



Village of Paw Paw
Village Council Regular Meeting

Monday, November 24, 2025, 7 PM
Paw Paw District Library, Community Room
609 W. Michigan Ave, Paw Paw, MI 49079

Agenda

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call:** President Roman Plaszczyk; President Pro-Tem Douglas Craddock; Trustees Holly Hamilton, Nicolas Martinez, David McQueen, Steve Richardson, and Donne Rohr.
- IV. **Approval of Agenda**
- V. **Approval of Minutes**
 - Regular meeting of November 10, 2025
- VI. **Authorization to Pay Claims.** November 24, 2025 (Hamilton, Richardson); December 8, 2025 (Craddock, Martinez)
- VII. **Audience Participation (Limited to 3 minutes per speaker)**
- VIII. **Council Member Comments**
- IX. **Special Presentations:** Eric Cook, The Strand Theater – DDA Liquor License
- X. **Action Items**
 - Approve Holiday Street Closures
 - Authorize Water System Risk and Resilience Assessment
 - Approve Payment Request No. 4 – Riverworks Construction
 - Approve Payment Request No. 25 – Lounsbury Excavating
 - Approve Change Order No. 4 – Water Distribution System & Storage Improvements Project
 - Approve Grant Agreement Amendment – Maple Island Bridge
 - Authorize Staff to Pay Claims Between December 9, 2025 and January 11, 2026

XI. Workshop Items: Consider support for USDA Grant Application (Market One – Regional Water & Sewer Authority)

XII. Committee Meetings and Reports (committees may have items to bring to the council) *Estimated 30 minutes for all with next meeting dates.*

- Area Parks & Rec. Board (McQueen): Dec. 1 - **4:30 PM**
- Downtown Development Authority (Plaszczak): Dec. 15 - **5:30 PM**
- Economic and Residential Opportunity (Plaszczak): *TBD*
- Farmers Market (Martinez): Dec. 19 - **5 PM**
- Fire District Board (Craddock): Dec. 2 - **7 PM**
- Historical Commission (Plaszczak): Dec. 17 - **4 PM**
- Housing Commission (Rohr): Dec. 17 - **3 PM**
- Maple Lake Preservation & Improvement (Plaszczak): Dec. 13 - **4 p.m.**
- Planning Commission (Martinez): Dec. 4 - **7 PM**
- Wine & Harvest Board (Craddock): Dec. 3 - **6 PM**

XIII. Council Member Comments

XIV. Manager & Departmental Reports

XV. Tabled Items Expected to come back before the Village Council

- Short Term Rentals
- Sidewalk Vendor Regulation

XVI. Adjournment

Notice to Public Attendees

If you would like to speak to the Village Council, please make your statements during the Audience Participation Period. Public comments are limited to **3 minutes** per speaker. Please note that this is not a question-and-answer exchange. If you would like follow-up, provide your name and phone number/email on the sign-in sheet at the Clerk's table. The appropriate member of the Village Council or Village Staff will contact you.

Minutes

**Minutes, Paw Paw Village Council
Regular Meeting, November 10, 2025**

The Regular Village Council meeting of Monday, November 10, 2025, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Present: President Roman Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson, Holly Hamilton, Nicolas Martinez, David McQueen and Donne Rohr. Also present: Village Manager Bryan Myrkle, Village Clerk Karla Tacy, Director of Public Services Tim Brandys and Police Chief Eric Rottman.

Motion by Rohr with support from Martinez to approve the agenda as presented. All members present voting yes, motion carried.

Motion by Martinez with support from Hamilton to approve the regular meeting minutes of October 27, 2025. All members present voting yes, motion carried.

Motion by Rohr with support from McQueen to approve claims for Monday, November 10, 2025, in the amount of \$1,249,833.54. All members present voting yes, motion carried.

None.

Trustee Martinez wished President Plaszcak a Happy Veteran's Day. Due to other obligations, Trustee Martinez announced he will not be running for reelection next November.

Trustee McQueen was impressed on his recent tour of the DPS water laboratory and newly updated wastewater treatment site.

DDA Coordinator, Mary Springer, discussed the exciting new activities for this year's Christmas in the Village.

Motion by Rohr with support from Martinez to approve pay request No.3 from Milbocker Construction in the amount of \$674,26.25. All members present voting yes, motion carried

Motion by Rohr with support from Richardson to amend the Procurement Policy on 11-10-2025, to meet federal funding requirements. All members present voting yes, motion carried

Discussion was held regarding the compliance with, and effectiveness of the Outdoor Entertainment Venue Permit issued this summer to Warner Vineyards.

Meeting Convened

Members Present

Approval of Agenda

Approval of Minutes

Approval of Claims

**Audience
Participation**

**Council Member
Comments
Martinez**

McQueen

**Presentations:
2025 Christmas in the
Village- Mary
Springer**

**Action Items:
Briggs Dam Pay
Request #3**

**Procurement Policy
Update**

**Workshop Items:
Warner Vineyards
Concert Series Report**

**Minutes, Paw Paw Village Council
Regular Meeting, November 10, 2025**

The Parks and Rec Committee discussed the idea of installing pickleball courts and a gentleman's request to put bait/tackle vending machines in the parks.

None.

None.

None.

None.

None.

None.

None.

The Planning Commission will be receiving draft copies of the proposed Master Plan at their next meeting

None.

Trustee Hamilton inquired as to whether staff was informed that a laundry mat will be renting space at the 854 S Kalamazoo St build, in order to make sure the water/sewer lines were of adequate sizes.

Trustee Martinez reported that the current Farmers Market assistant manager will be transitioning into the manager position.

Manager Myrkle reports that Abonmarche is requesting an extension for the main water replacement project. The developers of the Hazen St PUD are requesting the streets within the development be established as public and maintained by the Village.

