

**Minutes, Paw Paw Village Council  
Regular Meeting, October 11, 2021**

The Regular Village Council meeting of Monday, October 11, 2021, convened at 6:30p.m. at the Paw Paw District Library, Community Room. President Roman Plaszcak presiding.

Present: President Plaszcak and President Pro-tem Douglas Craddock and Trustees Amanda Bartlett, Nadine Jarvis (in at 6:41pm), Mary McIntosh, Ashley Nottingham (in at 6:57 pm) and Donne Rohr. Also present: Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small (excused).

Motion by Rohr with support from Craddock to approve the agenda with the change of moving #4 under Action Items to the final discussion of the night. All members present voting yes, motion carried.

Motion by McIntosh with support from Craddock to approve the regular meeting minutes of September 27, 2021. All members present voting yes, motion carried.

Motion by McIntosh with support of Craddock to approve claims for Monday, October 11, 2021, in the amount of \$454, 213.12. All members present voting yes, motion carried.

Sunny, an Armenian foreign exchange student, introduced herself and took pictures with the Council.

Eleanor LaRue, former owner of 200 E Michigan Ave, questioned council on why they are being charged for electric, water and sewer if the Village condemned the building.

Motion by Rohr with support of Craddock to appoint Ed Hellwege as Interim Village Manager, beginning October 11, 2021 until a new full-time manager is hired. All members present voting yes, motion carried.

Motion by Rohr with support of Craddock to approve payment of the 2020 Road Striping invoice from PK Contracting for an amount not to exceed \$72,086.82. Roll call vote: Bartlett, Jarvis, McIntosh, Plaszcak, Rohr, Craddock and Nottingham voting yes, motion carried.

Budget amendments were proposed in the Major Streets Fund and Local Streets Fund. These changes reflect the addition of the payment for the 2020 road striping invoice. The road striping invoice totaled \$72,086.82, with 10% (\$7,208.68) to be paid from Local Streets and 90% (\$64,878.14) from Major Streets.

Motion by Rohr with support of Craddock to adopt budget amendments as presented. Roll call vote: Bartlett, Jarvis, McIntosh, Plaszcak, Rohr, Craddock and Nottingham voting yes, motion carried.

In January 2021, the Village submitted its Intent to Apply to seek DWSRF, CWSRF and WIFTA funding from EGLE to assist with the costs associated with Lead Service Line Replacement, Watermain Replacement and Storage Tank

**Meeting Convened**

**Members Present**

**Approval of Agenda**

**Approval of Minutes**

**Approval of Claims**

**Audience  
Participation:**

**Presentations: Ed  
Hellwege- Interim  
Village Manager**

**Action Items:  
Approval to Pay PK  
Striping Invoice**

**Approval of Budget  
Amendments for  
Roads**

**Resolution 21-20  
Liquor License for  
117 W Michigan Ave**

**CWSRF & DWSRF  
Loan Program**

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Rehabilitation and Wastewater Treatment Plant Improvements. Resolution 21-21 identifies the Village's wishes for Abonmarche Consultants, Inc to be the prime engineering firm to assist in the completion of DWSRF and WIFTS actions and Fleis & VandenBrink as the prime engineering firm to assist in the completion of CWSRF actions. The resolution also designates the Village Manager or Village President as the person authorized to sign agreements and execute any additional documents to complete the funding process. Dan Bomzer and Corey Kandow from Abonmarche were on hand to answer questions.

Motion by Craddock with support from Rohr to adopt Resolution 21-21 to authorize completion of actions necessary to secure DWSRF, CWSRF and WIFTA funding from the Michigan Department of Environment, Great Lake and Energy as presented in the FY2022 Final Project Priority Lists. Roll call vote: Bartlett, Jarvis, McIntosh, Plaszczak, Rohr, Craddock and Nottingham voting yes, motion carried.

Motion by Rohr with support from Craddock to enter into closed session under Section 8 (f) of the Michigan Open Meetings Act at 7:26pm. Roll call vote: Nottingham, Craddock, Rohr, Plaszczak, McIntosh, Jarvis, Bartlett voting yes, motion carried.

**Village Manager  
Search- Closed  
Session**

Motion by Rohr with support from Craddock to exit the closed session at 8:19 pm. Roll call vote: Nottingham, Craddock, Rohr, Plaszczak, McIntosh, Jarvis, Bartlett voting yes, motion carried.

Motion by Rohr with support from Craddock to offer public interviews for managerial candidate numbers #41, 51 58 and 61. Roll call vote: Nottingham, Craddock, Rohr, Plaszczak, McIntosh, Jarvis, Bartlett voting yes, motion carried.

President Plaszczak updated that the Streetscape project is making progress. The contractor hoped to have curbs, gutters and all the sewer laterals complete by October 12. There are two basements on the south side being shored up before overlay can be laid.

**Non-Action Items:  
Michigan Ave  
Streetscape Project  
Update**

No Report.

**Committee Meetings  
and Reports**

No Report.

**Finance and Admin**

No Report.

**Public Services**

No Report.

**Parks and Rec**

No Report.

**DDA**

**Economic Develop**

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Jarvis reported the vendors withdrew their request to be added to the 10/25 meeting agenda.	<b>Farmers Market</b>
Craddock reported the fire department held their annual dinner 10/6. Year-to-date calls are at a high.	<b>Fire Board</b>
No Report.	<b>Historical Committee</b>
No Report.	<b>Housing Commission</b>
No Report.	<b>Maple Lake Preservation</b>
Nottingham reported the Planning Commission discussed an ordinance for short-term rentals.	<b>Planning Commission</b>
No Report.	<b>Wellhead Protection</b>
Craddock reported the Wine & Harvest Festival held their wrap-up dinner last week.	<b>Wine &amp; Harvest</b>
McIntosh reported Janet from DPS offered to hold Employee Appreciation presentations several times per year.	<b>Council Member Comments: McIntosh</b>
President Plaszczak reported he invited Bob Harvey to attend tonight's meeting to hear Abonmarche's report on the CWSRF & DWSRF program. He noted Harvey is in charge while Director Small is out for medical reasons.	<b>Plaszczak</b>
Chief Marshall reported a potential new officer is going through the background check process and will hopefully be in place by November.	<b>Staff Comments: Chief</b>
Manager Hellwege reported his first day went well and he is looking forward to the future.	<b>Hellwege</b>
Motion by Craddock with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:34p.m.	<b>Adjournment</b>

Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczak  
Village President

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