

**Minutes, Paw Paw Village Council  
Regular Meeting, May 26, 2020**

The Regular Village Council meeting of Tuesday, May 26, 2020, convened at 7:30p.m. via electronic meeting. President Roman Plaszczak presiding.

**Meeting Convened**

Present: President Plaszczak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Mary McIntosh, Nadine Jarvis, Josh Przygocki and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

**Members Present**

Motion by McIntosh with support from Rohr to approve the agenda with the amendments of adding Resolution 20-12 Truth and Taxation hearing under new business and adding the 2020 Assessments for Delinquent Utilities under ongoing business. All members present voting yes, motion carried.

**Approval of Agenda**

Motion by Rohr with support from Bartlett to approve the regular meeting minutes of May 11, 2020. All members present voting yes, motion carried.

**Approval of Minutes**

Motion by Bartlett with support of Rohr to approve all claims for Tuesday, May 26, 2020, in the amount of \$324,081.35. All members present voting yes, motion carried.

**Approval of Claims**

The Van Buren County Sheriff's department submitted a site plan for a 2,048 sq foot storage facility on the county's property off a private drive which intersects Hazen St. The planning commission recommended approval provided that certain modifications to the site were met. The site plan was revised and reviewed for compliance by the planning consultant who confirmed that the conditions for approval have been met. Kevin Conklin of the Sheriff's department appreciates the great work done by the planning commission and believes the new building will look great.

**New Business:  
Site Plan Approval  
VBCO Sheriff  
Storage**

Motion by Bartlett with support from Przygocki to approve the site plan submitted by the Van Buren County Sheriff's department as presented with modifications. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Przygocki, Rohr and Craddock, all voting yes, motion carried.

Moyer-Cale reported that because we are transitioning our electric service for the village from a full requirement contract with AEP effective June 1, 2020, we need to update our ISDSA (Interlocal Service Delivery Service Agreement) with AEP. This agreement establishes an understanding about the delivery points where their system to ours and the process for making changes to those facilities if needed.

**Approval of ILDSA  
with AEP**

Motion by McIntosh with support from Bartlett to accept the ILSDA as presented and authorize the village manager to execute the agreement on behalf of the Village. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Przygocki, Rohr and Craddock, all voting yes, motion carried.

Motion by McIntosh with support from Rohr to table further discussion until a future meeting. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Przygocki, Rohr and Craddock, all voting yes, motion carried.

**Ordinance 480 Open-Air Business**

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Moyer-Cale reports a resolution prohibiting excessive force on non-violent protestors is required for our CDBG grant for both the Ben Franklin building and streetscape projects.

**Resolution 20-11 To Prohibit Excessive Force**

Motion by Rohr with support from Bartlett to adopt Resolution 20-11 to prohibit use of excessive force on non-violent protestors. Roll call vote; Rohr, Przygocki, Plaszczak, Jarvis, Bartlett all voting yes, Craddock and McIntosh, voting no, motion carried.

The Village intends to increase operating revenues from ad valorem property taxes 1.9% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will be reduced by -0.28% over the preceding year's revenue

**Resolution 20-12 To Set a Truth and Taxation Hearing**

Motion by McIntosh with support from Craddock to adopt Resolution 20-12 to hold a truth in taxation hearing, June 8, 2020 at 7:30pm, to accept comment on the proposed tax rate for 2020. Roll call vote; Craddock, Rohr, Przygocki, Plaszczak, McIntosh, Jarvis, Bartlett all voting yes, motion carried.

Per Sarah Moyer-Cale, two public hearings need to be scheduled to accept comment on 1) the 2020 millage rates for operating and streets and 2) the Police Special Assessment Millage. These must be separate hearings.

**Ongoing Business:  
Set Public Hearings-  
Police Special  
Assessment and 2020  
Millage Rate**

Motion to hold a Truth and Taxation hearing was adopted under Resolution 20-12.

Motion by McIntosh with support from Craddock to hold a public hearing on June 8, 2020 at 7:30pm, to accept comment on the proposed Police Special Assessment Millage under PA 33 of 1951. Roll call vote; Craddock, Rohr, Przygocki, Plaszczak, McIntosh, Jarvis, Bartlett all voting yes, motion carried

Motion by Jarvis with support from Bartlett to assess delinquent utility bills (delinquent at least 6 months) and fees to the tax role. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Przygocki, Rohr and Craddock, all voting yes, motion carried.

**2020 Assessments for  
Delinquent Utilities**

Bartlett reported the Finance and Admin committee met to discuss the upcoming reduction in State revenue sharing due to the COVID-19 pandemic, 2020 millage rates, developing a DPS succession plan, procurement policies and Director Small contract negotiations.

**Committee Meetings  
and Reports  
Finance and Admin**

No Report.

**Public Services**

No Report.

**Parks and Rec**

Plaszczak reported DDA Director, Mary Springer and Moyer-Cale have been working on applying for the Match on Main grant.

**DDA**

No Report.

**Economic Develop**

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No Report.

**Farmers Market**

No Report.

**Fire Board**

No Report.

**Historical Committee**

No Report.

**Housing Commission**

No Report.

**Maple Lake  
Preservation**

No Report.

**Planning Commission**

No Report.

**Wellhead Protection**

No Report.

**Wine & Harvest**

Plaszczak commended the group of local veterans that put on a wonderful Memorial Day celebration in Veteran's Park.

**Council Member  
Comments  
Plaszczak**

McIntosh reported she continuously receives calls regarding the same unkempt rental properties. She knows Community Development Coordinator Lux addresses these issues but the properties then quickly fall back into a state of disrepair. McIntosh would like Council/Staff to come up with a better solution for keeping these properties maintained. Moyer-Cale informed Council that in-person inspections are currently on hold due to COVID-19 and that she is consulting other municipalities to see how they are handling inspections during this time.

**McIntosh**

Bartlett agrees with McIntosh that possibly a more hard-nosed approach should be taken regarding rental property maintenance violations. Bartlett thanked Director Small for spearheading the recent cleanup behind the Dyckman building.

**Bartlett**

Moyer-Cale reported that beginning June 1, the Village will be switching to MPPA for purchasing electric. Moyer-Cale also reported, she has been contacted by Marilyn Murphy, who is hopeful Council will readdress the issue of allowing medical marijuana facilities within the Village. Moyer-Cale noted the Van Buren Auto Parts store demolition should begin next week.

**Manager Comments**

Motion by Craddock with support by Pryzgocki to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:30 p.m.

**Adjournment**

Respectfully submitted:

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Karla Tacy

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Roman Plaszczak

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Village Clerk

Village President