Director Brandys thanked the Council members that were able to attend the recent tour of the water laboratory and wastewater treatment site.

Police Chief Rottman announced that there will be a recognition event for John Redmond's years for service with Paw Paw Quick Response. Chief Rottman notes the department's officers have been busy attending Paw Paw community events.

**Committee Meetings
Parks and Rec**

DDA

**Economic &
Residential
Opportunity**

Farmers Market

Fire Board

**Historical
Commission**

Housing Commission

**Maple Lake
Preservation**

**Planning
Commission**

Wine & Harvest

**Council Comments
Hamilton**

Martinez

Manager Comments

**Staff Comments
Brandys**

Rottman

**Minutes, Paw Paw Village Council
Regular Meeting, November 10, 2025**

Motion by Craddock with support by Martinez to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:30pm.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President

DRAFT

DDA Liquor License – The Strand Theater

Village of Paw Paw MICHIGAN

Memorandum

To: Village Council
From: Bryan Myrkle, Village Manager
Re: Request for consideration of a DDA Liquor License for The Strand theater
Date: November 21, 2025

Background

Mr. Eric Cook, owner of The Strand movie theater in downtown Paw Paw, approached the Downtown Development Authority Board with a request for support of his application to the Michigan Liquor Control Commission for a DDA Liquor License, similar to that granted The Foundation restaurant earlier this year.

The DDA Board listened to Mr. Cook and is recommending the approval of this license to the Village Council.

Mr. Cook will be present at your meeting on Monday to explain his plans and answer any questions you may have. If Council is generally supportive of his proposal, we will bring the full application and resolution to an upcoming meeting for final approval.

Recommendation

Consider support of a DDA Liquor License for The Strand theater.

Village of Paw Paw MICHIGAN

Memorandum

To: Village Council
From: Bryan Myrkle, Village Manager
Re: USDA grant application – Market One
Date: November 21, 2025

Background

Market One has requested that the Village of Paw Paw consider providing a letter of support for an application to the USDA for grant funding that would pay for a feasibility study looking at the creation of a regional water and sewer authority.

I will discuss this grant application and the idea for a regional water and sewer authority with the Council at your meeting on Monday.

Recommendation

Consider supporting the Market One grant application.

Holiday Street Closures

November 3, 2025

Bryan Myrkle, Village Manager
Paw Paw Village Council Members
Village of Paw Paw
111 Michigan Ave.
Paw Paw, MI 49079

Dear Bryan and Council Members:

The Christmas Parade Committee respectfully requests the use of the Village of Paw Paw Streets, DPS Staff, and Police Dept. staff on Friday, December 12th for the Annual Children's Holiday Parade and Saturday, December 13th for Christmas In The Village.

The streets requested are as follows:

- Corner of Liberty to Main Street along with Van Buren from Michigan to Main St.
- Main Street to Michigan Ave.
- Michigan Ave. to Gremps St.
- Gremps St. to Harry L Bush Blvd.
- St. Joseph from Gremps to the County Court Parking lot entrance

Thursday, December 11th, we would like Paw Paw Street from Kalamazoo to Niles Sts. Closed to thru traffic so our Kringle Town Market could be set up, and the buildings will be removed early Monday morning.

Friday, December 12th, we will host the Children's Holiday Parade which will now be the Friday Night Lighted Holiday Parade and will line-up on Main St. with step-off 6pm. Once the parade arrives at the Corner of Gremps St. they will turn left and the majority of the parade will disperse from Harry L Bush Blvd. while the Parade Marshall, Santa's Float, the costumed characters and the car with Paul DeYoung will all turn off of Gremps onto St.

Joseph St. and continue to the County Courthouse parking lot. This will require an officer assisting with traffic control so they can cross Kalamazoo St. safely.

On Saturday, December 13th, things will start with the Santa Run at 9am, which the Paw Paw Rotary will be requesting their streets and services. At 10am our Kringle Town Market will open on Paw Paw St and remain open until 4pm. Kringle Town Market will be using several small buildings sponsored by Meyer Wood Products, which will be set up on Thursday and removed on Monday morning. At 10am to 4pm we will offer Merry Village Mingle promoting visitors to stroll through Downtown Businesses enjoying cookies, signature drinks, and Holiday Specials. At 10am to 4pm Santa will be at the Carnegie for Free Pictures with Santa sponsored by the DDA.

A copy of this request will be given to the DPS, the Police and Fire Dept. Please feel free to contact me with any questions regarding the parade and planning. Thank you for your consideration and support of this event.

Respectfully,

Mary E.H. Springer

DDA Coordinator

Water System Risk & Resilience Assessment



October 1, 2025

Via Email:

Tim Brandys, Director of Public Services
Village of Paw Paw
111 East Michigan Ave
PO Box 179
Paw Paw, MI 49079

**RE: Scope of Services for Water System Risk and Resilience Assessment
Village of Paw Paw, Van Buren County, Michigan**

Dear Tim:

Fleis & VandenBrink appreciates the opportunity to submit this Scope of Services and budget to you for conducting the above referenced work. Our relationship with the Village and its staff is certain to benefit this project. Based on our conversations with you, the following outlines our understanding of the work, Scope of Services, schedule, and budget.

STATEMENT OF UNDERSTANDING

It is our understanding that you are requesting we provide this work to facilitate compliance with the America's Water Infrastructure Act (AWIA) of 2018 requirements for Risk and Resilience Assessments (RRAs), which requires RRA certifications by June 30, 2026. Based on our conversations, the Village has developed and maintained an Emergency Response Plan (ERP), so updates to the ERP are not included in this scope of services. Certification of the ERP is due within 6 months of completing the RRA certification.

The following sections outline our proposed scope of services to complete the RRA.

