

**Minutes, Paw Paw Village Council  
Special Meeting, August 2, 2021**

The Special Village Council meeting of Monday, August 2, 2021, convened at 7:00p.m. at the Miller Court Housing Commission's, South Building, 205 Miller Ct. President Roman Plaszcak presiding.

**Meeting Convened**

Present: President Plaszcak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham (excused) and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

**Members Present**

Motion by Jarvis with support from Rohr to approve the agenda. All members present voting yes, motion carried.

**Approval of Agenda**

Director Small gave updates on several park projects taking place throughout the village.

**Action Items:  
Park Updates**

With the upcoming departure of Manager Moyer-Cale, council will need to seek a replacement Village Manager. Moyer-Cale presented information on several companies that offer professional recruiting services.

**Executive  
Recruitment Process**

Motion by Rohr with support from Craddock to utilize Walsh Municipal Services, LLC's professional recruiting services for an amount of \$12,800 to locate candidates for a replacement Village Manager. All members present voting yes, motion carried.

President Plaszcak has been in discussion with Larry Nielsen regarding becoming the part-time Village of Paw Paw interim manager after Moyer-Cale's departure. Mr. Nielsen has agreed to fill this position for an amount of \$25 per hour plus mileage to and from his home.

**Interim Management**

Motion by Plaszcak with support from Rohr to hire Larry Nielsen as interim manager, beginning the last week of August. Plaszcak, McIntosh, Jarvis, Craddock and Rohr voting yes, Bartlett voting no, motion carried.

Moyer-Cale's contract states she must give a 60 notice to council before resigning from her position as Village Manager. Moyer-Cale currently has over 30 days of vacation time to utilize. Moyer-Cale asked council to let her forego using the days and instead be paid the monetary equivalent.

**Moyer-Cale Vacation  
Time Payout Request**

Motion by Craddock with support from Jarvis to pay out Moyer-Cale's vacation time at the end of her 30-day notification. All members present voting yes, motion carried.

Motion by Craddock with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 7:37p.m.

**Adjournment**

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Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczak  
Village President

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