

**Minutes, Paw Paw Village Council
Regular Meeting, June 22, 2020**

The Regular Village Council meeting of Monday, June 22, 2020, convened at 7:33p.m. via electronic meeting. President Roman Plaszczyk presiding.

Meeting Convened

Present: President Plaszczyk and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Mary McIntosh, Nadine Jarvis, Josh Przygocki and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall (excused) and Department of Public Services Director John Small.

Members Present

Motion by Jarvis with support from Bartlett to approve the agenda with the amendment of removing item #4 Police Update under new business. All members present voting yes, motion carried.

Approval of Agenda

Motion by Rohr with support from Jarvis to approve with corrections, the regular meeting minutes of June 8, 2020. All members present voting yes, motion carried.

Approval of Minutes

Motion by Bartlett with support of Craddock to approve all claims for Monday, June 22, 2020, in the amount of \$654,673.43. All members present voting yes, motion carried.

Approval of Claims

Kathleen Versalle of 114 N Brown St, expressed to Council her interest in raising chickens. She believes it would be healthier/greener to get her eggs from her own chickens rather than store bought. Ms. Versalle addressed to Council some concerns regarding blight issues at properties she has seen within the Village.

**Audience
Participation**

Sara Wilson of 908 S Lagrave St, also expressed her interest in having chickens. She believes raising/caring for the birds will help teach her children responsibility.

Freshwater Church requested the temporary closure of Main Street directly adjacent to their property between 9am – noon on June 28, July 5, 12, 19 and 26. They will not be impeding any residential driveways and the barricades will be easily movable in case of the need for emergency vehicles. Due to COVID-19 safety guidelines, they plan to have their kid's ministry set up in their parking lot and limiting traffic would help with safety.

**New Business:
Request for Temp
Closure of Main St.**

Motion by Craddock with support from Rohr to approve the partial closure of Main Street adjacent to Freshwater Church from 9am-noon on June 28, July 5, 12, 19 and 26. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczyk, Przygocki, Rohr and Craddock, all voting yes, motion carried.

Moyer-Cale reported, aside from our utility ordinances, the village does not have a written policy for shut-offs and determining when fees are charges or how people can be placed on payment plans or pay arrangements. A written policy would help Village Hall staff to maintain consistency in the application of fees and shut-off terms. The DPS committee reviewed and commented on this policy at their last meeting.

**Approval of Utility
Service Policy**

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Motion by Rohr with support from McIntosh to adopt the Utility Service Policy as presented. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Przygocki, Rohr and Craddock, all voting yes, motion carried.

The village has a capital improvement plan for every major system of infrastructure except for the street system. Moyer-Cale has solicited a proposal from Hurley & Stewart to perform a road projects capital improvement plan on the village's behalf. The resulting plan would be a 5-year road improvement plan that would include strategies for various road improvements. Council requested several changes be made to the proposal. Moyer-Cale will have Hurley & Stewart make the revisions and then will bring back before Council.

Approval of CIP proposal

The DDA's promotions committee would like to organize a sidewalk sale in Saturday, July 11, 2020.

Sidewalk Sale Approval

Motion by Bartlett with support from Craddock to approve a sidewalk sale on Saturday, July 11, 2020. Roll call vote; Craddock, Rohr, Przygocki, Plaszczak, McIntosh, Jarvis, Bartlett voting yes, motion carried.

Motion by Bartlett with support from Jarvis to adopt Ordinance 481 to regulate the keeping of hen chickens within the Village of Paw Paw, with the amendments of adding the word workmanlike to #7 of Section 5 and adding a #13 to Section 5 stating "Chicken coops and related supplies shall be removed from the premises within thirty (30) days when no longer in use". Roll call vote; Craddock, Rohr, Przygocki, Plaszczak, McIntosh, Jarvis, Bartlett voting yes, motion carried.

**Ongoing Business:
Ordinance 481
Chickens**

Rohr reports the Finance and Admin committee discussed the CIP proposal, the DPS structure analysis, sending out an RFP for a new auditor and new contracts for Chief Marshall and Director Small.

**Committee Meetings
and Reports
Finance and Admin**

No Report.

Public Services

No Report.

Parks and Rec

Plaszczak reported the DDA is beginning a 4-week promotion to help downtown businesses that are reopening from COVID-19 mandated closures.

DDA

No Report.

Economic Develop

Jarvis reported the Farmers Market will be opening for the season July 12th.

Farmers Market

No Report.

Fire Board

No Report.

Historical Committee

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Rohr reported everyone is back to work at the Housing Commission with the addition of following the Governor's suggested COVID-19 safety guidelines.

Housing Commission

No Report.

**Maple Lake
Preservation**

No Report.

Planning Commission

No Report.

Wellhead Protection

No Report.

Wine & Harvest

Rohr thanked the Public Services committee for making the new Utility Service Policy clear to follow.

**Council Member
Comments
Rohr**

Bartlett thanked her fellow council members for creating a positive dynamic by listening to one another and having respectful conversations about questions/concerns each may have.

Bartlett

Moyer-Cale reported that the new temporary restricted parking sign in front of Elementary Edge will be installed June 23rd.

Manager Comments

Motion by Bartlett with support by Jarvis to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:58p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President