SCOPE OF SERVICES

Information Gathering

F&V has developed a strategic approach to meet the AWIA requirements, which overlap with older requirements. Additionally, your water system may already be taking actions to improve the risk and resilience of your system. Our team will begin with a review and assessment of your water system's existing compliance with AWIA requirements. To do this, we will request all pertinent documents and materials for your water system, which may include:

- General Plans
- Water System Master Plans
- Water Asset Management Plans
- Water Reliability Studies
- Capital Improvement Plans
- Prior Emergency Response Plans

- Source Water or Wellhead Protection Plans
- Security Plans and Procedures
- Standard Operating Procedures
- Operation & Maintenance Manuals
- Cybersecurity Protocols for Billing, Business Network, SCADA, Access Control
- Business Continuity Plans
- Financial and Administrative Policies
- Training and Exercise Plans
- Other documents that may be related to risk and resilience of your water system (e.g. county emergency operations plans, Hazmat response plans, etc.)

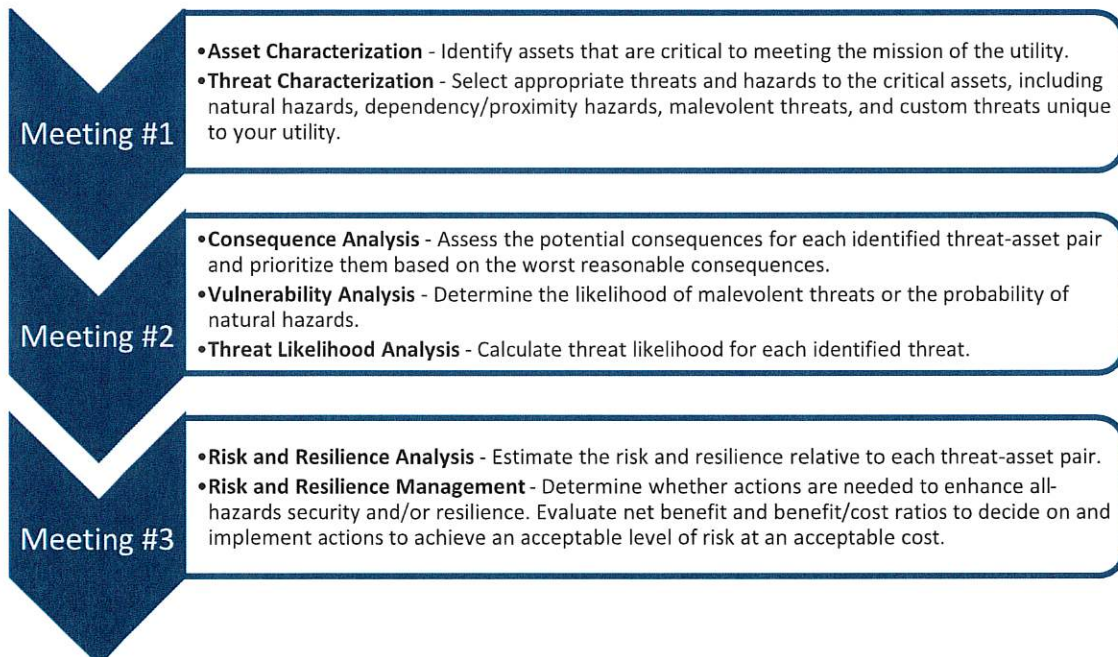
Risk and Resilience Assessment (RRA)

The objective of an RRA is to evaluate the vulnerabilities, threats, and consequences from potential hazards to your water system. Our work will include the AWIA requirements that an RRA assess:

- Risks to the system from malevolent acts and natural hazards
- Resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage and distribution facilities, electronic, computer, or other automated systems (including the security of such systems) which are utilized by the system
- Monitoring practices of the system
- Financial infrastructure of the system
- Use, storage, or handling of various chemicals by the system; and
- Operation and maintenance of the system

Additionally, an assessment of capital and operational needs for risk and resilience management for the system may optionally be completed but is not required. We can provide a cost for this additional service, if desired.

The assessment will be compiled based on the EPA's Small Systems Checklist, AWWA J-100 standard, various guidance documents, procedures, and best practices generally accepted by the industry. F&V will work with your personnel to assess components of the Risk and Resilience Assessment. To accomplish this, we will moderate up to three meetings with your team:



F&V will review the draft findings of the RRA with Village staff and provide a report summarizing the results and supporting documentation. The RRA report will not need to be submitted to EPA. However, the Village will need to certify completion of the RRA to EPA.

SCHEDULE

We will initiate work upon your authorization to proceed. Based on the size of your water system, completion of the Risk and Resilience Assessment must be certified to the EPA by June 30, 2026.

BUDGET

F&V proposes to complete the professional services on a lump sum basis for \$9,750.

The following assumptions have been made in deriving our fees:

- F&V will attend up to three meetings with key water system personnel
- Representatives will be readily accessible and available for interviews
- Files will be readily available and accessible

During the completion of work of this nature, unknown conditions may occasionally arise that require additional effort over and above the defined scope of services. F&V will notify you if a change in the scope of services is required.

F&V's professional services and subcontractor fees would be invoiced monthly. Work would be completed under the terms and conditions of our existing Professional Services Agreement. We can begin upon your authorizing the work by signing the last page of this letter and returning it to F&V (attention Ms. Anne Hagedorn). This proposal is valid for 90 days.

Once again, thank you for this opportunity, and we look forward to working with you. If you need any other information regarding this proposal or any F&V services, please contact me at 269.330.0369 or sdehring@fveng.com.

Sincerely,

FLEIS & VANDENBRINK



Katie Hillenbrand Strohauser, CPG
Project Manager | Associate



Stephen Dehring
Project Manager

WORK AUTHORIZATION

Fleis & VandenBrink (F&V) is hereby authorized to perform Additional Services as detailed in this letter and authorized under the existing Professional Services Agreement with F&V dated March 15, 2022.

