

**Minutes, Paw Paw Village Council
Regular Meeting, January 25, 2021**

The Regular Village Council meeting of Monday, January 25, 2021, convened at 7:00p.m. via electronic meeting. President Roman Plaszczyk presiding.

Meeting Convened

Present: President Plaszczyk and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham and Donne Rohr. Each Council member stated they were participating from their homes, located within the Village of Paw Paw, in Van Buren County, in the State of Michigan. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by McIntosh with support from Jarvis to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Bartlett with support from McIntosh to approve the regular meeting minutes of January 11, 2021. All members present voting yes, motion carried.

Approval of Minutes

Motion by McIntosh with support of Jarvis to approve all claims for Monday, January 25, 2021, in the amount of \$376,899.35. All members present voting yes, motion carried

Approval of Claims

The planning Commission recommended Council approve of various amendments pertaining to the construction of residential accessory structures. It was the consensus of Council to have the Planning Commission clarify wording in section 3 of their recommendation. Council would also like diagrams/pictures depicting the setback requirements.

**Ordinance 485-
Accessory Structures
and Waterfront Lots**

Nearly 80% of employers offer their employees an Employee Assistance Program (EAP). An EAP is a program in which employees can seek assistance for personal and professional growth as a results of life changes, mental and physical concerns or life coaching needs. Lifeworks EAP utilizes various forms of technology so that employees can get support via phone, web or instant message. Each employee and member of their household is eligible to participate.

**Employee Assistance
Program Approval**

Motion by Bartlett with support from Rohr to provide Lifeworks EAP as a benefit to employees for a 36-month contract term. All members present voting yes, motion carried.

**Non-Action Items:
Streetscape Update**

Moyer-Cale updated Council on the progress being made in regards to the upcoming Michigan Avenue streetscape project. The project is scheduled to go out to bid February 26th with a bid opening in April.

Moyer-Cale reported water usage throughout the Village has decreased in the past several years. Michigan Rural Water will be conducting a no-charge water rate increase analysis.

**Infrastructure
Planning and Rate
Modifications**

Director Small reported the Maple Lake Dam automation control panels should be installed soon.

Dam Updates

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No Report.

No Report.

No Report.

Plaszczak reported the DDA board discussed possible changes to the upcoming summer concerts, wayfinding signs and the 2021 fiscal year budget.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

McIntosh thanked Moyer-Cale for always taking the initiative to find great opportunities such as the new Employee Assistance Program.

Director Small reported there would be a bid the following day to sell the new boom truck. Small also noted that at the next meeting he will be discussing MEC's tree trimming policy.

Motion by Craddock with support by McIntosh to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:10 p.m.

Respectfully submitted:

Karla Tacy

Roman Plaszczak

**Committee Meetings
and Reports
Finance and Admin**

Public Services

Parks and Rec

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

**Maple Lake
Preservation**

Planning Commission

Wellhead Protection

Wine & Harvest

**Council Member
Comments
McIntosh**

**Staff Comments
Small**

Adjournment

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Village Clerk

Village President