

**Minutes, Paw Paw Village Council
Regular Meeting, January 8, 2024**

The Regular Village Council meeting of Monday, January 8, 2024, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Meeting Convened

Present: President Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson, Nadine Jarvis, Nicolas Martinez, Donne Rohr and Ashley Nottingham (excused). Also present: Interim Village Manager Ed Hellwege, Village Clerk Karla Tacy, Department of Public Services Director Tim Brandys and Chief of Police Eric Rottman.

Members Present

Motion by Craddock with support from Martinez to approve the agenda as presented with the removal of #2 DWSRF Payment Application No 8 under Action Items. All members present voting yes, motion carried.

Approval of Agenda

Motion by Martinez with support from Jarvis to approve the regular meeting minutes of December 11, 2023. All members present voting yes, motion carried.

Approval of Minutes

Motion by Rohr with support from Richardson to approve the special meeting minutes of December 12, 2023. All members present voting yes, motion carried.

Motion by Richardson with support from Jarvis to approve the special meeting minutes of December 13, 2023. All members present voting yes, motion carried.

Motion by Jarvis with support from Martinez to approve the special meeting minutes of December 21, 2023. All members present voting yes, motion carried.

Motion by Martinez with support from Jarvis to approve the special meeting minutes of January 3, 2024. All members present voting yes, motion carried.

Motion by Richardson with support from Martinez to approve claims for Monday, January 8, 2024, in the amount of \$1,396,078.37. All members voting yes, motion carried.

Approval of Claims

George Bolton of 51471 35 ½ St asked Council to reconsider relocating a utility pole that was recently put several feet into his yard and not along the property line.

**Guests:
George Bolton 35 ½
St**

Motion by Rohr with support from Jarvis to enter public hearing at 7:30pm to take comments regarding the proposed 5-Year Parks and Recreation Plan. Roll Call Vote: Richardson, Rohr, Craddock, Plaszcak, Jarvis and Martinez voting yes, motion carried.

**Public Hearing: 5-
Year Parks & Rec
Plan**

No Public Comment was received during the public hearing.

Motion by Rohr with support from Jarvis to exit the public hearing at 7:31pm. Roll Call Vote: Richardson, Rohr, Craddock, Plaszcak, Jarvis and Martinez voting yes, motion carried.

**Minutes, Paw Paw Village Council
Regular Meeting, January 8, 2024**

Discussion regarding the proposed budget amendments has been tabled until the next meeting.

**Action Items:
Budget Amendments**

Motion by Rohr with support from Martinez to approve and adopt Resolution 24-01 & the 5-year Parks and Recreation plan for 2022 through 2027. Roll Call Vote: Martinez, Jarvis, Plaszcak, Craddock, Rohr and Richarson voting yes, motion carried.

**Res 24-01 Parks &
Rec 5-year plan**

Motion by Rohr with support from Craddock to add an amount not to exceed \$106,000 to the current Briggs Dam project budget for the following expenditures: \$7,300 to complete the grant application, \$104,500 for final design and permitting and \$27,700 to upgrade to the 500-year flood design. Roll Call Vote: Martinez, Jarvis, Plaszcak, Craddock, Rohr and Richarson voting yes, motion carried.

**Barr Engineering
Additional Costs**

Motion by Craddock with support from Jarvis to approve the land donation from Prospect Manor MHC LLC. The parcels' locations are 1020 & 1026 M 40 Hwy and have a combined appraised value of \$92,000. Roll Call Vote: Richardson, Rohr, Craddock, Plaszcak, Jarvis and Martinez voting yes, motion

Land Donation

DPS Director Brandys gave an update on future projects the Village should be considering in order to stay proactive.

**Non-Action Items:
DPS Director
Electrical Discussion**

President Plaszcak reported that Ms. Montenegro declined the offer for the Village Manager position.

**Village Manager
Candidate Discussion**

No Report.

**Committee Meetings
and Reports
Parks and Rec**

No Report.

DDA

No Report.

Economic Develop

No Report.

Farmers Market

Trustee Craddock reported the Fire Board has started the process of contract negotiations with the townships.

Fire Board

No Report.

Historical Committee

No Report.

Housing Commission

No Report.

**Maple Lake
Preservation**

The Planning Commission's discussion on Auto Zone's site plan has been tabled until the next meeting.

Planning Commission

No Report.

Wellhead Protection

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Regular Meeting, January 8, 2024**

The next Wine & Harvest meeting will be held February 7th.

Wine & Harvest

President Plaszczak announced the Village Hall staff has been conducting interviews for the part-time Administrative Assistant position.

**Council Member
Comments:
Plaszczak**

Trustee Martinez noted January 9th is National Law Enforcement Appreciation Day. He thanked the Paw Paw Police Department for their service.

Martinez

Trustee Jarvis inquired as to whether Council would no longer be receiving paper packets.

Jarvis

Trustee Rohr thanked Ed for doing a great as Interim Manager. Trustee Rohr was impressed with Chief Rottman's proposed budget.

Rohr

Hellwege appreciates President Plaszczak's assistance with his takeover as Interim Manager. He appreciates Council allowing Mr. Bolton to speak to them about his issue.

Manager Comments

Director Brandys reported we recently had a water line break on Kalamazoo St. He noted EGLE conducted a Sanitary Survey of the Community Water Supply on December 20th. The Village will need to conduct a water tower inspection and water reliability study.

Brandys

Chief Rottman reported the department's new recruit will be starting the Police Academy next week. The department recently received a donation of gym equipment. Chief Rottman reported officer Jason Therrien plans to retire in August.

Rottman

Motion by Jarvis with support by Richardson to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:12p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President