Tim Brandys, Director of Public Services

Date

Katie Hillenbrand Strohauer

Katie Hillenbrand Strohauer, CPG
Project Manager/Associate

10/1/2025

Date

Payment Request
No. 4 – Riverworks

CONTRACTOR PAYMENT REQUEST

Date November 12, 2025

PARTIAL PAYMENT REQUEST NO. 4

For Work Completed Through October 31, 2025

OWNER	CONTRACTOR
Village of Paw Paw 111 E Michigan Ave Paw Paw, MI 49079-0179	Riverworks Construction, Inc 5776 143rd Avenue Holland, MI 49423

RE: Village of Paw Paw
Maple Island Pedestrian Bridge Replacement Project
ACI Project No.: 23-1824

Original Contract Amount	\$	739,507.00
Change Orders	\$	71,996.00
Current Contract Amount	\$	811,503.00
Work Completed	\$	673,797.00
Retainage	\$	67,379.70
Amount Earned	\$	606,417.30
Less Previous Payments	\$	437,532.30
Amount Due Contractor This Payment	\$	168,885.00

Please remit payment directly to the contractor at the address above.

RECOMMENDED BY: Contractor

Logan Wright
(Contractor Representative)

11/12/2025

Date

RECOMMENDED BY: Abonmarche Engineer

Abonmarche
(Abonmarche Representative)

11/12/2025

Date

ACCEPTED BY: Owner

(Owner Representative)

Date

Please contact Abonmarche Consultants at 574.232.8700 with any questions or concerns.

abonmarche.com

Riverworks Construction, Inc.

Invoice

Holland MI
49423

Date	Invoice #
10/31/2025	574

Bill To
Maple Island Pedestrian Bridge

P.O. No.	Terms	Project

Quantity	Description	U/M	Rate	Amount
0.5	Item 4: Excavation & Grading	LS	20,000.00	10,000.00
0.15	Item 5: Bridge Removal	LS	300,000.00	45,000.00
175	Item 7: Shared Path Grading	ft	40.00	7,000.00
1,000	Item 11: Boardwalk Framing	sft	70.00	70,000.00
190	Item 16: Electrical Conduit	ft	40.00	7,600.00
190	Item 17: Sewer	ft	50.00	9,500.00
1	Change Order 2: Chips & Fines Path	LS	4,750.00	4,750.00
4	Change Order 2: Overlooks	ea	8,450.00	33,800.00
			Total	\$187,650.00

Payment Request
No. 25 – Lounsbury

CONTRACTOR PAYMENT REQUEST

November 3, 2025

PARTIAL PAYMENT REQUEST NO. 25 For Work Completed Through 10/27/2025

OWNER	CONTRACTOR
Village of Paw Paw 111 E. Michigan Avenue Paw Paw, MI 49079	Lounsbury Excavating, Inc. 32673 E. Red Arrow Hwy Paw Paw MI 49079

RE: Lounsbury Excavating, Inc.
Water Distribution System & Storage Improvements
ACI Project No.: 21-2011

Original Contract Amount	\$ 5,736,481.00
Change Orders	\$ 579,132.88
Current Contract Amount	\$ 6,315,613.88
Work Completed	\$ 4,537,543.88
Retainage	\$ 228,230.73
Amount Earned	\$ 4,309,313.15
Less Previous Payments	\$ 4,275,974.88
Amount Due Contractor This Payment	\$ 33,338.27

Please remit payment directly to the contractor at the address above.

RECOMMENDED BY: Contractor



Michael Hiestand, President (Lounsbury Excavating, Inc.)

11/4/2025

Date

RECOMMENDED BY: Abonmarche Engineer



Corey Kandow (Abonmarche)

11/12/2025

Date

ACCEPTED BY: Owner

Bryan Myrkle (Village of Paw Paw)

Date

**Please contact Abonmarche Consultants at 269.927.2295 with any questions or concerns.
abonmarche.com**



Construction Pay Estimate Report

Michigan Department of Transportation

11/3/2025 3:02 PM

FieldManager 5.3c

Contract: _21-2011, Water Distribution System & Storage Improvements

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
11/03/2025	25	Samantha M Hale	Semi-Monthly	No		4/20/2023
Prime Contractor Lounsbury Excavating, Inc.				Managing Office Abonmarche		
Comments						

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
_ Pavt, Rem, Modified	2047011	0006	_21-2011	001	0030	00	000	590.000	\$1,770.00
_ Machine Grading, Modified	2057002	0008	_21-2011	001	0040	00	000	4.000	\$2,163.00
Subbase, CIP	3010002	0011	_21-2011	001	0055	00	000	95.000	\$2,275.25
Aggregate Base, 8 inch	3020020	0012	_21-2011	001	0060	00	000	590.000	\$6,254.00
_ Water Main, DI, 8 inch, Tr Det G, Modified	8237001	0050	_21-2011	001	0250	00	000	345.000	\$36,311.25
_ Gate Valve and Box, 8 inch, Modified	8237050	0058	_21-2011	001	0290	00	000	1.000	\$3,035.30
_ Hydrant Assembly, Modified	8237050	0059	_21-2011	001	0295	00	000	1.000	\$6,288.50
Total Estimated Item Payment:									\$58,097.30

Stockpile Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Stockpile Type	Net Change	Total Amount Remaining
_ Gate Valve and Box, 8 inch, Modified	8237050	0058	_21-2011	001	0290	00	000	MI01	\$-1,224.30	\$15,915.90
_ Hydrant Assembly, Modified	8237050	0059	_21-2011	001	0295	00	000	MI01	\$-2,099.00	\$3,079.47
_ Water Main, DI, 8 inch, Tr Det G, Modified	8237001	0050	_21-2011	001	0250	00	000	MI01	\$-19,681.08	\$107,403.50
Total Stockpile Dollar Amount:									\$-23,004.38	

