

**Minutes, Paw Paw Village Council
Regular Meeting, November 13, 2023**

The Regular Village Council meeting of Monday, November 13, 2023, convened at 7:22p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Meeting Convened

Present: President Plaszcak, Pro Tem Craddock (excused), Trustees Steve Richardson (excused), Nadine Jarvis (excused), Nicolas Martinez, Ashley Nottingham, and Donne Rohr. Also present: Village Manager Will Joseph, Village Clerk Karla Tacy, Department of Public Services Director Tim Brandys and Interim Chief of Police Lt. Eric Rottman.

Members Present

Motion by Rohr with support from Martinez to approve the agenda as presented with the addition of adding #8 Setting a Public Hearing Date for the Parks & Rec Plan under Action Items. All members present voting yes, motion carried.

Approval of Agenda

Motion by Martinez with support from Rohr to approve the regular meeting minutes of October 23, 2023 with corrections. All members present voting yes, motion carried.

Approval of Minutes

Motion by Martinez with support from Rohr to approve claims for Monday, November 13, 2023, in the amount of \$864,494.72. All members voting yes, motion carried.

Approval of Claims

Trustee Martinez offered a Happy Veterans Day to those that have served.

**Council Member
Comments
Martinez**

Trustee Nottingham is concerned that she was put on the Village Manager Contract Committee at the last meeting without her knowledge or approval.

Nottingham

Trustee Rohr thanked the DPS crew for a job well done during leaf pickup season.

Rohr

Motion by Rohr with support from Nottingham to approve Resolution 23-13 appointing Tim Brandys and Evan Turner as Village Representatives to the MPPA Board of Directors. All members present voting yes, motion carried.

**Action Items:
Resolution 23-13
MPPA Board Rep**

Motion by Rohr with support from Martinez to award bid to Weaver Consultants Group to do a geotechnical evaluation for the Maple Island Bridge project for an amount not to exceed \$7,138. All members present voting yes, motion carried.

**Bid for Maple Island
Bridge Geotechnical
Services**

Motion by Nottingham with support from Rohr to pledge \$1,000 to the Van Buren County Conservation District Resource Recovery Program. All members present voting yes, motion carried.

**VBCO Conservation
District Pledge**

Motion by Rohr with support from Martinez to approve CWSRF payment application number 1o in the amount of \$466,266.09. Roll Call Vote: Martinez, Nottingham, Plaszcak and Rohr voting yes, motion carried.

**CWSRF Payment
Request #10**

**Minutes, Paw Paw Village Council
Regular Meeting, November 13, 2023**

Motion by Martinez with support from Nottingham to approve the use of public spaces for the Christmas Tree Lighting Ceremony, December 1st and Christmas Parade, December 2, 2023. All members voting yes, motion carried.

Per Manager Joseph, Village legal council will be present at the next meeting to answer questions and discuss possible responses to the Fire Board.

Motion by Rohr with support from Nottingham to appoint Tim Brandys, as the Director of Public Services. All members voting yes, motion carried.

Motion by Rohr with support from Martinez to set the date of January 8th at 7:00pm for the public hearing of the proposed 5-year Parks & Rec Plan. All members voting yes, motion carried.

The Parks & Rec Board discussed setting a date for the public hearing for the 5-year Parks & Rec Plan.

No Report.

No Report.

The Farmers Market Board will be discussing the schedule for the 2024 market season.

No Report.

President Plaszczyk announced the Historical Committee will be hosting a Prospect Cemetery Tour again next year.

No Report.

No Report.

The Planning Commission continues to work on food truck and short-term rental ordinances.

No Report.

No Report.

President Plaszczyk would like to hold a special meeting November 30th at 6:00pm at Village Hall to discuss Village Manager applications. The Village Christmas party will be held December 15th.

**Christmas Activities
Approval**

Fire Board Response

**Confirm Director of
Public Services**

**Set Parks & Rec Plan
Public Hearing Date**

**Committee Meetings
and Reports
Parks and Rec**

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

**Maple Lake
Preservation**

Planning Commission

Wellhead Protection

Wine & Harvest

**Council Member
Comments:
Plaszczyk**

**Minutes, Paw Paw Village Council
Regular Meeting, November 13, 2023**

Trustee Martinez inquired as to whether staff had contacted Deb Klinger regarding her recent complaint involving her neighbors. Trustee Martinez had a resident concerned that the Village was letting a private entity (Maple Lake Builders) use Village owned barricades.

Martinez

Trustee Rohr was asked by the owner of the Klassic Arcade if DPS could trim the trees in front of/surrounding his building to provide better visibility of his business.

Rohr

Trustee Nottingham wished everyone a wonderful Thanksgiving.

Nottingham

Manager Joseph stressed the importance of reviewing/making on a decision on the SolAmerica agreements at the next meeting.

Manager Comments

Director Brandys stated that leaf pickup has been going well. He reported that there was a water leak last week at Burger King. Director Brandys has been interviewing applicants for the motor pool supervisor position.

**Staff Comments
Brandys**

Lt. Rottman reported there has zero response to the vacant police officer job posting. A solution to this may be looking into sponsoring an academy recruit. Lt. Rottman and the department is very happy with the newly appointment attorneys.

Rottman

Motion by Nottingham with support by Martinez to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:05p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President