

**Minutes, Paw Paw Village Council
Regular Meeting, January 22, 2024**

The Regular Village Council meeting of Monday, January 22, 2024, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Meeting Convened

Present: President Plaszcak, Pro Tem Douglas Craddock (excused), Trustees Steve Richardson, Nadine Jarvis, Nicolas Martinez, Donne Rohr and Ashley Nottingham (excused). Also present: Interim Village Manager Ed Hellwege, Village Clerk Karla Tacy, Department of Public Services Director Tim Brandys and Chief of Police Eric Rottman.

Members Present

Motion by Jarvis with support from Rohr to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Rohr with support from Martinez to approve the regular meeting minutes of January 8, 2024. All members present voting yes, motion carried.

Approval of Minutes

Motion by Jarvis with support from Martinez to approve claims for Monday, January 22, 2024, in the amount of \$574,671.53. All members voting yes, motion carried.

Approval of Claims

George Bolton of 51471 35 ½ St came to inquire whether a decision had been made after last meeting regarding relocating a utility pole that was recently placed in his yard.

**Audience
Participation**

Motion by Rohr with support from Jarvis to approve the budget amendments listed on the presented Budget/Expenditure report with the provision a fund table **balance** be included in the next meeting packet. Roll Call Vote: Martinez, Jarvis, Plaszcak, Rohr and Richardson voting yes, motion carried.

**Action Items:
Budget Amendments**

Motion by Martinez with support of Richardson to approve the contract with Paw Paw Quick Response for emergency services in 2024 for \$6,000.

**Paw Paw Quick
Response**

Motion by Rohr with support from Jarvis to approve use of public spaces for Paw Paw Days on July 27, 2024 from 5:30am to 6:00pm. All members present voting yes, motion carried.

Paw Paw Days

Motion by Martinez with support from Jarvis to approve the purchase of two used street sweepers from the City of Sturgis for an amount not to exceed \$30,000. All members present voting yes, motion carried.

**Street Sweepers
Purchase**

Motion by Jarvis with support from Rohr to adopt Resolution 24-02 accepting the land donation (1020 & 1026 S M-40) from Prospect Manor MHC, LLC. Roll Call Vote: Richardson, Rohr, Plaszcak, Jarvis and Martinez voting yes, motion carried.

**Resolution 24-02
Accepting M-40 Land
Donation**

Interim Manager Hellwege will be providing budget balance information to Council on a quarterly basis.

**Non-Action Items:
Budget Information**

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Hellwege placed a new ad on the MML website for the Village Manager position.

**Village Manager
Recruiting Update**

Hellwege discussed a holding a possible Village improvement/efficiency workshop once budgeting concludes.

**Efficiency
Improvement Memo**

No Report.

**Committee Meetings
and Reports
Parks and Rec**

The DDA Board has a vacant seat. The Board discussed the budget and awarded a grant to Eric Cook, owner of 120 Taphouse.

DDA

Leonard Lux applied for a grant that will award funding for zoning ordinances and updating the master plan.

Economic Develop

No Report.

Farmers Market

No Report.

Fire Board

The Historical Committee discussed the 2024 Prospect Cemetery Tour and updating the brochures for the downtown historical walking tours.

Historical Committee

The Housing Commission discussed bills and 2024 goals at their last meeting.

Housing Commission

No Report.

**Maple Lake
Preservation**

No Report.

Planning Commission

No Report.

Wellhead Protection

No Report.

Wine & Harvest

President Plaszcak reported a chain broke on the Briggs Dam gate last week and had to be repaired by divers. He announced the part-time Village Hall administrative assistant will start January 19th.

**Council Member
Comments:
Plaszcak**

Trustee Rohr reported that Interim Manager Hellwege and herself met with DPS Director Brandys to discuss his department's budget.

Rohr

Hellwege reported that he and President Plaszcak submitted a new grant **application change** for additional funds for the dam replacement project.

Manager Comments

Director Brandys appreciates Council's approval of the purchasing of the street sweepers.

Brandys

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Chief Rottman completed his 2023 State reporting. He announced the PD's part-time office assistant Linda Merica retired; a potential replacement can begin in March. The new recruit, Sam Werthman, started academy last week.

Rottman

Motion by Martinez with support by Richardson to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:45p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President