

**Minutes, Paw Paw Village Council
Regular Meeting, June 28, 2021**

The Regular Village Council meeting of Monday, June 28, 2021, convened at 7:00p.m. at the Miller Court Housing Commission's, South Building. President Roman Plaszcak presiding.

Meeting Convened

Present: President Plaszcak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham and Donne Rohr (excused). Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall (excused) and Department of Public Services Director John Small.

Members Present

Motion by Jarvis with support from Craddock to approve the agenda with the addition of #5 Social Media Discussion under Non-Action Items. All members present voting yes, motion carried.

Approval of Agenda

Motion by McIntosh with support from Bartlett to approve the regular meeting minutes of June 14, 2021. All members present voting yes, motion carried.

Approval of Minutes

Motion by Jarvis with support of Craddock to approve all claims for Monday, June 28, 2021, in the amount of \$380,628.78. All members present voting yes, motion carried.

Approval of Claims

Attorney Brad Fowler introduced himself to council and gave updates on several projects he has been working for the village. Atty. Fowler works for Mika Myers and represents the village regarding general legal concerns.

**Presentations and
Guests: Brad Fowler**

Tim Brandys introduced himself as the new DPS Deputy Director. Mr. Brandys comes to the village after working 28 years for Sturgis' Street department.

Tim Brandys

The DDA Board currently consists of 13 members inclusive of the Village President. Our DDA Board currently has the maximum number of members allowed by state law. Over the years, it has been difficult to keep a full board of 12 members plus the Village President. The DDA Board has voted to request Village approval to reduce its membership. Ordinance 487 would modify the number of board members from 13 to 11 total members.

**Action Items:
Ordinance 487 DDA
Board Membership**

Motion by Bartlett with support from Jarvis to adopt Ordinance 487 to reduce the DDA Board membership from 12 to 10 members, plus the Village President. Craddock, Nottingham, Plaszcak, McIntosh, Jarvis and Bartlett voting yes, motion carried.

At their meeting on June 21st, the DDA board voted to approve a change to their bylaws to reflect the change in membership from 12 to 10 at large members. The village council must approve of any changes to the bylaws.

**Approve amendment
to DDA Bylaws**

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Motion by McIntosh with support of Craddock to approve the DDA's update bylaws as presented. All members present voting yes, motion carried.

The village has a defined compensation plan through MERS that is no longer in use. This plan was used for our shared services position between the police department and the sheriff's department. The plan needs to be closed because no additional participants are anticipated.

**Defined
Compensation Plan
Closure**

Motion by Jarvis with support from Bartlett to approve the closure of division 110255, non-union employees of joint or shared services. Craddock, Nottingham, Plaszczak, Jarvis and Bartlett voting yes, McIntosh voting no, motion carried.

Motion by McIntosh with support of Craddock to approve the Grape Lake 5k on Saturday, September 11th at 9am. All members present voting yes, motion carried.

**Approval of 5k at
Wine and Harvest
Festival**

Council reviewed the draft proposed noise ordinance presented by Atty. Fowler. Council would like to increase the fines to \$150 for 1st offense, \$250 2nd and \$350 for the 3rd citation. Council will seek Chief Marshall's input on the proposed ordinance.

**Non-Action Items:
Noise Ordinance**

Council discussed options for the Brigg's Dam bridge replacement. Council has determined they would like the bridge to be 10ft wide and uncovered.

**Brigg's Dam Bridge
Options**

Moyer-Cale presented to council information regarding social districts. Several downtown businesses have expressed their interest in participating. Input from the Chief will be sought.

Social Districts

Treasury has released additional information about how non-entitlement communities such as Paw Paw can use federal funds from the American Rescue Plan Act (ARPA). The village is estimated to receive \$352,314, but this amount could be greater if some Michigan communities choose not to apply for their designated funds. We must apply for the funds within a 2-month window, estimated to open July 6th. It was the consensus of the council to apply.

ARPA Information

Bartlett and Nottingham previously expressed their beliefs that the village hosting a Facebook page could be beneficial in fostering a relationship with residents. Moyer-Cale agrees as long as the page is used only for delivering important information and not engaging in back-and-forth discussions. Moyer-Cale will implement the page.

**Social Media
Discussion**

No Report.

**Committee Meetings
and Reports
Finance and Admin**

No Report.

Public Services

No Report.

Parks and Rec

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Plaszczak reported the DDA board discussed the amendments to the DDA bylaws. The board also discussed a possible grant program for start-up businesses.

DDA

No Report.

Economic Develop

Jarvis reported the first farmers market will be held, Sunday, July 11th.

Farmers Market

No Report.

Fire Board

No Report.

Historical Committee

No Report.

Housing Commission

No Report.

**Maple Lake
Preservation**

No Report.

Planning Commission

No Report.

Wellhead Protection

Craddock reported sponsorship for the festival has exceeded expectations.

Wine & Harvest

Plaszczak says the traffic flow during construction is going much smoother than he had anticipated.

**Council Member
Comments:
Plaszczak**

Bartlett inquired if the mechanical bull at the W&H festival will be sanitized. Craddock says that the board is discussing safety guidelines and will be taking all the necessary precautions. Bartlett has noticed the landscaping at the Carnegie building is looking unkempt. Sarah noted that the Garden Club that maintains the flowers has not been meeting since Covid started. Director Small says if he knows the club will not be handling, he will get volunteers to a clean-up.

Bartlett

Nottingham inquired if the streetscape project was running on schedule. Moyer-Cale says it is somewhat behind due to water main breaks caused during construction but is relatively on schedule.

Nottingham

Moyer-Cale reported that the Carnegie building recently sustained water damage due to a clogged roof drain. Moyer-Cale will be filing an insurance claim for the repairs.

Manager Comments:

Motion by Craddock with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:16p.m.

Adjournment

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Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President

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