

**Minutes, Paw Paw Village Council
Regular Meeting, April 14, 2025**

The Regular Village Council meeting of Monday, April 14, 2025, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Meeting Convened

Present: President Roman Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson, Holly Hamilton, Nicolas Martinez, David McQueen (in @ 7:03pm) and Donne Rohr. Also present: Village Manager Bryan Myrkle, Village Clerk Karla Tacy, Director of Public Services Tim Brandys and Chief of Police Eric Rottman.

Members Present

Motion by Rohr with support from Martinez to approve the agenda as presented with the addition of Disposal of Transformers as the last Action Item. All members present voting yes, motion carried.

Approval of Agenda

Motion by Richardson with support from Hamilton to approve the regular meeting minutes of March 24, 2025. All members present voting yes, motion carried.

Approval of Minutes

Motion by Hamilton with support from Richardson to approve claims for Monday, April 14, 2025, in the amount of \$196,733.87. All members present voting yes, motion carried.

Approval of Claims

Steve Iott is concerned that the Hazen St PUD project proposal being presented to Council differs from what was approved by the Planning Commission.

**Audience
Participation**

Karen DeKam believes the revised Hazen St PUD proposal is not conducive to the surrounding neighbors.

Tyler Gendron is concerned with the Hazen St PUD being constructed so close to existing houses.

Andrew Turk agrees that there is a need for expansion in Paw Paw's housing market but hopes the developers take into consideration the current residents whose homes neighbor the proposed site.

President Plaszcak held a moment of silence for former Police Chief Fadel, who recently passed away.

**Council Member
Comments:
Plaszcak**

Motion by Rohr with support from Martinez to approve the DWSRF pay request No. 19 for Lounsbury Excavating in the amount of \$80,558.69. All members present voting yes, motion carried.

**Action Items:
DWSRF Pay Request
#19**

Motion by Martinez with support from Rohr to award the bid for locating and cataloging the remaining 200 water services, to Abonmarche for \$83,000. All members present voting yes, motion carried.

**Water Service Line
Investigations Bid
Award**

**Minutes, Paw Paw Village Council
Regular Meeting, April 14, 2025**

Motion by Richardson with support from Craddock to approve changes to Abonmarche’s engineering agreement for the Maple Island Bridge Project, in the amount of \$3,478.75. All members present voting yes, motion carried.

Maple Island Bridge Replacement Change of Scope

Motion by McQueen with support from Rohr to approve changes to Abonmarche’s engineering agreement for the water mains replacement project, in the amount of \$105,000. Roll call vote; Martinez, Rohr, McQueen, Plaszczak, Craddock, Hamilton and Richardson voting yes, motion carried.

Water Mains Replacement Project Change of Scope

Motion by Rohr with support from Martinez to set a public hearing to accept comments on the proposed Camping Ordinance, on April 28, 2025, at 7pm at the Paw Paw District Library. All members present voting yes, motion carried.

Schedule Camping Ordinance Public Hearing

Motion by Martinez with support from Rohr to return the Hazen St PUD project proposal to the Planning Commission for a new public hearing, analysis and recommendation to the Village Council. All members present voting yes, motion carried.

Hazen St Housing Development PUD Amendment

Manager Myrkle will schedule a workshop session, for Council to discuss the proposed changes to the electric rates.

Electrical Rates Discussion

Manager Myrkle will draft an agreement between Warner Vineyards and the Village regarding financial responsibility for the proposed sound mitigating masonry wall on South Kalamazoo Street. He will present the agreement to Council at the next meeting.

South Kalamazoo St Masonry Wall

Motion by Martinez with support from Craddock to adopt the revised Blight Ordinance. Roll call vote; Richardson, Hamilton, Craddock, Plaszczak, McQueen, Rohr and Martinez voting yes, motion carried.

Blight Ordinance Amendment

Motion by Rohr with support from Craddock to authorize a food truck on public property on May 10, 2025, as part of a downtown Mother’s Day shopping event. All members present voting yes, motion carried.

Mother’s Day Food Truck Request

Motion by Craddock with support from Richardson to authorize staff to update and execute the proposed Amphitheater Park vending agreement with Gabe Guimond. All members present voting yes, motion carried.

Amphitheater Park Vending Machines

Motion by Rohr with support from Martinez to authorize the submission of a grant application to EGLE for a Source Water Protection Grant to support an update of the Village’s Wellhead Protection Plan. All members present voting yes, motion carried.

Wellhead Protection Plan Grant Opportunity

President Plaszczak discussed the results of Manager Myrkle’s 11- month performance review. With the majority of the responses being “Highly Effective”, Manager Myrkle’s salary was increased per his employment contract.

Village Manager Performance Review

**Minutes, Paw Paw Village Council
Regular Meeting, April 14, 2025**

Motion by McQueen with support from Craddock to authorize the purchase and installation of a replacement Automatic Transfer Switch for Lift Station #1, for an amount not to exceed \$27,900. All members present voting yes, motion carried.

**Lift Station #1
Transfer Switch
Replacement**

Motion by Rohr with support from Martinez to accept T&R Service Company's proposal to dispose of 28 mineral oil transformers with detectable PCBs for the amount of \$33,247. Roll call vote; Richardson, Hamilton, Craddock, Plaszczak, McQueen, Rohr and Martinez voting yes, motion carried.

**Disposal of
Transformers**

None

**Committee Meetings
Parks and Rec**

None

DDA

No Report.

**Economic &
Residential
Opportunity**

The Farmers Market Board will be conducting interviews for the open Assistant Manager position, at their next meeting.

Farmers Market

No Report.

Fire Board

No Report.

**Historical
Commission**

No Report.

Housing Commission

The next Maple Lake Preservation Committee will be held, April 22, at 4pm at Village Hall.

**Maple Lake
Preservation**

No Report

**Planning
Commission**

No Report

Wine & Harvest

Trustee Martinez applauded the Fire Department volunteers for helping a young resident celebrate their recent birthday by providing a tour of the fire station.

**Council Member
Comments:
Martinez**

Trustee McQueen inquired as to whether there was a process in place for staff to seek grant funding opportunities for Village projects. Trustee McQueen believes the Village should be embracing communication with residents.

McQueen

Manager Myrkle reports that he has been in discussion with Paw Paw School staff members regarding renewing the Village's water well lease on school property. There was discussion regarding possibly purchasing the land to avoid long-term

Manager Comments

**Minutes, Paw Paw Village Council
Regular Meeting, April 14, 2025**

leasing. Manager Myrkle announced that Assistant Manager Hellwege will be leaving his position at the end of April.

Director Brandys reminded Council and staff of the MPPA Stakeholder meeting on May 1st.

**Staff Comments
Brandys**

Chief Rottman announced that the PD was able to obtain multiple used Taser X26P devices through the generosity of the Portage Department of Public Safety. The Paw Paw Police Department has reestablished the Community Policing Program.

Rottman

Motion by Craddock with support by McQueen to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:13pm.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President