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Working Days	0	\$0
Total Liquidated Damages:				\$0

**Construction Pay Estimate Report****Pre-Voucher Summary**

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
_21-2011, 2022 Water Distribution System and Storage Improvements	0025	\$58,097.30	\$-23,004.38	\$35,092.92
Voucher Total:				\$35,092.92

Summary

Current Voucher Total:	\$35,092.92	Earnings to date:	\$4,537,543.88
-Current Retainage:	\$1,754.65	- Retainage to date:	\$228,230.73
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$33,338.27	Net Earnings to date:	\$4,309,313.15
		- Payments to date:	\$4,275,974.88
		Net Earnings this period:	\$33,338.27

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document. I also certify the prime contractor is meeting all requirements for minority percentages and the payrolls are current.

Corey Kadow (Project Engineer) and/or

(Date)

(Construction Engineer)

(Date)

**Change Order No. 4 –
Water Distribution
System & Storage
Improvements Project**



November 21, 2025

Change Order NO. 4
Village of Paw Paw
Water Distribution System & Storage Improvements

<u>OWNER</u>	<u>CONTRACTOR</u>
Village of Paw Paw 111 E. Michigan Avenue Paw Paw, MI 49079	Lounsbury Excavating, Inc. 32673 E. Red Arrow Hwy Paw Paw, MI 49079

RE: Water Distribution System & Storage Improvements
ACI Project No. 21-2011

Original Contract Amount	\$ 5,736,481.00
Previous Change Orders	\$ 579,132.88
Previous Contract Amount	\$ 6,315,613.88
Net Change (this change order)	\$ -766,410.35
Current Contract Amount	\$ 5,549,203.50

RECOMMENDED BY: Contractor

Michael Hiestand, President (Lounsbury Excavating, Inc.)

Date

RECOMMENDED BY: Abonmarche Engineer

Corey Kandow (Abonmarche)

Date

ACCEPTED BY: Owner

Bryan Myrkle (Village of Paw Paw)

Date

Please contact Abonmarche Consultants at 269.927.2295 with any questions or concerns.
abonmarche.com



Contract Modification

Michigan Department of Transportation

11/21/2025 12:50 PM

FieldManager 5.3c

Contract: _21-2011, Water Distribution System & Storage Improvements

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Electronic File Created	Net Change	Awarded Contract Amount
4		10/27/2025	No	\$-766,410.38	\$5,736,481.00
Route		Managing Office		District	Entered By
2040020		Abornhache		0	Samantha McHale
Contract Location					
Village of Paw Paw					

Short Description

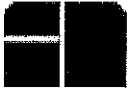
CM004

Description of Changes

- A. Original Contract Amount: \$ 5,736,481.00
- B. Current Contract Value (includes this revision): \$ 5,549,203.50
- C. Net Total Change (B-A): \$ -187,277.50
- D. Current Change in % from Award Amt (C/A*100): -3.26%

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Tree, Rem, 6 inch to 18 inch	2020004	0002	0010	_21-2011	001	Original	6.000	Ea	3,188.00000	\$19,128.00
Stump, Rem, 6 inch to 18 inch	2020008	0003	0015	_21-2011	001	Original	-1.000	Ea	1,240.00000	\$-1,240.00
Curb and Gutter, Rem	2040020	0004	0020	_21-2011	001	Original	-319.000	Ft	9.25000	\$-2,950.75
Sidewalk, Rem	2040055	0005	0025	_21-2011	001	Original	339.500	Syd	14.30000	\$4,854.85
Non Haz Contam Matl HandlingandDisp, LM	2050031	0007	0035	_21-2011	001	Original	-500.000	Cyd	16.85000	\$-8,425.00
_ Machine Grading, Modified	2057002	0008	0040	_21-2011	001	Original	-57.400	Sta	540.75000	\$-31,039.05



Contract Modification

Michigan Department of Transportation

11/21/2025 12:50 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Ero Con, Inlet Protection, Fabric Drop	2080020	0009	0045	_21-2011	001	Original	-137.000	Ea	230.50000	\$-31,578.50
Erosion Control, Silt Fence	2080036	0010	0050	_21-2011	001	Original	-6,250.000	Ft	7.50000	\$-46,875.00
Aggregate Surface Cse, 8 inch	3060012	0013	0065	_21-2011	001	Original	-2,491.670	Syd	10.30000	\$-25,664.20
Maintenance Gravel, LM	3060021	0014	0070	_21-2011	001	Original	-1,652.500	Cyd	34.80000	\$-57,507.00
Reason: Please Provide Reason										
Dr Structure Cover, Adj, Case 1	4030005	0015	0075	_21-2011	001	Original	-9.000	Ea	363.50000	\$-3,271.50
Dr Structure Cover, Type B	4030010	0016	0080	_21-2011	001	Original	-1.000	Ea	896.45000	\$-896.45
Dr Structure Cover, Type K	4030050	0017	0085	_21-2011	001	Original	-1.000	Ea	1,130.00000	\$-1,130.00
Dr Structure Cover, Type Q	4030065	0018	0090	_21-2011	001	Original	-7.000	Ea	896.45000	\$-6,275.15
Hand Patching	5010025	0019	0095	_21-2011	001	Original	-785.440	Ton	205.15000	\$-161,133.02
Reason: Please Provide Reason										
Driveway, Reinf Conc, 6 inch	8010001	0023	0115	_21-2011	001	Original	-299.300	Syd	183.60000	\$-54,951.48

