

**Minutes, Paw Paw Village Council
Regular Meeting, July 13, 2020**

The Regular Village Council meeting of Monday, July 13, 2020, convened at 7:35p.m. via electronic meeting. President Roman Plaszczak presiding.

Meeting Convened

Present: President Plaszczak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Mary McIntosh, Nadine Jarvis, Josh Przygocki and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by Jarvis with support from Bartlett to approve the agenda as presented. All members present voting yes, motion carried

Approval of Agenda

Motion by McIntosh with support from Jarvis to approve the regular meeting minutes of June 22, 2020. All members present voting yes, motion carried.

Approval of Minutes

Motion by McIntosh with support of Jarvis to approve all claims for Monday, July 13, 2020, in the amount of \$569,759.75. All members present voting yes, motion carried.

Approval of Claims

Amber Palmatier of 406 Charles St, voiced her concerns regarding possible flooding from the building of the proposed Harris Woods condo development. She believes that removing more ground surface in the George Ct/Charles St area will lead to an increase in flooding of the surrounding areas. She questioned where the excess run-off will drain.

**Audience
Participation**

Josh Schulz of 401 Charles St, also voiced his concern regarding a possible increase in flooding due to the condo development.

Moyer-Cale presented to Council the Planning Commission recommended site plan for the Harris Woods Condo Development. The development located at the southwest corner of Harris St and Lakeview Rd will consist of eight detached units. Brian Wood answered questions/concerns on behalf of the applicant, Westview Capital LLC. McIntosh voiced her concern that a new development could possibly exacerbate the excessive ground water issues residents of George Ct/Charles St are currently contending with. Council requested Mr. Wood present them with the environmental study and perc test results for the property at the next meeting in two weeks.

**New Business:
Site Plan Approval-
Harris Woods Condo
Development**

Moyer-Cale presented to Council the Planning Commission recommended site plan for a drive thru restaurant (Jimmy John's) at 821 S Kalamazoo Street. Engineer Andrew Rossell answered questions/concerns on behalf of the applicant, the Michael N Seelye Lifetime Trust.

**Site Plan Approval-
821 S Kalamazoo St**

Motion by Jarvis with support from Bartlett to accept the Planning Commission's recommendation to approve the Jimmy John's development with the contingencies noted. Roll call vote; Craddock, Rohr, Przygocki, Plaszczak, McIntosh, Jarvis, Bartlett voting yes, motion carried.

Several weeks ago, Moyer-Cale sent out a copy of the agreed upon contract with Chief Marshall for a 4-year term for information purposes.

**Confirmation of
Employment
Contract**

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Motion by Rohr with support from Bartlett to execute the employment contract for Eric Marshall to serve as Chief of Police for the Village of Paw Paw for a 4-year term with minor wording modifications as approved by Eric Marshall, Manager Moyer-Cale, and President Plaszczk. Roll call vote; Craddock, Rohr, Przygocki, Plaszczak, McIntosh, Jarvis, Bartlett voting yes, motion carried.

The Village has been trying to get an underground electric project moving forward for nearly two years to benefit properties on the south side of I-94. The necessary easements have now been obtained and recorded. Last fall, this project was put out for bid for the boring work as well as some of the large equipment items that will be needed. The lowest bid boring contractor, Gustafson HDD, is still interested in doing the work at last fall's quoted price. Moyer-Cale noted this is a budgeted expense; however, the equipment items will likely be higher causing a slight increase beyond the project's approved budget.

Approval of Award to Gustafson HDD for Directional Boring

Motion by Jarvis with support from Bartlett to approve Gustafson HDD for boring work in the amount of \$83,150 and to approve equipment purchases from the lowest bidders so long as the price does not exceed and additional 5% of the costs quoted last fall. Roll call vote; Craddock, Rohr, Przygocki, Plaszczak, McIntosh, Jarvis, Bartlett voting yes, motion carried.

Chief Marshall provided a brief summary for Council about the department's community engagement and policing strategies as well as policies for ensuring fair policing. Council was given a copy of the fair and impartial policing policy and the mission, vision and core values of the department.

Police Update

The village has a capital improvement plan for every major system of infrastructure except for the street system. Moyer-Cale has solicited a proposal from Hurley & Stewart to perform a road projects capital improvement plan on the village's behalf. The resulting plan would be a 5-year road improvement plan that would include strategies for various road improvements.

**Ongoing Business:
Approval of CIP
Proposal**

Motion by Jarvis with support from McIntosh to approve the proposal from Hurley and Stewart to complete a road CIP for \$18,500. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Przygocki, Rohr and Craddock, all voting yes, motion carried.

Maple Lake Dam controls the level of Maple Lake and the amount of water that flows downstream. It is controlled manually. Heavy rains and the recent modifications in the Briggs Mill dam make controlling the lake levels difficult. Moyer-Cale included \$75,000 for Maple Lake Dam automation in this year's budget. She received a proposal from Barr Engineering for \$19,400 with an additional cost of \$9,500 for programming and construction/start up support for a total proposal cost of \$28,900. Barr was able to give a conservative, ballpark estimate of \$50,000 for contractor/vendor costs. This would bring the total anticipated cost for the project to be \$78,900.

**Maple Lake Dam
Automation Proposal**

Motion by Bartlett with support from Jarvis to accept the proposal from Barr Engineering for engineering services for automation of Maple Lake elevation control for an amount

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not to exceed \$28,900. Roll call vote; Bartlett, Jarvis, Plaszczak, Przygocki, and Craddock, all voting yes, McIntosh and Rohr, voting no, motion carried.

No Report.

McIntosh reported the Public Services Committee met to discuss carrying out the Lead and Copper rule during COVID, new restrooms at Sunset Park, Maple Lake dam automation, jail work crew hours down due to COVID, sewer contracts with Paw Paw Township, heated sidewalk quotes and the new DPS employee.

No Report.

Plaszczak reported the DDA's 4-week promotion to help downtown businesses seems to be successful so far.

No Report.

Jarvis reported the Farmers Market did well on its opening weekend.

Craddock reported the fire department responded to 32 calls in the month of June.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

Plaszczak is looking forward to resuming in-person meetings once the COVID-19 guidelines allow.

Jarvis thanked Chief Marshall and his department for their great police work and keeping the community safe.

McIntosh commended Jarvis and the other Planning Commission members on always doing a great job. McIntosh also noted she would like to start attending more appreciation lunches held for the DPS employees.

**Committee Meetings
and Reports**

Finance and Admin

Public Services

Parks and Rec

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

**Maple Lake
Preservation**

Planning Commission

Wellhead Protection

Wine & Harvest

**Council Member
Comments
Plaszczak**

Jarvis

McIntosh

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Moyer-Cale invited all who may be interested to attend the July 30th public meeting MDOT will be holding for the upcoming I-94 interchange project. Moyer-Cale gave an update the Michigan Avenue Streetscape Project financing grants and thanked Abonmarche for keeping everything on track.

Manager Comments

Motion by Bartlett with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:55 p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President