

**Minutes, Paw Paw Village Council
Regular Meeting, February 26, 2024**

The Regular Village Council meeting of Monday, February 26, 2024, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Meeting Convened

Present: President Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson (excused), Nadine Jarvis, Nicolas Martinez, and Donne Rohr. Also present: Interim Village Manager Ed Hellwege, Department of Public Services Director Tim Brandys, and Chief of Police Eric Rottman.

Members Present

Motion by Jarvis with support from Martinez to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Martinez with support from Jarvis to approve the special meeting minutes of February 12, 2024 with corrections. All members present voting yes, motion carried.

Approval of Minutes

Motion by Jarvis with support from Martinez to approve claims for Monday, February 26, 2024, in the amount of \$52,903.58. All members voting yes, motion carried.

Approval of Claims

Zak Lewis spoke about revitalizing the village's Channel 12 Access Station. We will schedule him for the March 11, 2024 meeting for this presentation.

**Audience
Participation**

Motion by Rohr with support from Craddock to enter into public hearing regarding the 2024-2025 fiscal year budget at 7:08 PM. Roll call vote, all members in attendance voting yes, motion carried.

**Public Hearing
2024-2025 FY Budget**

No Public Comment was received during the public hearing.

Council Member Comments – Council President Plaszcak commented that the need to utilize monies from the fund balances for the 2024-2025 budget is due to the delay of several major Village projects and will be partially offset by investment of other revenue in CD's and other securities.

**Council Member
Comments**

Motion by Rohr with support from Craddock to close the public hearing at 7:10 PM. Roll call vote, all members in attendance voting yes, motion carried.

Motion by Rohr with support from Craddock to approve the 2023-2024 Budget Amendments with the addition of "Table A" added to the Budget amendments chart title and to approve the 2024-2025 fiscal year budget with the addition of \$40,000 into the DPS budget for an outlay of system electric improvements for the Village Amphitheatre. The total budget amount approved is \$19,905,569.30. The net of revenues and expense is -\$816,185 that will be replenished by our fund balances. Resolution 24-06 adopted. Roll call vote, all members in attendance voting yes, motion carried.

**Action Items:
2024-2025 Fiscal
Budget and Budget
Amendments –
Resolution 24-06**

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Discussion about the viability of using the donated land ensued. The item was tabled to be discussed again at the March 11, 2024 Council meeting.

Motion by Matinez with support from Jarvis to approve the Paw Paw Youth Baseball/Softball Inc's parade request. All members voting yes, motion carried.

Motion by Matinez with support from Jarvis to approve Chris Moraitis as the new DDA Board member. All members voting yes, motion carried.

Motion by Craddock with support from Rohr to approve Red Arrow Ministries' use of Kids Paradise for the Annual Easter Egg Hunt. All members voting yes, motion carried.

Village Manager candidate interviews were held at a Special Village Council meeting at 6:00pm, on Thursday, February 23rd at the Paw Paw District Library. Two candidates were interviewed. And are both being considered for the position based on further discussion and background checks.

Village Council President Plaszczak informed the Council that we have received 4 applications for the vacant trustee seat. He is in the process of contacting each applicant to explain what the trustee role entails.

Interim Manager Hellwege provided an update on grants for the Briggs Dam and Maple Island Bridge replacement projects.

Interim Manager Hellwege relayed that starting March 1st, Village Hall will resume its normal business hours of Monday to Friday from 7AM – 4PM.

No Report.

President Plaszczak and Interim Manager Hellwege attended the DDA meeting on Feb 19, 2024. The DDA board unanimously selected Chris Moriatis to fill the board vacancy. There were discussions on a potential DDA loan to the owner of the Strand Theatre and on potential of renting out the lower portion of the Carnegie building to a law firm. The Chili walk event was also discussed.

No Report.

The Farmers Market will now be held in the Freshwater Church Library area.

The Fire Board will be having a mustache contest at their next meeting.

No Report.

No Report.

Land Donation

**Paw Paw Youth
Baseball/Softball Inc.
Parade Request**

**DDA Board Vacancy
Request**

Easter Egg Hunt

**Non-Action Items:
Village Manager
Hire/ Recruiting**

**Village Council
Vacancy Update**

**Update on Village
Projects**

**Update on Village
Hall Business hours**

**Committee Meetings
and Reports**

Parks and Rec

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

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No Report.

**Maple Lake
Preservation**

Interim Manager Hellwege will attend the next Planning Commission meeting. Council will be appointing a new trustee to the Planning Commission to replace Trustee Nottingham.

Planning Commission

No Report.

Wellhead Protection

The Wine & Harvest Board approved their budget. The festival will be converting to a web-based point of sale program for 2024.

Wine & Harvest

President Plaszczyk commended staff for doing an excellent job.

**Council Member
Comments:
Plaszczyk**

Trustee Jarvis also commended staff for doing an excellent job

Jarvis

Trustee Martinez mentioned that he would be interested in being appointed to the Planning Commission

Martinez

Trustee Craddock noted that the budget process was thrust upon Interim Manager Hellwege and the administrative staff and he was impressed with the result and wants to thank all involved for their excellent work. He also mentioned that we should work on a recognition process for our employees.

Craddock

Trustee Rohr also complimented our staff involved in the preparation and presentation of the budget. She also asked that we remember to schedule a work session to discuss and prioritize the efficiency projects suggested at previous Council meeting.

Rohr

Interim Manager Hellwege thanked the Council for their compliment on working to produce the budget in a short timeframe and credited the following personnel for their contributions to the process, DPS director Brandys, Police Chief Rottman, Trustees Craddock and Rohr, President Plaszczyk and especially Village Clerk Tacy.

Manager Comments

Director Brandys spoke on the Amphitheatre project added to the 2024-2025 budget.

Brandys

Chief Rottman reported the PD's recruit is doing well at Academy and that funding for his academy tenure has been received.

Rottman

Motion by Craddock with support by Jarvis to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:15p.m.

Adjournment

Respectfully submitted:

Ed Hellwege
Interim Village Manager

Roman Plaszczyk
Village President