Reason: Please Provide Reason



Contract Modification

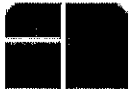
Michigan Department of Transportation

11/21/2025 12:50 PM

FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Curb and Gutter, Conc, Det C4	8020023	0024	0120	_21-2011	001	Original	-73.900	Ft	54.00000	\$-3,990.60
Detectable Warning Surface	8030010	0025	0125	_21-2011	001	Original	-10.000	Ft	69.50000	\$-695.00
Curb Ramp Opening, Conc	8030030	0026	0130	_21-2011	001	Original	-100.500	Ft	50.20000	\$-5,045.10
Sidewalk, Conc, 4 inch	8030044	0027	0135	_21-2011	001	Original	335.000	Sft	10.50000	\$3,517.50
Curb Ramp, Conc, 6 inch	8032002	0028	0140	_21-2011	001	Original	-800.100	Sft	14.50000	\$-11,601.45
Pavt Mrkg, Ovly Cold Plastic, 12in, X-Walk	8110041	0029	0150	_21-2011	001	Original	-400.000	Ft	6.35000	\$-2,540.00
Pavt Mrkg, Ovly Cold Plastic, 24in, Stop Bar	8110045	0030	0145	_21-2011	001	Original	-155.000	Ft	13.80000	\$-2,139.00
Pavt Mrkg, Waterborne, 4 inch, White	8110231	0031	0155	_21-2011	001	Original	-1,110.000	Ft	0.70000	\$-777.00
Pavt Mrkg, Waterborne, 4 inch, Yellow	8110232	0032	0160	_21-2011	001	Original	-100.000	Ft	0.70000	\$-70.00
Barr, Type III, High Inten, I	8120012	0033	0165	_21-2011	001	Original	-42.000	Ea	85.50000	\$-3,591.00



Contract Modification

Michigan Department of Transportation

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Barr, Type III, High Inten, I	8120013	0034	0170	_21-2011	001	Original	-42.000	Ea	1.16000	\$-48.72
Pedestrian Type II Barricade, Temp	8120026	0035	0175	_21-2011	001	Original	-20.000	Ea	86.65000	\$-1,733.00
Minor Traf Devices	8120170	0038	0190	_21-2011	001	Original	-0.250	LS	96,153.75000	\$-24,038.44
Pavt Mrkg, Longit, 6in or Less Width, Rem	8120210	0039	0195	_21-2011	001	Original	-1,010.000	Ft	1.10000	\$-1,111.00
Pavt Mrkg, Longit, Greater 6in Width, Rem	8120211	0040	0200	_21-2011	001	Original	-100.000	Ft	1.35000	\$-135.00
Sign, Type B, Temp, Prismatic, Furn	8120350	0041	0205	_21-2011	001	Original	-1,182.000	Sft	4.65000	\$-5,496.30
Sign, Type A, Temp, Prismatic, Oper	8120341	0042	0210	_21-2011	001	Original	-1,182.000	Sft	0.30000	\$-354.60
_ Hydrant, Rem, Modified	8237050	0044	0220	_21-2011	001	Original	-10.000	Ea	936.25000	\$-9,362.50
_ Water Main, HDPE, 8 inch, Directional Bore	8237001	0051	0255	_21-2011	001	Original	-225.000	Ft	208.00000	\$-46,800.00
_ Water Serv, Trenchless, 2 inch	8237001	0053	0265	_21-2011	001	Original	-630.000	Ft	132.80000	\$-83,664.00

Reason: Please Provide Reason



Contract Modification

Michigan Department of Transportation

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FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ Gate Valve and Box, 10 inch, Modified	8237050	0055	0275	_21-2011	001	Original	-1.000	Ea	3,894.20000	\$-3,894.20
_ Gate Valve and Box, 6 inch, Modified	8237050	0057	0285	_21-2011	001	Original	-1.000	Ea	2,190.40000	\$-2,190.40
_ Live Tap, 8 inch by 10 inch, Modified	8237050	0062	0310	_21-2011	001	Original	-1.000	Ea	9,161.75000	\$-9,161.75
_ Live Tap, 8 inch by 8 inch, Modified	8237050	0063	0315	_21-2011	001	Original	1.000	Ea	9,208.50000	\$9,208.50
_ 6" Live Tap	8237050	0081	0345	_21-2011	001	Extra	1.000	Ea	6,300.00000	\$6,300.00
_ Sewer Lateral Repairs	4027050	0096	0360	_21-2011	001	Extra	1.000	Ea	550.00000	\$550.00
Conc Pavt, Nonreinf, 10 inch	6020108	0211	0475	_21-2011	001	Extra	-0.001	Syd	88.43000	\$-0.09

Total Dollar Value: **\$-607,817.40**

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Watermain Investigation for Abandonment	8237051	0256	0520	_21-2011	001	Extra	1.000	LS	208,811.00000	\$208,811.00

Reason:
Please Provide



Contract Modification

Michigan Department of Transportation

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FieldManager 5.3c

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Gate Valve and Box, 12 inch, Modified Stockpile Adjustment Reason: Stockpile Adjustmen	8237050	0271	0535	_21-2011	001	Adjustment	1.000	Ea	-28,709.04000	\$-28,709.04
_ Gate Valve and Box, 8 inch, Modified Stockpile Adjustment Reason: Stockpile Adjustment	8237050	0276	0540	_21-2011	001	Adjustment	1.000	Ea	-15,915.90000	\$-15,915.90
_ Hydrant Assembly, Modified Stockpile Adjustment Reason: Stockpile Adjustment	8237050	0281	0545	_21-2011	001	Adjustment	1.000	Ea	-3,079.47000	\$-3,079.47
_ Live Tap, 4 inch by 10 inch, Modified Stockpile Adjustment Reason: Stockpile Adjustment	8237050	0286	0550	_21-2011	001	Adjustment	1.000	Ea	-821.50000	\$-821.50
_ Water Main, DI, 10 inch, Tr Det G, Modif Stockpile Adjustment Reason: Stockpile Adjustment	8237001	0291	0555	_21-2011	001	Adjustment	1.000	Ft	-11,170.19000	\$-11,170.19
_ Water Main, DI, 12 inch, Tr Det G Modifi Stockpile Adjustment Reason: Stockpile Adjustment	8237001	0296	0560	_21-2011	001	Adjustment	1.000	Ft	-184,693.14000	\$-184,693.14
_ Water Main, DI, 4 inch, Tr Det G, Modifi Stockpile Adjustment Reason: Stockpile Adjustment	8237001	0301	0565	_21-2011	001	Adjustment	1.000	Ft	-879.78000	\$-879.78



