

**Minutes, Paw Paw Village Council  
Regular Meeting, December 11, 2023**

The Regular Village Council meeting of Monday, December 11, 2023, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

**Meeting Convened**

Present: President Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson, Nadine Jarvis, Nicolas Martinez, Ashley Nottingham, and Donne Rohr. Also present: Interim Village Manager Ed Hellwege, Village Clerk Karla Tacy, Department of Public Services Director Tim Brandys and Interim Chief of Police Lt. Eric Rottman.

**Members Present**

Motion by Rohr with support from Martinez to approve the agenda as presented. All members present voting yes, motion carried.

**Approval of Agenda**

Motion by Richardson with support from Rohr to approve the regular meeting minutes of November 27, 2023 with corrections. All members present voting yes, motion carried.

**Approval of Minutes**

Motion by Nottingham with support from Rohr to approve the special meeting minutes of November 30, 2023. All members present voting yes, motion carried.

Motion by Jarvis with support from Martinez to approve claims for Monday, December 11, 2023, in the amount of \$380,946.01. All members voting yes, motion carried.

**Approval of Claims**

Trustee Nottingham reported that water main replacement work being done at Niles/Elm is causing the sidewalk to break.

**Council Member  
Comments  
Nottingham**

Motion by Rohr with support from Craddock to approve Resolution 23-16 approving the SolAmerica lease agreement. Roll Call Vote: Martinez, Jarvis, Nottingham, Plaszcak, Craddock, Rohr and Richarson voting yes, motion carried.

**Action Items:  
Resolution 23-16  
Solar Project  
Easement Agreement**

Motion by Martinez with support from Nottingham to approve Resolution 23-17 to enter into an interconnection and power purchasing agreement with Paw Paw Affordable Solar LLC. Roll Call Vote: Martinez, Jarvis, Nottingham, Plaszcak, Craddock, Rohr and Richarson voting yes, motion carried.

**Resolution 23-17  
Solar Project  
Interconnection &  
Power Purchase  
Agreement**

Motion by Nottingham with support from Jarvis to approve DWSRF payment application number 8 in the amount of \$382,592.03. Roll Call Vote: Martinez, Jarvis, Nottingham, Plaszcak, Craddock, Rohr and Richarson voting yes, motion carried.

**DWSRF Payment  
Application #8**

Motion by Rohr with support from Craddock to rescind Resolution 23-14 appointing the Village Manager or their designee as the Authorized Representative to MPPA. Roll Call Vote: Richardson, Rohr, Craddock, Plaszcak, Nottingham, Jarvis and Martinez voting yes, motion carried.

**MPPA Authorized  
Representative**

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Motion by Rohr with support from Craddock to approve Resolution 23-15 appointing the Ed Hellwege as the Authorized Representative to MPPA. Roll Call Vote: Martinez, Jarvis, Nottingham, Plaszcak, Craddock, Rohr and Richarson voting yes, motion carried.

**Resolution 23-15**

Motion by Craddock with support from Jarvis to approve the 2024 Village Council meeting schedule of the 2<sup>nd</sup> and 4<sup>th</sup> Monday each month. All members present voting yes, motion carried.

**2024 Council Meeting  
Schedule**

Motion by Jarvis with support from Martinez to approve Village payment of expenses thru January 8, 2024, provided a list of disbursed checks be provided to Council and all policies adhered to. All members present voting yes, motion carried.

**Claims Approval  
Through January 8,  
2024**

Motion by Rohr with support from Jarvis to approve the purchase of a new server for Village Hall for an amount not to exceed \$9,000. Roll Call Vote: Richardson, Rohr, Craddock, Plaszcak, Nottingham, Jarvis and Martinez voting yes, motion carried.

**Server Purchase  
Approval**

Discussion on purchasing a new electrical switch gear has been tabled until the January 8<sup>th</sup> meeting.

**Switch Gear**

Motion by Rohr with support from Craddock to cancel the second Council meeting of December. All members voting yes, motion carried

**Cancel Last Council  
Meeting of December**

Motion by Rohr with support from Richardson to appoint Chris Smith to the Maple Lake Preservation Committee for the term of December 2023 to February 2028. All members present voting yes, motion carried.

**Appointment of Chris  
Smith to the Maple  
Lake Preservation  
Committee**

President Plaszcak gave an update of what's been happening since Will Joseph left. President Plaszcak believes a part-time Administrative Assistant should be hired for Village Hall.

**Non-Action Items:**

The Parks and Rec Board discussed the 5-year Parks & Rec Plan along with their visions for the coming year.

**Committee Meetings  
and Reports  
Parks and Rec**

No Report.

**DDA**

No Report.

**Economic Develop**

No Report.

**Farmers Market**

Trustee Craddock reported the Fire Board will be voting on whether to replace their current water meter with a smaller 3" meter. The board has begun the budget process.

**Fire Board**

No Report.

**Historical Committee**

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No Report.

**Housing Commission**

No Report.

**Maple Lake  
Preservation**

The Planning Commission continues to work on food truck and short-term rental ordinances.

**Planning Commission**

No Report.

**Wellhead Protection**

The Wine & Harvest Board elected their new board members. The festival will be instilling a new card processing system.

**Wine & Harvest**

President Plaszczyk announced the Christmas party will be held at 12:00pm on December 15<sup>th</sup> at the Carnegie. President Plaszczyk received many compliments regarding the PD and DPS' assistance during the recent Santa Run.

**Council Member  
Comments:  
Plaszczyk**

Trustee Jarvis thanked President Plaszczyk for keeping her up-to-date while she was injured and unable to attend meetings.

**Jarvis**

Trustee Nottingham complimented the downtown Christmas lights.

**Nottingham**

Trustee Craddock voiced his concern with the budget expenditures for the remainder of the fiscal year.

**Craddock**

Hellwege is working diligently to get things organized since previous Manager Joseph left.

**Staff Comments  
Hellwege**

Director Brandys reports he has ordered 100 replacement water meters. He has sent a copy of the Temetra System agreement to the Village attorney for review. The new motor pool mechanic will be starting in January.

**Brandys**

Lt. Rottman reported the department is still struggling to hire new officers. He has reserved spots in local upcoming academies with the hope of putting through two new recruits. The school is still requesting the Village provide a School Resource Officer.

**Rottman**

Motion by Craddock with support by Nottingham to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:00p.m.

**Adjournment**

Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczyk  
Village President