

**Minutes, Paw Paw Village Council
Regular Meeting, May 11, 2020**

The Regular Village Council meeting of Monday, May 11, 2020, convened at 7:30p.m. via electronic meeting. President Roman Plaszczak presiding.

Meeting Convened

Present: President Plaszczak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Mary McIntosh, Nadine Jarvis, Josh Przygocki and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by Jarvis with support from Bartlett to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Bartlett with support from Craddock to approve with corrections, the regular meeting minutes of April 27, 2020. All members present voting yes, motion carried.

Approval of Minutes

Motion by Przygocki with support of McIntosh to approve all claims for Monday, May 11, 2020, in the amount of \$704,063.78. All members present voting yes, motion carried.

Approval of Claims

Since 2014 Antwerp Township has been working on a \$2.5 million, 6.6-mile, paved multi-use pathway between Paw Paw and Mattawan. The township has requested the Village submit a resolution of non-monetary support for their project.

**New Business:
Resolution 20-09
Support for Antwerp
Township Pathway**

Motion by Jarvis with support from Bartlett to adopt Resolution 20-09; resolution to express support for a multi-use pathway between Paw Paw and Mattawan. Roll call vote; Craddock, Rohr, Przygocki, Plaszczak, McIntosh, Jarvis, Bartlett all voting yes, motion carried.

Moyer-Cale reported the Village has not been doing utility shut-offs for past due customers as a result of the COVID-19 virus. As the virus and shutdowns have extended beyond what was initially planned, Moyer-Cale wanted to confirm the decisions about billing that have been made and formalize our policies during this time. Resolution 20-10 temporarily stops late fees and shut-offs for residential customers and encourages payment plans. The Resolution also stops late fees for commercial customers and encourages payment plans but allows for shut-offs for those who do not agree to a reasonable plan for repayment.

**Resolution 20-10
Deferment of Utility
Fees and Shut-Offs**

Motion by Rohr with support from Craddock to adopt Resolution 20-10 to temporarily defer utility late fees and shut-offs. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Przygocki, Rohr and Craddock, all voting yes, motion carried.

Barr Engineering has completed the 30% design of Briggs Mills Dam. Moyer-Cale presented to Council, copies of the plans and renderings for their review. It is the consensus of the Council to accept the plans. Moyer-Cale will now start working with the USDA to see what will be needed for a loan and will then work on obtaining a quote from Barr for the next stages of design work.

**Ongoing Business:
Briggs Mill Dam**

**Minutes, Paw Paw Village Council
Regular Meeting, May 11, 2020**

Moyer-Cale reported the Finance and Admin Committee met to discuss recruiting options for the DPS Director position.

**Committee Meetings
and Reports
Finance and Admin**

Motion by Rohl with support from Craddock to utilize the professional recruiting services of Gov.HR to locate candidates for the open DPS Director position, for an amount not to exceed \$7,500 plus advertising costs. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Przygocki, Rohr and Craddock, all voting yes, motion carried.

Jarvis reported the Public Services committee met to discuss the lead and copper rules, 2020 road striping and sidewalk projects.

Public Services

Jarvis reported the Parks and Rec board discussed spring park clean-ups, the kayak launch installation and opening the public restrooms.

Parks and Rec

No Report.

DDA

No Report.

Economic Develop

No Report.

Farmers Market

No Report.

Fire Board

No Report.

Historical Committee

No Report.

Housing Commission

No Report.

**Maple Lake
Preservation**

Jarvis reported the Planning Commission did a site plan review for the Slate Stone property on Kalamazoo St.

Planning Commission

No Report.

Wellhead Protection

Craddock the Wine and Harvest Board hopes to make a determination by the first week of July whether the festival will be held this year due to the COVID-19 pandemic.

Wine & Harvest

All Council members thanked Director Small on his hard work and dedication throughout the years.

**Council Member
Comments**

Moyer-Cale expressed her gratitude to Director Small for not only doing a great job in his department but in also helping to make her job easier.

Manager Comments

Director Small thanked Council and staff for the opportunity to serve Paw Paw in the Public Services department for over 30 years.

Staff Comments

**Minutes, Paw Paw Village Council
Regular Meeting, May 11, 2020**

Motion by Craddock with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:47 p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President