

**Minutes, Paw Paw Village Council  
Regular Meeting, October 23, 2023**

The Regular Village Council meeting of Monday, October 23, 2023, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszczyk presiding.

**Meeting Convened**

Present: President Plaszczyk, Pro Tem Craddock, Trustees Steve Richardson, Nadine Jarvis (in @7:05pm), Nicolas Martinez, Ashley Nottingham (excused), and Donne Rohr. Also present: Village Manager Will Joseph, Village Clerk Karla Tacy, Department of Public Services Director Tim Brandys and Interim Chief of Police Lt. Eric Rottman.

**Members Present**

Motion by Martinez with support from Rohr to approve the agenda as presented. All members present voting yes, motion carried.

**Approval of Agenda**

Motion by Rohr with support from Craddock to approve the regular meeting minutes of October 9, 2023 with corrections. All members present voting yes, motion carried.

**Approval of Minutes**

Motion by Richardson with support from Rohr to approve claims for Monday, October 23, 2023, in the amount of \$765,145.74. All members voting yes, motion carried.

**Approval of Claims**

President Plaszczyk offered his condolences to Trustee Craddock on the recent passing of his father.

**Council Member  
Comments  
Plaszczyk**

Trustee Martinez presented Trustee Jarvis with a gift and plaque to commemorate her time as farmers market manager.

**Martinez**

Trustee Richardson would like to see progress made on resolving the fire department's utility billing concerns.

**Richardson**

Motion by Rohr with support from Jarvis to approve a pay request for the CWSRF project for an amount not to exceed \$116,272. All members present voting yes, motion carried.

**Action Items:  
CWSRF Payment  
Request #9**

Motion by Richardson with support from Craddock to approve Resolution 23-12 to grant the Kristopher Club a non-profit gaming license. All members present voting yes, motion carried.

**Resolution 23-12 Non-  
profit Gambling  
License**

Motion by Martinez with support from Jarvis to form an Application Review Committee for the Village Manager search, consisting of Martinez, Craddock and Rohr. All members present voting yes, motion carried.

**Village Manager  
Advertisement**

Motion by Martinez with support from Jarvis to form a Contract and Wage Committee for the Village Manager search, consisting of Richardson, Jarvis and Nottingham. All members present voting yes, motion carried.

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Motion by Craddock with support from Jarvis to terminate the working relationship with Knotek Law, PLC as the Village's ordinance enforcement legal counsel. All members voting yes, motion carried.

**Legal Counsel  
Proposal**

Motion by Craddock with support from Martinez to appoint the law firm of Bauckham, Thall, Seeber, Kaufman & Koches P.C. to be the Village's legal counsel for blight, code enforcement violations, municipal traffic violations and municipal misdemeanor offenses. All members voting yes, motion carried.

**Non-Action Items:  
Solar Farm Project**

Manager Joseph led a discussion regarding a proposed solar farm that SolAmerica would like to install at the Village's waste water treatment site.

**Committee Meetings  
and Reports  
Parks and Rec**

No Report.

**DDA**

The DDA Board discussed the installation of the wayfinding signs.

**Economic Develop**

No Report.

Trustee Martinez announced he will be the new manager of the farmer's market. He noted end of season surveys have been distributed to the vendors.

**Farmers Market**

No Report.

**Fire Board**

President Plaszcak reported the Prospect Hill Cemetery Tour was a sold-out success.

**Historical Committee**

No Report.

**Housing Commission**

No Report.

**Maple Lake  
Preservation**

No Report.

**Planning Commission**

No Report.

**Wellhead Protection**

No Report.

**Wine & Harvest**

President Plaszcak inquired as when the next monthly MPPA meeting will be taking place and if Director Brandys will be attending. President Plaszcak would like to resume the Finance/Admin and Public Works Committee meetings.

**Council Member  
Comments:  
Plaszcak**

Trustee Martinez reported there is a street light out at the corner of S Niles and Water St. Trustee Martinez received a new complaint from Deb Klinger regarding her neighbors.

**Martinez**

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Trustee Jarvis inquired to Trustee Rohr as to whether the Housing Commission would be holding their annual Christmas party. **Jarvis**

Director Brandys stated that Five Star was finally back in town to finish work regarding the lead service lines project. DPS started leaf pickup today. **Staff Comments**

Motion by Craddock with support by Martinez to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:51p.m. **Adjournment**

Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczak  
Village President