

**Minutes, Paw Paw Village Council
Regular Meeting, June 14, 2021**

The Regular Village Council meeting of Monday, June 14, 2021, convened at 7:00p.m. at the Miller Court Housing Commission's, South Building. President Roman Plaszcak presiding.

Meeting Convened

Present: President Plaszcak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by Rohr with support from McIntosh to approve the agenda with the removal of #1 under Presentations and #s 3 and 5 under Non-Action Items and the addition of #5 Sewer Laterals under Action Items. All members present voting yes, motion carried.

Approval of Agenda

Motion by Bartlett with support from Jarvis to approve the regular meeting minutes of May 24, 2021. Bartlett, Jarvis, McIntosh, Nottingham, Rohr and Craddock voting yes, Plaszcak abstained, motion carried.

Approval of Minutes

Motion by Bartlett with support of Rohr to approve all claims for Monday, June 14, 2021, in the amount of \$504,927.91. All members present voting yes, motion carried.

Approval of Claims

Attorney Brian Knotek updated council on several property maintenance violation court cases he has been handling for the village. Atty. Knotek suggested that council review and clarify the existing ordinances to help simplify and provide guidance for future cases. He also believes council should establish goals regarding areas they feel are important to focus on for maintaining a safe, aesthetically pleasing property.

**Audience
Participation: Brian
Knotek**

Motion by McIntosh with support from Craddock, to close the regular session at 7:44pm and enter into a public hearing to take comments on the presented 2021 Operating and Streets Millage Rates. All members present voting yes, motion carried.

**Public Hearings:
2021 Op & Streets
Millage Rates**

Let the record show no public comment was received.

Motion by Bartlett with support from Rohr to close the public hearing at 7:47pm and re-enter regular session. All members present voting yes, motion carried.

Motion by Rohr with support from Craddock, to close the regular session at 7:48pm and enter into a public hearing to take comments on the presented 2021 Police Special Assessment Millage Rates. All members present voting yes, motion carried.

**2021 Police Special
Assessment Millage
Rate**

Let the record show no public comment was received.

Motion by McIntosh with support from Craddock to close the public hearing at 7:50pm and re-enter regular session. All members present voting yes, motion carried.

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Resolution 21-14 establishes our operating/street millage to be collected with the July 1st tax bill.

**Action Items:
Resolution 21-14
Operating Millage**

Motion by Jarvis with support from Bartlett to adopt Resolution 21-14 to establish millage rates for fiscal year 2021-2022. All members present voting yes, motion carried. Bartlett, Jarvis, McIntosh, Plaszczak, Nottingham, Rohr and Craddock voting yes, motion carried.

Resolution 21-15 would establish the police special assessment millage to be collected on all real property within the Village of Paw Paw at a rate of 2 mills.

**Resolution 21-15
Police Special
Assessment Millage**

Motion by Craddock with support from Rohr to adopt Resolution 21-15 to adopt a special assessment for police services within the Village of Paw Paw. Bartlett, Jarvis, McIntosh, Plaszczak, Nottingham, Rohr and Craddock voting yes, motion carried.

The Village of Paw Paw Planning Commission recommended Village Council approval of the Site Plan for a proposed 'gasoline/fuel dispensing business with a convenience store' on approximately 6 acres located at the southwest corner of M-40 and CR 665 submitted for consideration by the Commission at its June 3, 2021 meeting.

**Approval of Site Plan
for Gas Station at
CR665/M-40**

Motion by McIntosh with support from Craddock to approve the site plan for the gas station at CR665/M-40 subject to the seven conditions set forth by the Planning Commission. Jarvis, McIntosh, Plaszczak, Rohr, Craddock voting yes, Bartlett voting no, Nottingham abstaining (due to already having voted on this matter at the Planning Commission meeting), motion carried.

**Ordinance 485-
Accessory Buildings 7
Waterfront Lots**

The council reviewed an ordinance amendment recommendation from the Planning Commission earlier this year. At council's request, the commission revised some of the text regarding waterfront lots including the addition of diagrams to help explain the context. Rebecca Harvey was in attendance this evening to answer questions. Council asked Rebecca to make several more changes including the types and sizes of structures allowed. Once the changes have been completed, Ms. Harvey will re-present to council.

A number of businesses have expressed their interest in updating their sewer laterals. Moyer-Cale suggests the village conduct a sewer line evaluation study to see if the laterals need to be replaced or a lining can be inserted.

**Michigan Ave Sewer
Laterals**

Motion by Rohr with support from McIntosh to authorize a sewer lateral evaluation study for Michigan Avenue in an amount not to exceed \$6,000. All members present voting yes, motion carried.

The Planning Commission recommends the approval of Ordinance 486 Waterfront Overlay District. The district would encourage the protection of the village's waterfront and provide incentives for developments that abide by the recommendations.

**Non-Action Items:
Waterfront Overlay
District**

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Motion by Rohr with support from McIntosh to adopt Ordinance 486 to establish a Waterfront Overlay District in the Village of Paw Paw. Craddock, Rohr, Nottingham, Plaszczak, McIntosh, Jarvis and Bartlett voting yes, motion carried.

At the May 10th meeting, it was requested that a discussion on the council's pay be added to the agenda. Previous discussion about this issue has centered on the desire to reduce General Fund costs and to demonstrate a personal contribution by the council members that would benefit the village. It is the consensus of the majority to allow individual council members to make the decision to take a reduction in pay.

Moyer-Cale presented an information sheet about the proposed park millage. The sheet will be distributed to the community to inform residents of the ballot proposal.

No Report.

No Report.

Jarvis reported that Parks and Rec committee were introduced to the new DPS Deputy Director, Tim Brandys. Jarvis also noted the park mowing with the new contractor is going well and new mulch was placed at Kids' Paradise.

No Report.

Moyer-Cale reported the paperwork is complete for the MSHDA grant. She made a public announcement advertising the grant and is finishing up creating the applications.

No Report.

Craddock reported the Fire Department has responded to 127 calls so far this year.

No Report.

No Report.

No Report.

Nottingham reported the Planning Commission discussed the proposed new gas station on the corner of CR665 & M-40, the ordinance for accessory buildings on waterfront lots and changing the wording of the barb wire ordinance.

No Report.

Craddock reported the Wine & Harvest board approved the fireworks show for the festival. Craddock also noted sponsorships are up from previous years.

**Council Pay
Discussion**

Park Millage Notes

**Committee Meetings
and Reports
Finance and Admin**

Public Services

Parks and Rec

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

**Maple Lake
Preservation**

Planning Commission

Wellhead Protection

Wine & Harvest

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Rohr inquired if reimbursement was possible to the downtown businesses due to loss of business from a recent water main break caused by a contractor working on the Michigan Ave streetscape project. Moyer-Cale opined that any reimbursement, if even possible, would have to come directly from the contractor not the Village.

**Council Member
Comments:
Rohr**

Craddock congratulated Director Small and staff on a great 2020 Water Quality report.

Craddock

Jarvis thanked all that who came to the grand opening of her new business, Paw Paw Kayak Rental. She also noted she would like the council to consider allowing food trucks to operate more freely within the village.

Jarvis

Moyer-Cale thanked Director Small and the DPS staff for doing a great job handling the multiple recent utility interruptions.

Manager Comments:

Small updated that the hydro plant's automation is nearing completion.

Staff Comments:

Motion by McIntosh with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 10:01p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President

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