

**Minutes, Paw Paw Village Council
Regular Meeting, August 23, 2021**

The Regular Village Council meeting of Monday, August 23, 2021, convened at 7:00p.m. at the Miller Court Housing Commission's, South Building. President Roman Plaszcak presiding.

Meeting Convened

Present: President Plaszcak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by Bartlett with support from Nottingham to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by McIntosh with support from Jarvis to approve the regular meeting minutes of August 9, 2021. Plaszcak, Jarvis, McIntosh, Craddock, Nottingham voting yes, Rohr and Bartlett abstaining, motion carried.

Approval of Minutes

Motion by McIntosh with support of Rohr to approve all claims for Monday, August 23, 2021, in the amount of \$645,785.69. All members present voting yes, motion carried.

Approval of Claims

With the incoming interim manager on available for limited hours during the week, Moyer-Cale suggested transferring the zoning administrator duties to the Leonard Lux, the Community Development Coordinator. Customers would be able to receive service for zoning requests more promptly and Leonard is familiar with the village's zoning codes.

**Action Items:
Zoning Administrator
Designation**

Motion by Rohr with support of McIntosh to appoint the Community Development Coordinator as Zoning Administrator effective September 7, 2021 and until further notice. All members present voting yes, motion carried.

Budget amendments are being proposed in the General Fund, Major Streets Fund and Municipal Streets Funds. These changes primarily reflect the addition of grant funds, increased police millage and early police staffing.

**Approval of Budget
Amendments**

Motion by Jarvis with support of Bartlett to adopt budget amendments as presented. Roll call vote: Bartlett, Jarvis, McIntosh, Plaszcak, Nottingham, Rohr and Craddock voting yes, motion carried.

The Village has been working with GRP Engineering to design and plan our remaining electric projects. One of the projects is replacement of underground wire at Hazen Street. There are long lead times for these supplies, so we bid out the cost of the material now and will bid out the actual labor for the project at a later date.

**Approval of Bid from
Power Line Supply**

Motion by Bartlett with support of McIntosh to accept the bid from Power Line Supply for a cost not to exceed \$30,000. All members present voting yes, motion carried.

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Regular Meeting, August 23, 2021**

Motion by Rohr with support of Craddock to adopt Ordinance 489 to amend the definition of buildings and structures in the Village of Paw Paw Ordinance. Roll call vote: Craddock, Rohr, Nottingham, Plaszczak, McIntosh, Jarvis and Bartlett voting yes, motion carried.

MDOT has proposed several changes for the intersection of Michigan Ave and Kalamazoo St. MDOT would like to install a camera for traffic detection at the intersection along with pedestrian signals.

It was the consensus of council to have Moyer-Cale confirm the project with MDOT with the stipulation that it will not greatly hinder the streetscape project timeline.

Director Small reported that on August 19th, routine water sample testing detected coliform in the water supply at two testing sites. With the indication of bacteria, a boil water advisory was announced to all village drinking water customers. Over the course of the next 48 hours further water samples were obtained, these samples all recorded negative and the boil water advisory was lifted.

No Report.

No Report.

No Report.

Plaszczak reported the DDA recently issued façade grants to 120 Taphouse for a new door and Rich China for a new roof.

No Report.

Jarvis reported the next Farmers Market meeting will be held, September 7th.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

**Ordinance 489-
Building and
Structures Definition**

**Non-Action Items:
Kalamazoo/MI Ave
Traffic Signal**

Water System Update

**Committee Meetings
and Reports
Finance and Admin**

Public Services

Parks and Rec

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

**Maple Lake
Preservation**

Planning Commission

Wellhead Protection

Wine & Harvest

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**Council Member
Comments:**

Plaszczak praised Moyer-Cale for doing a great job leading the village during her tenure. He acknowledged that because of her Paw Paw had been awarded numerous grants that in turn led to many improvements throughout the village.

Plaszczak

Nottingham thanked Moyer-Cale for all of her hard work.

Nottingham

McIntosh believes Moyer-Cale has done a wonderful job as Village Manager and worked very well with all the department heads.

McIntosh

Craddock reported he spoke to a former school board member that wanted to pass on his gratitude to Chief Marshall for his recent speech during a press conference for the South Haven pier shooting. The person believes Chief Marshall stood up for the victims.

Craddock

Moyer-Cale reported that work has commenced on 200 E Michigan to board the windows and remove the chimney. Moyer-Cale also notes she has received a draft profile from Frank Walsh for the attracting a new village manager. Moyer-Cale requested council submit to her any suggestions they have for the final profile.

Manager Comments:

Chief Marshall reported that local business owner, Harold Schuitmaker was recently a victim of a carjacking. Chief notes Mr. Schuitmaker's vehicle has been located and 2 juvenile suspects have been detained.

Staff Comments:

Motion by Craddock with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:18p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President