

**Minutes, Paw Paw Village Council
Regular Meeting, November 24, 2025**

The Regular Village Council meeting of Monday, November 24, 2025, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszczyk presiding.

Meeting Convened

Present: President Roman Plaszczyk, Pro Tem Douglas Craddock (excused), Trustees Steve Richardson, Holly Hamilton, Nicolas Martinez, David McQueen and Donne Rohr (excused). Also present: Village Manager Bryan Myrkle, Village Clerk Karla Tacy, Director of Public Services Tim Brandys and Police Chief Eric Rottman.

Members Present

Motion by Richardson with support from Hamilton to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Martinez with support from McQueen to approve the regular meeting minutes of November 10, 2025. All members present voting yes, motion carried.

Approval of Minutes

Motion by Richardson with support from Hamilton to approve claims for Monday, November 24, 2025, in the amount of \$617,478.87. All members present voting yes, motion carried.

Approval of Claims

None.

**Audience
Participation**

Trustee Hamilton announced that the Hunters Widow Weekend downtown shopping event went well and encouraged the Village to support more events in the future.

**Council Member
Comments
Hamilton**

Trustee McQueen inquired as to whether there was a succession plan for the water lab.

McQueen

Eric Cook, owner of the Strand Theater, discussed possibly applying for a Redevelopment Liquor License for the theater.

**Presentations:
Eric Cook-
Redevelopment
Liquor License for
the Strand Theater**

Motion by Richardson with support from Martinez to approve the road closures from December 11 – 13, 2025, at the locations and times requested by the Christmas Parade Committee. All members present voting yes, motion carried.

**Action Items:
Holiday Events
Street Closures**

Motion by Martinez with support from McQueen to accept Fleis & Vandenbrink's proposal for professional services to conduct a Water System Risk and Resilience Assessment, as required by the America's Water Infrastructure Act (AWIA), for a cost of \$9,750. All members present voting yes, motion carried.

**Water System Risk
and Resilience
Assessment**

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Motion by Hamilton with support from Richardson to approve pay request No. 4 from Riverworks Construction, Inc in the amount of \$168,885.00. All members present voting yes, motion carried.

Motion by Martinez with support from McQueen to approve pay request No.25 from Lounsbury Excavating, Inc in the amount of \$33,338.27. All members present voting yes, motion carried.

Motion by Richardson with support from Martinez to approve change order #4 submitted by Abonmarche/Lounsbury Excavating regarding the water main replacement project, for a reduction of -\$766,410.38. All members present voting yes, motion carried.

Motion by McQueen with support from Martinez to approve Resolution 2025-13, authorizing an amendment to the Maple Island Bridge project grant agreement. All members voting yes, motion carried. Roll call vote; Martinez, McQueen, Plaszczak, Hamilton and Richardson voting yes, motion carried.

Motion by Martinez with support from Hamilton to allow staff to disburse payments between December 9, 2025-January 11, 2026, provided that Council is thereafter given a listing of all checks disbursed during that time and that all payments follow approved procedures. All members present voting yes, motion carried.

It was the consensus of the Council members in attendance that joining a Regional Water & Sewer Authority would not be beneficial to the Village of Paw Paw, at this time.

None.

The DDA Board was in support of the Strand Theater applying for a Development Liquor License. Board Chair, Mary Lou Hartwell, announced that she will be resigning from her position in February.

None.

Jacqueline Hoffman is now the Manager of the Farmers Market. Trustee Martinez will stay on as Assistant Manager. Due to the market's expansion, the Board is looking to possibly relocate next season.

None.

None.

None.

**Maple Island Bridge
Pay Request #4**

**DWSRF Pay Request
#25**

**DWSRF Change
Order #4**

**Resolution 2025-13
Maple Island Bridge
Grant Agreement
Extension**

**Claims Approval
December 9, 2025-
January 11, 2026**

**Workshop Items:
Market One Request
for Support of
Regional Water &
Sewer Authority**

**Committee Meetings
Parks and Rec**

DDA

**Economic &
Residential
Opportunity**

Farmers Market

Fire Board

**Historical
Commission**

Housing Commission

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None.

**Maple Lake
Preservation**

Trustee Martinez may be absent from the next Planning Commission meeting, as his wife be having surgery.

**Planning
Commission**

None.

Wine & Harvest

Manager Myrkle announced that the Village has been in discussion with SafeBuilt, to have them conduct our rental inspections. Due to its aging well system, EGLE would like the Village to extend public water services to the Prospect Manor Mobile Home Park.

Manager Comments

Director Brandys commended DPS Office Manager, Janet Rohl, on her 42 years of service to the Village of Paw Paw.

**Staff Comments
Brandys**

Police Chief Rottman announced that officers will be participating in this year's Shop with a Cop Day at Walmart. The PD will be subject to a LEIN audit in January.

Rottman

Motion by McQueen with support by Richardson to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:33pm.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President