

**Minutes, Paw Paw Village Council
Regular Meeting, May 24, 2021**

The Regular Village Council meeting of Monday, May 24, 2021, convened at 7:00p.m. at the Miller Court Housing Commission's, South Building. President Pro-tem Douglas Craddock presiding.

Meeting Convened

Present: President Plaszczak (excused) and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham (excused) and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall (excused) and Department of Public Services Director John Small.

Members Present

Motion by Rohr with support from Bartlett to approve the agenda with the addition of the Request for Memorial Day Main St. Road Closures as #9 under Action Items. All members present voting yes, motion carried.

Approval of Agenda

Motion by Jarvis with support from McIntosh to approve the regular meeting minutes of May 10, 2021. All members present voting yes, motion carried.

Approval of Minutes

Motion by McIntosh with support of Rohr to approve all claims for Monday, May 24, 2021, in the amount of \$460,247.17. All members present voting yes, motion carried.

Approval of Claims

Motion by Rohr with support from McIntosh, to close the regular session at 7:04pm and enter into a public hearing to take comments on the proposed water infrastructure system and waste water lagoon improvements. All members present voting yes, motion carried.

**Public Hearings:
CWSRF & DWSRF**

Representatives from Abonmarche presented the project plans for the proposed water system and wastewater lagoon improvements. Let the record show no public comment was received.

Motion by Rohr with support from Jarvis to close the public hearing at 7:28pm and re-enter regular session. All members present voting yes, motion carried

**Action Items:
Resolution 21-10
Truth in Taxation
Hearing**

The council set June 14th as the date for a hearing to set the millage rate for next year. The county requested that the Village pass a resolution stating the same and specifying the proposed millage rate.

Motion by Rohr with support from Bartlett to adopt Resolution 21-10 to set a Truth in Taxation Hearing for June 14, 2021. Bartlett, Jarvis, McIntosh, Rohr, Craddock voting yes, motion carried.

Motion by Bartlett with support from Jarvis to adopt Resolution 21-11 to adopt a final project plan for the wastewater treatment facility improvements and to designate an authorized project representative. Bartlett, Jarvis, McIntosh, Rohr, Craddock voting yes, motion carried.

**Resolution 21-11
Adoption of Final
Project Plan for
Wastewater
Treatment Facility**

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Motion by McIntosh with support from Rohr to adopt Resolution 21-12 to adopt a final project plan for the water system improvements and to designate an authorized project representative. Bartlett, Jarvis, McIntosh, Rohr, Craddock voting yes, motion carried.

**Resolution 21-12
Adoption of Final
Project Plan for
Water System
Improvements**

This resolution would approve the Village Manager as authorized signer for the MSHDA Neighborhood Enhancement Program grant and formally commence the grant process.

**Resolution 21-13
Designation of
Authorized Signer on
MSHDA Grant**

Motion by Bartlett with support from Rohr to adopt Resolution 21-13 as presented. Bartlett, Jarvis, McIntosh, Rohr, Craddock voting yes, motion carried.

Annually, unpaid utility balances and code enforcement bills that are greater than six months delinquent are turned over to the Township to be assessed on the property owner's tax bill. These charges should be certified by the council.

**Certification of
Delinquent Fees to
Tax Role**

Motion by Bartlett with support from Jarvis to certify delinquent utility & miscellaneous charges for inclusion on the Village tax bill. All members present voting yes, motion carried.

A minor error was discovered in the list of base fees for sewer rates that was previously approved by the council. There was a spreadsheet error from a change made by the consultant that caused a change in what some of the higher meter sized customers were being charged. Moyer-Cale wanted to confirm the revised, accurate base fees with council

**Confirmation of
Sewer Rates**

Motion by Rohr with support from Bartlett to confirm the revised sewer rates as presented. All members present voting yes, motion carried.

The Wings of God Bucket Brigade fundraising event was previously approved by the council for June 18th and 19th. Because of the construction on Michigan Ave, they proposed new locations.

**Approval of Wings of
God Bucket Brigade
Changes**

Motion by Rohr with support from Bartlett to accept the change in locations for the Wings of God fundraiser on June 18th and 19th. All members present voting yes, motion carried.

Ginger Smietana of Edgin Creations, has requested that the council consider reserving 3 parking spaces in the public parking lot next to the Carnegie Center for business customer use during the streetscape project. Since this is a public lot, council feels it would not be appropriate to designate spots for certain businesses. Council asked Moyer-Cale to please reach out to the Courthouse and have them ask their employees to please park in the county lot during the construction period in order to leave more street parking available for customers.

**Parking Reservation
Request**

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The Fire Department requested a partial road closure of Main St. near Veteran's Park on May 31st in order to hold a Memorial Day ceremony.

Request of Memorial Day Road Closures

Motion by McIntosh with support from Bartlett to approve a partial road closure of Main St. on May 31st from 9:30-11:30am. All members present voting yes, motion carried.

Public Act 342, known as the Clean and Renewable Energy and Energy Waste Reduction Act, will sunset at the end of this year. This act created the requirement for electric providers to continue annual energy savings reductions based on total annual retail sales of the prior year, of 1% annually. As a part of the plan to accomplish this requirement, the village has charged residents an additional fee on their electric bills for the purpose of funding incentives for replacing non-energy efficient equipment and providing LED lightbulbs. With energy waste reduction activities no longer required after this year, the village should discuss and plan for what, if any, activities to continue. Council asked Moyer-Cale to price smart electric meters. Smart meters will allow customers to track their electric consumption. Moyer-Cale will also speak with Franklin Energy to see what residential and commercial programs we can continue on our own.

**Non-Action Items:
Energy Waste
Reduction-2022**

The discussion on Council Pay has been tabled until the next meeting.

**Council Pay
Discussion**

No Report.

**Committee Meetings
and Reports
Finance and Admin**

No Report.

Public Services

No Report.

Parks and Rec

No Report.

DDA

No Report.

Economic Develop

No Report.

Farmers Market

No Report.

Fire Board

No Report.

Historical Committee

Rohr reported the Housing Commission's next meeting has been changed to June 24th.

Housing Commission

No Report.

**Maple Lake
Preservation**

No Report.

Planning Commission

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No Report.

Wellhead Protection

No Report.

Wine & Harvest

Now that most state Covid mandates have been lifted for outdoor activities, Rohr said she has been recently questioned whether the Wine & Harvest Festival fireworks will take place. Craddock noted this topic will be discussed at the next W&H festival board meeting.

**Council Member
Comments:
Rohr**

Bartlett stated she thinks the Village needs a social media presence to get more residents involved with what is going on in their community and keep them updated. She will research FB pages of other municipalities.

Bartlett

McIntosh believes Paw Paw needs more quality housing options, such as condos. She knows people that are looking for housing in the Village but the inventory is not available.

McIntosh

Craddock has met with several restaurant owners that are interested in having a social district downtown Paw Paw.

Craddock

Motion by McIntosh with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:55p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President

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