact the Village of Paw Paw auditors and current financial services supported regarding the following questions. **Plaszcak**
6. Larcinese asked to review the proprietary funds and how the Administrative Service Charges affect the net changes. Nielsen responded with the changes in the Administrative Service Charges the funds are now reflected more accurately. Larcinese also questioned the salaries, wages and fringe benefit calculation for the proprietary funds. **Larcinese**
7. Small provided an explanation of a proposed new electronic handheld meter reading unit for the department. Small commented with the update in equipment and software the Village Hall and the DPS departments would save processing time with reading meters and the billing cycle. Small indicated the cost of the update would still be under budget for this year and would decrease expenses and trouble shooting for the new budget year. **Small**
8. McIntosh thanked Small and the other departments for accepting the importance to reduce expenses for the drafted 2009-2010 budget. All communities are continuing researching cost saving options. **McIntosh**
9. Nielsen presented information on the possibility of adopting a Police Department Special Assessment Millage to offset the increasing cost of the Police Department. Nielsen reported the Finance and Administrative Committee has reviewed several different options including an operational review of the Police Department structure. Nielsen reported the operational review is budget for this new budget year. The report would help provide the Council with direction on cost savings and review of the Police Department day to day operations. **Nielsen**

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10. Plaszczak asked if the changes in the Administrative Service Charge to the Police Department have had a positive or negative affect on the drafted budget for 2009-2010 because of all of the special events the Police Department handles for the Village. Plaszczak also questioned with all the changes in Homeland Security what types of added revenues and expenses are the Police Department incurring. Nielsen responded he would follow up with Alspaugh and the Village of Paw Paw auditing firm to corroborate Administrative Service Charges for the Police Department.

Plaszczak

11. The consensus of the Council was to hold another budget workshop Wednesday, February 11, 2009 at Paw Paw Township Hall (if available) at 7:00 pm to continue discussion with the drafted 2009-2010 budget.

Next workshop

12. Motion by Basinger, supported by Larcinese, to adjourn the workshop. All members present voting yes, motion carried. Meeting adjourned at 7:29 p.m.

Adjournment

Respectfully submitted:

Village President
Roman Plaszczak

Village Clerk,
Christopher Tapper