Contract Modification

Michigan Department of Transportation

11/21/2025 12:50 PM

FieldManager 5.3c

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Water Main, DI, 6 inch, Tr Det G, Modifi Stockpile Adjustment	8237001	0306	0570	_21-2011	001	Adjustment	1.000	Ft	-14,731.46000	\$-14,731.46

Reason: Stockpile Adjustment

_ Water Main, DI, 8 inch, Tr Det G, Modifi Stockpile Adjustment	8237001	0311	0575	_21-2011	001	Adjustment	1.000	Ft	-107,403.50000	\$-107,403.50
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Reason: Stockpile Adjustment

Total Dollar Value: \$-158,592.98

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
_21-2011	2022 Water Distribution System and Storage Improvements	0	CNST			
001	Base Bid					\$-766,410.38

Total: \$-766,410.38

Total Net Change Amount: \$-766,410.38



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FieldManager 5.3c

Prime Contractor: Lounsbury Excavating, Inc.

Signature

Date _____

Signature

Date _____

Signature

Date _____

Signature

Date _____

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Date _____

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Date _____

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Signature

Date _____

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Signature

Date _____

___Approved ___Not Eligible

See Letter Dated _____

(Signature)

(Date)

 Approved Not Eligible

See Letter Dated _____

(Signature)

(Date)

**Grant Agreement
Amendment – Maple
Island Bridge**



MICHIGAN DEPARTMENT OF NATURAL RESOURCES-GRANTS MANAGEMENT

MICHIGAN NATURAL RESOURCES TRUST FUND AGREEMENT AMENDMENT

Organization:	Village of Paw Paw - Van Buren
Project Title:	Maple Island Boardwalk and Fishing Platform
Project Location:	Van Buren
Project Number:	TF21-0130
Amendment Number:	3

This is an amendment to the Agreement entered into between the Michigan Department of Natural Resources ("DEPARTMENT") and the Village of Paw Paw - Van Buren in the county of Van Buren County for the Michigan Natural Resources Trust Fund grant number TF21-0130.

The purpose of this amendment is to:

- extend the end date of the project period from 01/31/2026 to 07/31/2026 to allow for more time to complete the project.

A. The DEPARTMENT and the GRANTEE mutually agree to amend the Agreement as follows:

- The time period allowed for project completion is 07/20/2022 through 07/31/2026, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
- Submit a complete request for final reimbursement within 90 days of project completion and no later than 10/30/2026. If the GRANTEE fails to submit a complete final request for reimbursement by 10/30/2026, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.

B. All other provisions of the Agreement shall be continued in full force and effect.

C. The amendment may be executed separately by the parties and is not effective until both the GRANTEE and the DEPARTMENT have signed it.



D. This amendment modifies an Agreement which was approved by resolution of the GRANTEE'S governing body as evidenced by the resolution attached to the Agreement. It is the sole responsibility of the GRANTEE to determine if its laws, policies, or procedures require approval by its governing body before execution of this amendment by the GRANTEE. By signature of this amendment, the GRANTEE certifies that:

1. Approval of the amendment by its governing body is not required, or
2. The amendment has been approved by resolution (true copy attached) of the

_____ meeting of the _____
(date) (special or regular) (name of approving body)

GRANTEE

SIGNED

WITNESSED

By: _____

By: _____

Title: _____

By: _____

Date: _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

WITNESSED

By: _____

By: _____

EFFECTIVE DATE: _____

By: _____

RESOLUTION 2025-13

VILLAGE OF PAW PAW

VILLAGE COUNCIL RESOLUTION

A RESOLUTION TO AMEND A GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES

WHEREAS, The Village of Paw Paw has an existing grant agreement with the Michigan Department of Natural Resources that will provide funding for the replacement of the Maple Island Bridge; and

WHEREAS, the project and associated grant agreement is known as Michigan Natural Resources Trust Fund Project Number TF21-0130; and

WHEREAS, as the project design and planning have progressed, it has become apparent that an extension of time to complete the project is warranted; and

WHEREAS, the Michigan Department of Natural Resources Grant Coordinator recommends a nine-month extension, allowing for furniture and lighting to be installed in the spring; and

WHEREAS, a nine-month extension would reschedule the project's completion date to July 31, 2026.

THEREFORE, BE IT RESOLVED that the Village of Paw Paw Village Council hereby authorizes an amendment to the grant agreement for MNRTF Project No. TF-0130 to extend the proposed completion date to July 31, 2026.

ROLL CALL:

Motion Made by:

Motion Supported by:

AYES:

NAYS:

ABSENT:

Resolution declared adopted/rejected (strike one) this 24th day of November, 2025.

CERTIFICATION

I, Karla Tacy, the duly appointed Clerk of the Village of Paw, do hereby certify that the above is a true and exact copy of a Resolution, passed by the Paw Paw Village Council, on the 24th day of November 2025, the original of which is on file at the Paw Paw Village Hall.

