

**Minutes, Paw Paw Village Council  
Regular Meeting, September 26, 2022**

The Regular Village Council meeting of Monday, September 26, 2022, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Roman Plaszcak presiding.

**Meeting Convened**

Present: President Plaszcak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham, and Donne Rohr. Also present: Village Manager Will Joseph.

**Members Present**

Motion by Jarvis with support from Bartlett to approve agenda as presented with the removal of action item: Authorize Village President to execute Part 201 agreement. Addition of action item: Approval of Paw Paw Homecoming Parade Route. All members voting yes, motion carried.

**Approval of Agenda**

Motion by Craddock support from McIntosh to approve regular meeting minutes of September 12, 2022 with the following corrections: (1) Under Council member Comments, comments from Jarvis should read, "Jarvis is very pleased how the festival turned out and proud of the community support." (2) In various locations Tim Brandy's title be edited to be, "Interim Department of Public Services Director" (3) Under Council member comments, comments attributed to Plaszcak should be attributed to Jarvis. All members voting yes, motion carried.

**Approval of Minutes**

Motion by Craddock with support from McIntosh to approve claims for Monday September 26, 2022, in the amount of \$481,879.82. All members voting yes, motion carried.

**Approval of Claims**

Terrejo Arbo asked for a closed session to be put on Council's agenda to discuss her employment with the Village. **Ms. Arbo was advised there is a procedure to request a closed meeting.**

**Audience  
Participation**

Luke Butler asked for Council to review the costs with utility shut off's, asked if the Village Council was taking action on his wife's legal case, and questioned the Village's blight ticketing process.

John Small asked about handicap parking spaces in front of Veteran's Affairs.

Motion by McIntosh, support from Rohr to confirm site plan approval for Village View Estates with the following requirements: Compliance with sidewalk ordinance, any proposed signage shall be subject to review/approval through the sign permit process, Village Fire Department review/approval, Village review/approval of grading, utility and storm water management plan, compliance with all applicable Federal, State and Local codes/ordinances, lighting designed to illuminate the premises shall be installed in a manner which will not cast direct illumination on adjacent properties, or cause a nuisance to adjacent or nearby properties, any dumpster used for garbage, rubbish and solid waste collection shall be enclosed. All members present voting yes, motion carried.

**Action Items:  
Village View Estates  
Site Plan Review**

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Motion by Jarvis support from Craddock to confirm site plan approval for Tapper Car Wash with the following conditions:

1. Confirmation that Parcel 1 and Parcel 2 are combined to render the subject site as a single parcel.
2. Submission and execution of a landscape plan that demonstrates compliance with the landscape standards of section 42-406 and the parking lot screening standards of Section 42-404 (5), including the extension of the 'raised landscape area' the length of the north property line with additional plantings and the addition of plantings along the west property line.
3. The existing site lighting shall be provided shields so as to not cast direct illumination on, or cause a nuisance to, adjacent or nearby properties.
4. Compliance with the noise standards established by Village nuisance ordinances.
5. Reconsideration of wash products used in the existing and proposed car wash operations to address the emission of odors beyond the boundaries of the lot that constitute a public nuisance.
6. Village Fire Department review/approval.
7. Compliance with all applicable Federal, State and Local codes/ordinances.

**Tapper Car Wash Site  
Plan Review**

Roll call vote: Jarvis, Craddock and Plaszczak voting yes, McIntosh, Bartlett, Nottingham and Rohr voting no, motion failed.

Motion by Rohr, support from Craddock to approve closure of Michigan Avenue for Paw Paw Homecoming Parade on September 30, 2022 at 4:30pm until completion on event. All members voting yes, motion carried.

**Approval of  
Homecoming Parade  
Route**

Manager Joseph and President Plaszczak led a discussion on the proposal of extending water and sewer mains to Paw Paw High School and adjacent prospective residential development project. Council consensus was to schedule a special meeting on October 6, 2022 to meet with representatives from Paw Paw Public Schools, Market Van Buren and Wightman Engineering.

**Non-Action Items:  
Water and Sewer  
Extension to PPHS**

Manager Joseph and President Plaszczak led a discussion on a possible sale of property adjacent to 630 Lakeview. Consensus of Council would entertain a sale if purchaser amended plat to make sale possible.

**Property Sale**

Manager Joseph and President Plaszczak led a discussion of handicap parking spaces on E. Michigan Ave as requested by Van Buren County. John Small, Director of Van Buren County Buildings and Grounds represented Van Buren County. Council consensus was to acquire an opinion from legal counsel on minimum handicap parking spaces requirements.

**Michigan Ave  
Handicap Parking**

President Plaszczak gave an update on Parks and Recreation Board.

**Committee Meetings  
and Reports  
Parks and Rec**

President Plaszczak gave an update of the DDA.

**DDA**

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President Plaszczyk and Trustee McIntosh gave an update on the discussion of RFQ for Gremps and Commercial St. property owned by the Village. Discussion of exploring process of becoming a city will be scheduled in the future

**Economic Develop**

Trustee Jarvis gave an update on the Farmers Market.

**Farmers Market**

No Report.

**Fire Board**

President Plaszczyk gave an update about an event being planned for Prospect Hill Cemetery.

**Historical Committee**

No Report.

**Housing Commission**

No Report

**Maple Lake  
Preservation**

No Report

**Planning Commission**

No Report.

**Wellhead Protection**

Trustee Craddock notified the board of the post-festival meeting on October 5, 2022 at 6pm.

**Wine & Harvest**

Motion by Craddock with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:48p.m.

**Adjournment**

Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczyk  
Village President