

**Minutes, Paw Paw Village Council
Regular Meeting, August 9, 2021**

The Regular Village Council meeting of Monday, August 9, 2021, convened at 7:02p.m. at the Miller Court Housing Commission's, South Building. President Roman Plaszcak presiding.

Meeting Convened

Present: President Plaszcak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett (excused), Nadine Jarvis, Mary McIntosh, Ashley Nottingham and Donne Rohr (excused). Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy (excused), Chief of Police Eric Marshall and Department of Public Services Director John Small (excused).

Members Present

Motion by Craddock with support from Nottingham to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by McIntosh with support from Jarvis to approve the regular meeting minutes of July 26, 2021. All members present voting yes, motion carried. Motion by McIntosh with support from Craddock to approve the special meeting minutes of August 2, 2021. Plaszcak, Jarvis, Craddock and voting yes, McIntosh and Nottingham abstaining, motion carried.

Approval of Minutes

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Motion by McIntosh with support of Craddock to approve all claims for Monday, August 9, 2021, in the amount of \$329,346.94. All members present voting yes, motion carried.

Approval of Claims

Aaron Stevens of Maner Costerisan presented to Council the findings of the 2020-2021 audit and financial statements.

**Presentations- Maner
Costerisan Audit**

Motion by Jarvis with support of Craddock to accept and file the audited financial statements for fiscal year 2021. All members present voting yes, motion carried.

**Action Items:
Accept and File
Audited Financial
Statements**

At the regular council meeting of June 14th, attorney Knotek discussed actions taken to date to enforce compliance of the International Property Maintenance Code at 200 E Michigan Ave. Improvements have not been made to the building leaving it a potential hazard to the public. Moyer-Cale received several quotes from contractors to do the necessary repairs. The cost of the repairs will be assessed to the property's taxes.

**Approval of work at
200 E Michigan Ave**

Motion by Craddock with support of Nottingham to approve Maple Lake Builders to remove the chimney and board up windows as necessary at 200 E Michigan Ave as described in the court order for an amount not to exceed \$12,050. All members present voting yes, motion carried.

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Motion by Craddock with support of Nottingham to approve the site plan for a fire station at 832 S. Gremps St with the contingencies as noted by the Planning Commission. All members present voting yes, motion carried.

**Approval of Site Plan
for Fire Station**

Motion by Jarvis with support of Craddock to approve the site plan for a self-storage facility located at 280 CR 665 with the contingencies as noted by the Planning Commission. All members present voting yes, motion carried.

**Approval of Site Plan
for Self-Storage
Facility**

Motion by McIntosh with support of Jarvis to approve the rezoning of 288 CR 665 from the B-2 to the MH district. Roll call vote: Jarvis, McIntosh, Plaszczak, Nottingham and Craddock voting yes, motion carried.

**Approval of Rezoning
at 288 CR 665**

Chief Marshall discussed staffing at the police department and hiring initiatives. Chief noted it took six months to fill the recent officer position.

**Non-Action Items:
Police Staffing
Resources**

Motion by Craddock with support of Jarvis to approve an increase in the police department's budget for the remainder of the fiscal year allowing them to hire another officer before the sergeant's planned retirement. Jarvis, McIntosh, Plaszczak, Nottingham and Craddock voting yes, motion carried.

No Report.

**Committee Meetings
and Reports
Finance and Admin**

No Report.

Public Services

No Report.

Parks and Rec

No Report.

DDA

No Report.

Economic Develop

No Report.

Farmers Market

No Report.

Fire Board

No Report.

Historical Committee

No Report.

Housing Commission

No Report.

**Maple Lake
Preservation**

No Report other than items already brought to council.

Planning Commission

No Report.

Wellhead Protection

An additional meeting has been scheduled for August 25th.

Wine & Harvest

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**Council Member
Comments:**

Plaszczak reported Moyer-Cale submitted her resignation, effective September 8th.

Plaszczak

Jarvis thanked the police department for their hard work.

Jarvis

Craddock believes it may be more beneficial to have one weekly staff meeting and a workshop before council meetings to receive departmental updates rather than two weekly staff meetings.

Craddock

Motion by McIntosh with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:28p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President