

**Minutes, Paw Paw Village Council
Regular Meeting, April 22, 2024**

The Regular Village Council meeting of Monday, April 22, 2024, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Meeting Convened

Present: President Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson, Nadine Jarvis, Nicolas Martinez, David McQueen and Donne Rohr. Also present: Village Manager Bryan Myrkle, Clerk Karla Tacy, Director of Public Services Tim Brandys and Chief of Police Eric Rottman.

Members Present

Motion by Rohr with support from Jarvis to approve the agenda as presented with the changes of adding the Change Order for Oselka Construction under Action Items #1A and moving the #8 Closed Session until the end of the agenda after Committee Reports. All members present voting yes, motion carried.

Approval of Agenda

Motion by Martinez with support from Jarvis to approve the regular meeting minutes of April 8, 2024. All members present voting yes, motion carried.

Approval of Minutes

Motion by Richardson with support from Martinez to approve claims for Monday, April 22, 2024, in the amount of \$1,104,242.82. All members voting yes, motion carried.

Approval of Claims

None.

**Audience
Participation**

None.

**Council Member
Comments**

Motion by Martinez with support from Jarvis to approve pay estimate No. 13 for Oselka Construction Co LLC in the amount of \$616,246.21. Roll Call Vote: Martinez, Jarvis, McQueen, Plaszcak, Craddock, Rohr and Richardson voting yes, motion carried.

**Action Items:
CWSRF Pay Request**

Motion by Rohr with support from Craddock to approve the change order submitted by Oselka Construction regarding the Wastewater Treatment Plant Project in the amount of \$35,000. Roll call vote; Richardson, Rohr, Craddock, Plaszcak, McQueen, Jarvis, Martinez voting yes, motion carried.

Oselka Change Order

Motion by Jarvis with support by Martinez to approve Leaders RPM's proposal to host an event on May 31, 2024, at the Sunset Park Boat Launch with the provisions of adding the Village of Paw Paw to their insurance policy, signing a Hold Harmless Agreement and avoiding the area between the shore and the island south and west of the Maple Island pedestrian bridge. All members present voting yes, motion carried.

**Leaders RPM Sunset
Park Event**

Motion by Martinez with support by Richardson to deny Paw Paw High School's request to hold a Senior Parade along Red Arrow Hwy from the Middle School to the High School. All members present voting yes, motion carried.

**Request for Senior
Parade**

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Motion by Rohr with support by Jarvis to renew the 2-year Cross-Connection Control Program contract with HydroCorp for the annual amount of \$9,300. All members present voting yes, motion carried.

**HydroCorp Contract
Renewal**

Motion by Martinez with support by Jarvis to approve Manager Myrkle to offer Attorney Knotek \$15,000 as a settlement agreement for outstanding invoices he previously presented for payment. All members present voting yes, motion carried.

**Knotek Law Invoice
Response Letter**

Motion by Rohr with support from Craddock to schedule a public hearing for the Police Special Assessment Millage for Monday, May 13th at 7:00pm. All members present voting yes, motion carried.

**Schedule Police
Special Assessment
Public Hearing**

Motion by Rohr with support from Craddock to table further discussion on the Wine & Harvest Festival fireworks contract presented by Rowdy's Kaboom, LLC until the next Council meeting. All members present voting yes, motion carried.

**W&H Festival
Fireworks Contract**

Motion by Craddock with support from Martinez to enter into closed session as permitted by MCL 267 of 1976 Section 15.268.8 (1) (c) for negotiations of the POAM Collective Bargaining Agreement at 9:19pm. Roll call vote; Richardson, Rohr, Craddock, Plaszczak, McQueen, Jarvis, Martinez voting yes, motion carried.

**Closed Session POAM
CBA Proposal**

Motion by Martinez with support from Jarvis to exit the closed session at 9:30 pm. Roll Call Vote: Martinez, Jarvis, McQueen, Plaszczak, Craddock, Rohr and Richardson voting yes, motion carried.

Motion by Rohr with support from Craddock to approve the changes to the POAM Collective Bargaining Agreement to include a \$1.00 per hour wage increase for all officers, effective May 1, 2024. All members present voting yes, motion carried.

Discussion was held regarding proposed ordinance amendments to Chapter 8, to add Article VII Short Term Rentals.

**Non-Action Items:
Proposed General
Ordinance Short
Term Rental
Amendment**

Discussion was held regarding proposed ordinance amendments to Zoning Ordinance Chapter 42, to define and regulate Short Term Rentals.

**Proposed Zoning
Ordinance Short
Term Rental
Amendment**

Staff met with Abonmarche representatives at Maple Island to do a walkthrough of the planned Bridge Replacement project.

**Maple Island Bridge
Update**

Staff met with representatives from Barr Engineering to discuss the Briggs Dam project.

Briggs Dam

Staff met with Township Supervisor to discuss options regarding the Sewer Maintenance Agreement. The Township is looking into hiring an outside company to maintain their sewers.

**Paw Paw Township
Sewer Maintenance
Agreement**

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Motion by Martinez with support from Jarvis to contract with Fleis & Vandenbrink to provide engineering services for the Village's current road projects, for an amount not to exceed \$24,500. All members present voting yes, motion carried.

A workshop with MPPA representatives will be held before the 5/13 Council meeting at 6:00pm.

Motion by Rohr with support from Craddock to reschedule the Monday, May 27th Council meeting until Tuesday, May 28th, due to the Memorial Day holiday. All members present voting yes, motion carried.

No Report.

No Report.

No Report.

The next Farmers Market meeting will be May 15th at 5:00pm at Freshwater Church.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

President Plaszczak noted that Manager Myrkle is catching on quickly and seems to be doing a great job.

Trustee Craddock would like to schedule a joint meeting with the Council and the Planning Commission.

Trustee Martinez reported that the Planning Commission would like their meeting minutes updated on the website.

Manager Myrkle has been introducing himself to downtown business owners.

Road Projects Update

**Recommended Policy
for Electric Supplying
Charges**

**Reschedule 5/27
Meeting**

**Committee Meetings
Parks and Rec**

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

**Maple Lake
Preservation**

Planning Commission

Wellhead Protection

Wine & Harvest

**Council Member
Comments:
Plaszczak**

Craddock

Martinez

Manager Comments

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Director Brandys reported DPS crews will be doing leaf pickup through the end of April.

**Staff Comments
Brandys**

Chief Rottman reported that Van Buren County reserves will be providing additional coverage for the upcoming Warner Vineyards concerts. Eric Marshall has been hired to temporarily assist with recruiting.

Rottman

Motion by Craddock with support by Jarvis to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:47p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President