

**Minutes, Paw Paw Village Council  
Regular Meeting, May 13, 2019**

<p>The Regular Village Council meeting of Monday, May 13, 2019, convened at 7:30 p.m. at the Paw Paw Community Library, 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.</p>	<p><b>Meeting Convened</b></p>
<p>Present: President Plaszczyk, President Pro-tem Eric Larcinese (excused) and Trustees Douglas Craddock, Amanda Bartlett (excused), Mary McIntosh, Nadine Jarvis and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.</p>	<p><b>Members Present</b></p>
<p>Motion by Jarvis with support from Craddock to approve the agenda as presented. All members present voting yes, motion carried.</p>	<p><b>Approval of Agenda</b></p>
<p>Motion by Rohr with support from Jarvis to approve the regular meeting minutes of April 22, 2019. All members present voting yes, motion carried.</p>	<p><b>Approval of Minutes</b></p>
<p>Motion by Craddock with support of Rohr to approve all other claims for Monday, May 13, 2019, in the amount of \$641,806.89. All members present voting yes, motion carried.</p>	<p><b>Approval of Claims</b></p>
<p>Marilyn Murphy addressed the council regarding the village's moving forward to allow medical marijuana facilities. She stated she has another investor interested in opening a transportation and provisioning center. Ms. Murphy stated they have already purchased land and are eager to move forward. Moyer-Cale she will make sure the issue is added to the next planning commission meeting agenda.</p>	<p><b>Audience Participation</b></p>
<p>Moyer-Cale reported village resident, Johnson Dubois, has applied to be a member of the Planning Commission. President Plaszczyk and Moyer-Cale interviewed him and would like to appoint him to the commission.</p>	<p><b>New Business: Planning Commission Appointment</b></p>
<p>Motion by Rohr with support from Craddock to approve the President's appointment of Johnson Dubois to the Village of Paw Paw Planning Commission for the completion of a vacated term ending in 2020. McIntosh voted no, all other members present voting yes, motion carried.</p>	
<p>Moyer-Cale reported Holly Hamilton of H2 Designs and Randy Barker of Mercantile Bank have been nominated for the Downtown Development Authority Board. They would be filling open seats left by Cindy Mount and Suzy Glomski.</p>	<p><b>DDA Appointments</b></p>
<p>Motion by McIntosh with support from Jarvis to approve the President's appointment Randy Barker and Holly Hamilton to the Downtown Development Authority Board to serve the completion of vacated terms ending in 2020. All members present voting yes, motion carried.</p>	
<p>Moyer-Cale reported the State of Michigan is requiring that cities and villages adopt a local road pavement warranty program. This program requires that pavement</p>	<p><b>Resolution 19-11 to Adopt Local</b></p>

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construction contracts with costs of over \$2 million contain language that includes a warranty for the pavement work.

**Pavement Warranty Program**

Motion by Jarvis with support from Craddock to adopt Resolution 19-11 to adopt a local pavement warranty program. Roll call vote; Craddock, Rohr, Plaszczak, McIntosh, Jarvis, all voting yes, motion carried.

Moyer-Cale reported that along with the Resolution to adopt the road warranty program, the Village must adopt an implementation policy for that program.

Motion by Rohr with support from Craddock to adopt Resolution 19-12 to implement a local pavement warranty program. Roll call vote; Jarvis, McIntosh, Plaszczak, Rohr, Craddock, all voting yes, motion carried.

**Resolution 19-12 to Implement Local Pavement Warranty Program**

Moyer-Cale reported, annually, unpaid utility balances and code enforcement bills that are more than six months delinquent are turned over to the township to be assessed on the property owner's tax bill. These charges need to be certified by the council.

**Ongoing Business Delinquent Utilities Assessments**

Motion by Craddock with support from Jarvis to certify delinquent utility charges for inclusion on the Village tax bill. All members present voting yes, motion carried.

Moyer-Cale reported the American Legion McGowan-Johnson Post 68 is requesting to hold the Memorial Day Parade on Michigan Avenue again this year.

**Memorial Day Parade Approval**

Motion by McIntosh with support from Craddock to approve the request to hold the Memorial Day Parade at 10 am on Monday, May 27, 2019 and associated road closures All members present voting yes, motion carried.

Moyer-Cale reported Wings of God would like to change their previously approved Bucket Brigade event to Saturday, July 27<sup>th</sup>.

**Wings of God Bucket Brigade Date Change**

Motion by McIntosh with support from Jarvis to modify the prior approval of the Wings of God Bucket Brigade from Friday, July 26<sup>th</sup> to Saturday, July 27<sup>th</sup>. All members present voting yes, motion carried.

Director Small gave a demonstration on maintaining pressure during the draining of the water tower prior to painting. Small stated the painting was set to commence on Monday the 13<sup>th</sup> and weather permitting run about 2 weeks.

**DPS Update- Water System**

Rohr reported the Finance Committee met to discuss the fund balance policy draft and the updating of the Village's credit card policy.

**Committee Meetings and Reports Finance and Admin**

No Report.

**Public Services**

Plaszczak reported the Parks and Rec Board met to discuss the new kayak launch, the upcoming training of running the weed boat and mowing of the parks.

**Area Parks & Rec**

**Minutes, Paw Paw Village Council  
Regular Meeting, May 13, 2019**

No Report.

**DDA**

No Report.

**Economic Develop**

Jarvis reported the Farmers Market Committee met and discussed adding balloons to the weekly posted signs and ordering a new canopy.

**Farmers Market**

No Report.

**Fire Board**

Plaszczak reported the Historical Commission met to discuss the grand opening of the Carnegie Museum on June 9<sup>th</sup> from 1-4 pm.

**Historical Committee**

**Housing Commission**

No Report.

**Maple Lake**

**Preservation**

No Report.

Moyer-Cale reported the Planning Commission discussed the recommended site plan approval for the Presbyterian Church contingent to ZBA's approval. They commission also held a public hearing regarding different housing types allowed within the village.

**Planning Commission**

**Wellhead Protection**

No Report.

**Wine & Harvest**

No Report.

**Council Comments**

Jarvis complimented Small on his vast knowledge of so many different facets of his position.

**Jarvis**

McIntosh requested that Moyer-Cale put a wage increase for the Planning Commission on the next meeting agenda.

**McIntosh**

Moyer-Cale reported the Briggs Pond overflow spillway has at least one void. Barr Engineering is reviewing the potential cost to adjust the spillway. Moyer-Cale also reported Eleanor Serocki of the Van Buren Conservation District will be hosting a walk around Maple Island to identify invasive species and how to properly remove them. Moyer-Cale noted she will be attending the MPPA Conference in Grand Rapids next week and encourages the council to attend if possible.

**Manager Comments**

**Moyer-Cale**

**Adjournment**

Motion by Jarvis with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:43 p.m.

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Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczak  
Village President