

**Minutes, Paw Paw Village Council
Regular Meeting, February 25, 2019**

The Regular Village Council meeting of Monday, February 25, 2019, convened at 7:30 p.m. at the Paw Paw Community Library, 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.

Meeting Convened

Present: President Plaszczyk, President Pro-tem Eric Larcinese and Trustees Douglas Craddock, Amanda Bartlett, Mary McIntosh, Nadine Jarvis and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by Jarvis with support from Bartlett to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Craddock with support from Rohr to approve the workshop meeting minutes of February 11, 2019. All members present voting yes, motion carried.

Approval of Minutes

Motion by Rohr with support from Craddock to approve the regular meeting minutes of February 11, 2019. All members present voting yes, motion carried.

Motion by McIntosh with support of Jarvis to approve all other claims for Monday, February 25, 2019, in the amount of \$399,798.58. All members present voting yes, motion carried.

Approval of Claims

Van Buren County Commissioner Randy Peat introduced himself to the Council. Mr. Peat pledged the County's continued support with the restoration of the Ben Franklin building. Mr. Peat also informed Council of some of the new projects starting for the County such as a new roof on the courthouse and the restructuring of the transit board.

**Audience
Participation:
Randy Peat**

Mr. and Mrs. Lindsey of SAFEbuilt introduced themselves and thanked the Council for the opportunity to handle the Village of Paw Paw's new building department service needs. The Lindseys spoke about their company's policies and procedures and let Council know they can be reached at any-time regarding questions or concerns.

**Presentations and
Guest: Kellie & Glenn
Lindsey of SAFEbuilt**

Motion by Jarvis with support from McIntosh, to close the regular session at 7:49 and enter into a public hearing to take comments regarding the proposed budget for fiscal year 2020 along with amendments to fiscal year 2019. All members present voting yes, motion carried.

**Public Hearing FY
Budget Hearing 2019-
2020**

Let the record show no public comment was received.

Motion by Rohr with support from Craddock to close the public hearing at 7:55 and re-enter regular session. All members present voting yes, motion carried.

Motion by Bartlett with support from Jarvis to approve and accept Resolution 19-03 amending fiscal year 2019 budget and adopting fiscal year budget 2020. Roll call vote; Craddock, Rohr, Larcinese, Plaszczyk, McIntosh, Jarvis, Bartlett all voting yes, motion carried.

**New Business:
Resolution 19-03 To
Amend/Adopt Budget**

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Moyer-Cale reported the Village annually reviews the fee schedule and update charges to ensure that our fees reflect the cost of services provided by the Village. The Village also needs to adopt a fee schedule for building department services due to our switch to SAFEbuilt. The fee schedule being adopted is the same as the State of Michigan's posted fees.

**Resolution 19-04
Adoption of Amended
Fee Schedule**

Motion by Rohr with support of Craddock to adopt Resolution 19-04 Adoption of Amended Fee Schedule. All members present voting yes, motion carried.

Moyer-Cale reported the Village has reached a tentative agreement with the union contingent upon ratification by the Council. The union has already voted to accept the changes to the collective bargaining agreement.

**Ratification of 2019-
2023 IUOE Collective
Bargaining
Agreement**

Motion by Rohr with support from Jarvis to approve the terms of the tentative agreement with IUOE and to authorize the Village Manager to execute the collective bargaining agreement when the new terms are incorporated in the final document. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Larcinese, Rohr, Craddock all voting yes, motion carried.

Moyer-Cale reported that Resolution 19-05 would establish the Village Manager as the authorized signer on documents related to MERS plans.

**Resolution 19-05
Resolution
Establishing
Authorized
Signatories for MERS**

Motion by McIntosh with support of Bartlett to adopt Resolution 19-05 Resolution Establishing Authorized Signatories MERS. All members present voting yes, motion carried.

Moyer-Cale informed the Council that this defined benefit plan will be applicable to DPS union employees hired after March 1, 2019. The plan reflects the changes to the collective bargaining agreement. It provides pension benefits with a 1.5% multiplier, 10- year vesting period, and 5-year Final Average Compensation. The required employee contribution is 3%.

