

**Minutes, Paw Paw Village Council
Regular Meeting, November 8, 2021**

The Regular Village Council meeting of Monday, November 8, 2021, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Roman Plaszcak presiding.

Meeting Convened

Present: President Plaszcak and President Pro-tem Douglas Craddock (excused) and Trustees Amanda Bartlett, Nadine Jarvis, Mary McIntosh, Ashley Nottingham (excused) and Donne Rohr. Also present: Interim Village Manager Ed Hellwege, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by Jarvis with support from Bartlett to approve the agenda with the change of removing #3 under Non-Action Items. All members present voting yes, motion carried.

Approval of Agenda

Motion by Rohr with support from Bartlett to approve the regular meeting minutes of October 25, 2021. All members present voting yes, motion carried.

Approval of Minutes

Motion by Jarvis with support of Rohr to approve claims for Monday, November 8, 2021, in the amount of \$342,258.65. All members present voting yes, motion carried.

Approval of Claims

The Village needed to pass a resolution to designate someone to vote on behalf of the village and participate in the Energy Services Project Committee of MPPA. Sarah Moyer-Cale had previously been serving in this capacity but with her leaving it has been suggested that DPS Director Small fill this role. A resolution needed to be implemented to confirm his participation. The Energy Services Committee is the instrument by which we purchase the Village's power.

**Action Items:
Resolution 21-22 ESP
Member Authorized
Representative**

Motion by McIntosh with support of Jarvis to adopt Resolution 21-22 to designate John Small as the ESP Member Authorized Representative. All members present voting yes, motion carried.

**Non-Action Items:
EGLE, CWSRF,
Project Schedule**

Motion by Rohr with support of McIntosh to accept the presented employment contract, appointing William Joseph as Village Manager. All members present voting yes, motion carried.

**William Joseph
Employment
Contract**

Trustee McIntosh is concerned for the safety of the Village Hall office staff as there is currently not an interior office door that can be locked in an emergency situation. The current budget only has an available amount of \$380. Trustee McIntosh offered to pay for the door and installation now and be reimbursed at the beginning of the new fiscal year in March 2022. McIntosh made a motion to have a new door with window and lock and air vents installed at Village Hall, motion not supported. Though concerned for the welfare of the staff the majority of council decided to not move forward with the installation of the new security door at Village Hall. Council would like to research other possible options in the future for ensuring safety.

**Installation of Village
Hall Security Door**

President Plaszcak reported that the final paving of the 200 block is expected to be completed 11/9 and striping to take place 11/10.

**Non-Action Items:
Michigan Ave
Streetscape Project
Update**

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During a recent teleconference, Barr engineering reported that due to recent high profile dam failures in the State of Michigan, the design requirements for dam construction may possibly be changing soon. Our initial inquiries to EGLE suggest that, if we proceed with design and construction of the Briggs Dam replacement spillway based on current requirements, and these regulatory changes occur down the road, the reconstructed dam may not be compliant with the new flow requirements. Barr has completed approximately 60% of the design for the new dam. It was suggested that the remainder of the design work be halted until the Michigan Legislature makes a ruling on regulatory changes, hopefully in early 2022.

Bartlett reported that the Finance and Admin Committee discussed the tree mapping grant, new tablets for DPS, electric projects and the Itron meter readers will no longer be supported in 2022.

No Report.

Bartlett reported the Parks and Rec Board discussed the 5-year park plan, the survey that was sent to the community and the winterization of the parks. Bartlett noted that it has been hard to recruit volunteers to help with projects.

No Report.

No Report.

No Report.

No Report.

Plaszczak reported the dedication ceremony for the Charlie Maxwell Tribute Plaque will be held November, 20th from 1-3pm at the Paw Paw District Library.

No Report.

No Report.

No Report.

No Report.

No Report.

McIntosh entrusts Chief Marshall and his officers with the task of keeping Village staff safe.

Briggs Dam Update

**Committee Meetings
and Reports
Finance and Admin**

Public Services

Parks and Rec

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

**Maple Lake
Preservation**

Planning Commission

Wellhead Protection

Wine & Harvest

**Council Member
Comments:
McIntosh**

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Bartlett wants everyone to know that she deeply cares for the safety of all Village staff and would like to proceed to find measures that can provide safety in each building. Bartlett suggested the Village send a condolence card to family of the Streetscape cement contractor that recently passed away and a thank you to the company that agreed to come in last minute to replace them.

Bartlett

Hellwege has been trying to optimize the manager's office. He has been working on grant follow-ups, looking into a new public address system for those that may not have access to social media and preparing for starting the 2022-2023 budget.

**Manager Comments:
Hellwege**

Chief Marshall reported Village officers who have recently been involved in officer involved shootings, have been cleared by the state. Chief noted that many larger departments never have to face situations like these. The department will be welcoming new officer, Sarah Bleything, November 10th.

**Staff Comments:
Chief Marshall**

Motion by Bartlett with support by Rohr to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:45p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President