Karla Tacy, Village Clerk
Village of Paw Paw

Date

**Authorize Staff to Pay
Claims During
Holiday Break**

Village of Paw Paw MICHIGAN

Memorandum

To: Village Council
From: Bryan Myrkle, Village Manager
Re: Authorization for staff to pay claims between December 9 and January 11
Date: November 21, 2025

Background

As it is customary for the Paw Paw Village Council to hold only one meeting in December of each year, one regular claims cycle is potentially disrupted. In order to manage this, the Council typically authorizes staff to distribute payments during that time period.

Recommendation

Motion to allow staff to disburse payments between December 9, 2025 and January 11, 2026 provided that Council is thereafter given a listing of all checks disbursed during that time and that all payments follow approved procedures.

Staff Reports

Village of Paw Paw MICHIGAN

Memorandum

To: Village Council
From: Bryan Myrkle, Village Manager
Re: Village Manager's Report for November 24, 2025
Date: November 21, 2025

Updates & Reports

- **SafeBuilt services** – Village Council members may remember a few complaints and concerns from local contractors earlier this year regarding the Building Department services the Village receives from SafeBuilt. Over the summer, staff explored other options, including similar services from other private businesses as well as building services assistance from the State of Michigan.

We did not identify any other qualified firms in our area that could provide the same services, nor did we feel that the range of services offered by the State of Michigan would satisfy our local needs.

However, since that time, the Village, the Township and SafeBuilt have made arrangements to have a SafeBuilt employee in Village Hall two days per week and at the Township Hall one day per week. SafeBuilt also including us in the email conversations they are having with building permittees, and we are present when customers interact with SafeBuilt in our offices. The local contractor community has reacted to these changes positively and we think it has made a significant difference for everyone involved.

Since it looks like this arrangement is working out, we do need to get an agreement in place with SafeBuilt spelling-out its use of Village Hall and any conditions that may need to be met for that to continue.

Furthermore, we have talked to SafeBuilt about taking over rental inspections for the Village. The Village has not directly performed rental inspections on a routine basis since COVID, so nearly all rental units have missed one inspection cycle and many have missed two. SafeBuilt performs this service for several other nearby communities and it appears they have the capacity to begin these inspections for Paw Paw as well. It is likely that the inspection fees may have to be adjusted to cover the expense, but the increase is expected to be modest, and is only imposed once every three years.

- **Frontier Communications project** – Village Council members may remember from an earlier report that Frontier Communications is working throughout the Village to install fiberoptic cable. You may also remember that we expressed concerns about this due to the extensive amount of underground boring required. On a project of this size, it should be expected that this work will conflict with existing utilities as they try to occupy the same underground space. While we are obligated by the State of Michigan's METRO Act to allow this work to be done, we did work to limit the depth of the boring and require that its contractors specifically locate each residential sanitary sewer lateral to avoid as much conflict as we can. Frontier contractors will have to get access to individual homes to locate sewers properly, which homeowners can refuse if they prefer. However, this will increase the likelihood of underground damage to their system if they do refuse. We will be publishing online information encouraging cooperation, as well as publishing contact information for the Village and Frontier for residents who have issues.

It is important to note that while the METRO Act requires the company to repair any of the damage it may cause to existing utilities by this work, it may be months or years after the fact before the effects of a damaged sewer lateral is discovered. Recent conversation with other municipal leaders in this region has brought to light issues they are experiencing with Frontier contractors in those cities. This is a project that will require careful monitoring by the Village as it proceeds.

- **Procurement Policy** – I submitted our newly revised Procurement Policy (approved last meeting) to the Michigan State Housing Development Authority for review, and they accepted the new policy as being sufficient in its treatment of purchases using federal funds, so we will not have to amend that a second time.
- **Transformer Damage settlement** – I am happy to report that the Village has now been reimbursed for the damage and repair to the electrical transformer that was hit on school

property during construction. The contractor's insurance company issued a check to the Village this week paying the invoice in full.

- **Prospect Manor water service** – The Village of Paw Paw was contacted by EGLE regarding the water supply for Prospect Manor trailer park. It uses a private well to supply water to its residents, however that well is apparently failing. Because of certain conditions in that area, EGLE does not want them to drill another well, instead they are asking that it be connected to the Village public water supply.

This is problematic, because Village does not have strong water infrastructure south of I-94. There is only one water main servicing all the properties south of the expressway. That water main has also had three breaks in the past 18 months, each of which resulted in loss of water service to all properties during the repair and boil water advisories after the fact. While we have identified the potential cause of these breaks and continue monitoring the water supply in that area, this remains a vulnerable area of our water supply.

Because there is only one water main supplying this entire area, it is essentially a 'dead end' or 'no outlet' portion of our system. This design naturally results in water quality, pressure, and supply issues. The solution is to create a water main 'loop' that allows water to flow through the area, instead of just to the area. This would solve several important issues with our water supply south of the expressway.

Most of the commercial businesses in that area are not large water users, however this single water supply also connects to Village View trailer park. Anything that disrupts water supply in that area already affects approximately 80 families who live there. Adding another 40 or 50 families to the southern water supply without making improvements does not seem like a good idea.

An appropriate solution would be to extend the water main that ends on South LaGrave Street under I-94, then connect the system in the vicinity of Wal Mart, then connect Wal Mart to Prospect Manor, thereby creating a loop. That is estimated to cost approximately \$500,000.

We will be meeting with EGLE and others involved in this issue soon to discuss options. If the property owners contribute financially to the project, and if we can identify additional funding sources (grants, etc), it would likely be worth the Village also contributing toward the development of a water main loop servicing this important part of our water system.

-
- **Warner Vineyards** – Since our last meeting when we provided an update on this year’s concert season at Warner Vineyards, we have received an extensive list of physical improvements or changes that Mr. Warner intends to make prior to next year’s season. The amount of changes he is proposing are significant enough to require another site plan review and approval by the Planning Commission.