**MERS Defined
Benefit Plan Adoption
Agreement**

Motion by Bartlett with support of Rohr to approve the Defined Benefit Plan Adoption Agreement for DPS union employees hired after March 1, 2019. All members present voting yes, motion carried.

Moyer-Cale explained resolution 19-06 allows MERS to set up a health care savings program for new DPS union employees hired after March 1, 2019. This plan requires a 1% employee and 1% employer contribution. There will a 10-year vesting period to mirror the pension benefit vesting period.

**Resolution 19-06
MERS Health Care
Savings Program
Uniform Resolution**

Motion by Jarvis with support of Bartlett to adopt Resolution 19-06 MERS Health Care Savings Program Uniform Resolution. All members present voting yes, motion carried.

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Moyer-Cale reported Public Act 152 requires certain restrictions on medical coverage limits for employees of municipal governments. There is also a provision to opt out of these requirements. Resolution 19-03 would opt out formally, which is consistent with the previous acts of the Council.

**Ongoing Business:
Resolution 19-07 PA
152 Exemption
Resolution**

Motion by Rohr with support from Craddock to adopt Resolution 19-07 to opt out of the requirements of PA 152. Roll call vote; Craddock, Rohr, Larcinese, Plaszczak, McIntosh, Jarvis, Bartlett all voting yes, motion carried.

Moyer-Cale once again presented to the Council Barr Engineering's suggestions for dam repair/replacement. Moyer-Cale noted the Council will need to select a path in the near future in order to secure project funding. The Council asked Moyer-Cale to schedule a workshop in April to further discuss.

**Briggs Mill Dam
Options**

Moyer-Cale reported a public hearing is required for the Village's application to MEDC for the 210 E Michigan rehabilitation project. A public hearing was previously held but since the applicant is also receiving revolving loan funding from the county and the grant amount has increased, we have to do the public hearing again. Moyer-Cale noted the meeting will be scheduled for March 11, 2019.

**Schedule Public
Hearing for 210 E
Michigan Ave
Application to MEDC**

Motion by Rohr with support of Larcinese to schedule a public hearing for the approval of the application for 210 E Michigan to MEDC for CDBG funding on March 11, 2019 at 7:30 pm or shortly thereafter. All members present voting yes, motion carried.

Moyer-Cale reported Paw Paw Brewing plans to open at their new location on Tuesday. The Brewery is interested in possibly leasing a portion of the adjacent Village owned property for events and activities. The Council is open to reviewing these projected plans.

**Paw Paw
Brewing/Park Area
Property Future Use**

Moyer-Cale reported the Eastern Van Buren County Crop Hunger walk has requested to hold the Crop Walk on April 28th.

Crop Walk Approval

Motion by McIntosh with support of Larcinese to approve the request from Eastern Van Buren County Crop Hunger Walk for the use of village sidewalks on April 28th. All members present voting yes, motion carried.

**Committee Meetings
and Reports**

Rohr reported the Finance Committee met to discuss the IUOE contracts and 2019-2020 budget.

Finance and Admin

Jarvis reported the Public Services Committee met to discuss the water tower painting scheduled to start in April, Charles St ground water levels, ordinance enforcement and the upcoming paving projects.

Public Services

No Report.

Area Parks & Rec

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Plaszczak reported at the previous meeting the DDA Committee granted Warners a grant for new doors and discussed the budget.

DDA

No Report.

Economic Develop

No Report.

Farmers Market

No Report.

Fire Board

No Report.

Historical Committee

Rohr reported a ribbon cutting ceremony for the Housing Commission will be held in the spring, when the weather clears.

Housing Commission

No Report.

**Maple Lake
Preservation**

No Report.

Planning Commission

No Report.

Wellhead Protection

No Report.

Wine & Harvest

Jarvis and Rohr applauded Manager Moyer-Cale with a great job negotiating the IUOE bargaining agreements and creating the new budget.

Council Comments

Plaszczak reported former Village Manager Brad Noeldner recently passed away. He also thanked all departments for a job well done with the house move.

Moyer-Cale reminded the Council that Abonmarche will be attending the March 11th meeting to present their streetscape concept ideas.

**Manager Comments
Moyer-Cale**

Director Small and Chief Marshall thanked one another for the outstanding efforts by both departments during the house move.

Staff Comments

Motion by Craddock with support by Rohr to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:15 p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President