

**Minutes, Paw Paw Village Council
Regular Meeting, April 28, 2025**

The Regular Village Council meeting of Monday, April 28, 2025, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

Meeting Convened

Present: President Roman Plaszcak, Pro Tem Douglas Craddock (excused), Trustees Steve Richardson, Holly Hamilton, Nicolas Martinez, David McQueen and Donne Rohr (excused). Also present: Village Manager Bryan Myrkle, Village Clerk Karla Tacy, Director of Public Services Tim Brandys and Chief of Police Eric Rottman.

Members Present

Motion by Martinez with support from McQueen to approve the agenda as presented with the addition of the Camping Ordinance Public Hearing as item # IV. All members present voting yes, motion carried.

Approval of Agenda

Motion by Richardson with support from Hamilton to approve the regular meeting minutes of April 14, 2025. All members present voting yes, motion carried.

Approval of Minutes

Motion by Hamilton with support from Martinez to approve claims for Monday, April 28, 2025, in the amount of \$798,895.20. All members present voting yes, motion carried.

Approval of Claims

Lisa Shanley, PPPS Communications Director, voiced her appreciation for the support the Paw Paw PD provides at the schools.

**Audience
Participation**

Dan Grimm, PPPS Director of Facilities, appreciates the assistance DPS Director Brandys and his crew are always quick to provide.

**Council Member
Comments:
McQueen**

Trustee McQueen wished Trustee Martinez a Happy Birthday.

Motion by McQueen with support from Richardson to enter into a public hearing to accept public comment on the proposed Camping Ordinance at 7:08 PM. Roll call vote; Richardson, Hamilton, Plaszcak, McQueen and Martinez voting yes, motion carried.

**Public Hearing-
Camping Ordinance**

Dan Grimm, PPPS Director of Facilities, reports that school staff has had to clean up homeless encampments on school property.

Motion by Martinez with support from McQueen to close the public hearing at 7:13 pm. Roll call vote; Richardson, Hamilton, Plaszcak, McQueen and Martinez voting yes, motion carried.

**Minutes, Paw Paw Village Council
Regular Meeting, April 28, 2025**

Motion by McQueen with support from Richardson to adopt Overnight Camping Ordinance 25-04. Roll call vote; Martinez, McQueen, Plaszczak, Hamilton and Richardson voting yes, motion carried.

**Action Items:
Camping Ordinance
25-04**

Motion by Richardson with support from Hamilton to approve change order #11 submitted by Fleis & Vandenbrink/Oselka Construction regarding the Wastewater Treatment Plant Project, in the amount of \$61,820.00. All members present voting yes, motion carried.

**Fleis &
Vandenbrink/Oselka
Change Order #11**

Motion by Martinez with support from McQueen to authorize the purchase of water meter encoders and ERTs, for an amount not to exceed \$16,800. All members present voting yes, motion carried.

**Water Meter
Encoders and ERT
Purchases**

Motion by Hamilton with support from Martinez to eliminate Phase #4 (Kalamazoo St) of the water main replacement project. All members present voting yes, motion carried.

Water Main Project

Motion by Hamilton with support from Richardson to approve change order #3 submitted by Abonmarch/Lounsbury Excavating regarding the water main replacement project, in the amount of \$321,640.07. Roll call vote; Martinez, McQueen, Plaszczak, Hamilton and Richardson voting yes, motion carried.

**DWSRF Change
Order #3**

Motion by Martinez with support from Hamilton to fully pave Commercial Ave upon completion of the water main replacement project, for an amount not to exceed \$205,578.25. Roll call vote; Richardson, Hamilton, Plaszczak, McQueen and Martinez voting yes, motion carried.

**Commercial Ave
Paving**

Motion by McQueen with support from Richardson to approve the contract renewal with Paw Paw Kayak Rental LLC. All members present voting yes, motion carried

**Paw Paw Kayak
Rental Agreement**

Motion by Hamilton with support from Martinez to adopt the new FOIA policy. All members present voting yes, motion carried

FOIA Policy Update

Council agreed up a design style and color of a proposed outdoor sign identifying Village Hall. Manager Myrkle will now seek price quotes for the construction.

**New Outdoor Sign
Village Hall**

Discussion was held regarding long-term street improvement and funding strategies.

**Non-Action Items:
Street Improvements**

None

**Committee Meetings
Parks and Rec**

None

DDA

No Report.

**Economic &
Residential
Opportunity**

**Minutes, Paw Paw Village Council
Regular Meeting, April 28, 2025**

The Farmers Market Board appointed an assistant manager at their last meeting.

Farmers Market

No Report.

Fire Board

No Report.

**Historical
Commission**

No Report.

Housing Commission

The Maple Lake Preservation Board met with Jacob Diljak of the Van Buren Conservation District, to discuss the Maple Lake clean-up event planned for August.

**Maple Lake
Preservation**

No Report

**Planning
Commission**

No Report

Wine & Harvest

Trustee McQueen suggested that the Village should consider purchasing ground penetrating radar equipment to assist with locating utilities.

**Council Member
Comments:
McQueen**

Manager Myrkle announced that tomorrow would be the first delinquent utility shut off of the year. Manager Myrkle reminded Council of the 5/1 MPPA Stakeholder meeting being held at Frederick Meijer Gardens.

Manager Comments

Director Brandys announced that the park restrooms have been opened for the season.

**Staff Comments
Brandys**

Chief Rottman reports that the 3 new portable PD radios should be arriving tomorrow. The Police Department has started bike patrols.

Rottman

Motion by Martinez with support by Richardson to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:43pm.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President