

**Minutes, Paw Paw Village Council  
Regular Meeting, July 12, 2021**

The Regular Village Council meeting of Monday, July 12, 2021, convened at 7:00p.m. at the Miller Court Housing Commission's, South Building. President Roman Plaszcak presiding.

**Meeting Convened**

Present: President Plaszcak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

**Members Present**

Motion by Rohr with support from McIntosh to approve the agenda as presented. All members present voting yes, motion carried.

**Approval of Agenda**

Motion by Jarvis with support from Bartlett to approve the regular meeting minutes of June 28, 2021. Bartlett, Jarvis, McIntosh, Plaszcak, Nottingham and Craddock voting yes, Rohr abstained, motion carried.

**Approval of Minutes**

Motion by Bartlett with support of Craddock to approve all claims for Monday, July 12, 2021, in the amount of \$511,079.08. All members present voting yes, motion carried.

**Approval of Claims**

Sandy Tapper, owner of Elementary Edge, voiced her excitement for the Michigan Avenue streetscape project but is concerned with the what she feels was a lack of communication with business owners regarding the cost to install new sewer laterals.

**Audience  
Participation**

Neil Boff, owner of Warner Supply, thinks the streetscape project is coming along well. Mr. Boff inquired on what the charges would be to install the sewer laterals if a clean out is not needed.

Holly Hamilton, owner of H2 Design, expressed her disappointment in the lack of communications from the village/engineers regarding the costs to install new sewer laterals to each participating business. Ms. Hamilton also states that during the pre-construction presentation businesses business were told signs would be installed throughout town directing customers on how to utilize the alley entrances to the affected businesses.

Jewel Daily of the Daily Recovery Zone, introduced herself to council and the audience and gave updates on future events they will be hosting in the village.

Ordinance 488 would amend two portions of the zoning ordinance as recommended by the Planning Commission. The first amendment pertains to the open-air business text which currently does not allow such business to operate on lots less than 1 acre in size. Because these businesses require a special land use permit, the commission has the discretion to determine if the size of the site is generally appropriate for the type of operation the applicant intends to run.

**Ordinance 488 to  
Amend Open Air  
Business and Barbed  
Wire Regulations**

The other amendment contains the applicability of the barbed wire provisions as previously discussed at earlier council meetings.

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Motion by Bartlett with support from Jarvis to approve Ordinance 488 to Amend the Zoning Ordinance to remove the 1-acre lot size requirement for Open Air Business and amend the requirements for barbed wire fences within the Village. Bartlett, Jarvis, Plaszczak, Nottingham, Rohr and Craddock voting yes, McIntosh voting no, motion carried.

The Village of Paw Paw’s Planning Commission granted a Special Land Use Permit and recommends Village Council approval of the Site Plan for a proposed ‘open air business’ (temporary food trucks) on ‘weekends from June-October’ within the existing retail shopping center parking lot at 804 S Kalamazoo Street.

**Site Plan Approval  
for 804 S. Kalamazoo  
St**

Motion by McIntosh with support of Craddock to approve the site plan for the addition of a temporary food truck at 804 S Kalamazoo Street. All members present voting yes, motion carried.

Motion by McIntosh with support from Craddock to approve Night Magic Displays to provide fireworks for the Wine & Harvest Festival on September 10<sup>th</sup> with a rain date of the 11<sup>th</sup> for an amount not to exceed \$7,750. All members present voting yes, motion carried.

**Wine & Harvest  
Festival Firework  
Contract**

As members of the MML Workers’ Compensation Fund, we are able to vote on the board’s membership by action of the council.

**MML Workers’  
Comp Fund Ballot**

Motion by Bartlett with support of Nottingham to authorize the village manager to submit a ballot to vote for Lois Allen-Richardson, Brian Boggs, Maureen Donker, Scott Erickson and Susan Montenegro to the MML Workers’ Compensation Fund Board of Trustees. All members present voting yes, motion carried.

Prospect Manor Mobile Home Park recently sold. Any time a manufactured housing park sells, EGLE requires that the governing body indicate by resolution if they are willing or unwilling to take over responsibility for the water system within the park.

**Resolution 21-16  
Water System  
Prospect Manor**

Motion by Rohr with support from Jarvis to adopt Resolution 21-16 to reject ownership, operation or responsibility for the drinking water supply at Prospect Manor Mobile Home Park. Bartlett, Jarvis, McIntosh, Plaszczak, Nottingham, Rohr and Craddock voting yes, motion carried.

The Daily Recovery Zone is requesting that council pass a resolution to support their application to the Bureau of State Lottery for a gaming license to hold a raffle to fundraise for their organization. The State requests a resolution from council stating that they are a recognized nonprofit in the community.

**Resolution 21-17  
Gaming License  
Application**

Motion by Rohr with support of Bartlett to adopt Resolution 21-17 to recognize The Daily Recovery Zone as a nonprofit organization operating the in the community for the purpose of obtaining a charitable gaming license. All members present voting yes, motion carried.

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Moyer-Cale reported that a group would like to hold their class reunion in the grassy area next to Paw Paw Brewing during the Wine and Harvest Festival. There are no restrooms or trash receptacles on site, the group would be in-charge of handling this themselves. Since this is not a park where rentals would otherwise be held, Moyer-Cale believe council should approve the event and its conditions.

**Class Reunion Event  
Approval**

Motion by Rohr with support of Craddock to allow a class reunion to be held in the grassy area next to Paw Paw Brewing during the Wine and Harvest Festival with the adherence to all rules pertaining to other village facility rentals and the prohibition of alcohol consumption. All members present voting yes, motion carried.

**Committee Meetings  
and Reports  
Finance and Admin**

No Report.

**Public Services**

No Report.

**Parks and Rec**

No Report.

**DDA**

No Report.

**Economic Develop**

No Report.

**Farmers Market**

Jarvis reported the first farmers market was held, Sunday, July 11<sup>th</sup>. There were 6 vendors and all seemed please.

**Fire Board**

Craddock reported the fire department has responded to 158 calls to date.

**Historical Committee**

No Report.

**Housing Commission**

Rohr reported the July Housing Commission meeting has been canceled.

**Maple Lake  
Preservation**

Plaszczak reported the Maple Lake Preservation committee will scheduling a meeting soon.

**Planning Commission**

Nottingham reported the Planning Commission met to discuss the preliminary site plans for the new fire department, the request for a food truck at St. Julian's and short-term rentals.

**Wellhead Protection**

No Report.

**Wine & Harvest**

Craddock thanked the council for their approval of the fireworks for the Wine & Harvest Festival.

**Council Member  
Comments:**

Bartlett expressed her gratitude towards Community Development Officer Lux for his progress in getting problematic properties within the village cleaned up. Bartlett

**Bartlett**

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inquired as to possible causes for the lack of communication the businesses voiced their concerns about.

Moyer-Cale reported that testing done on the underground storage unearched during the streetscape project has concluded there is no leaking. The tanks can be cleaned out and closed in place. Moyer-Cale also reported the MSHDA housing grant applications were due July 12<sup>th</sup> and the lottery winners will be drawn Wednesday, July 14<sup>th</sup>.

**Manager Comments:**

Motion by Craddock with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:05p.m.

**Adjournment**

Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczak  
Village President

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