

**Minutes, Paw Paw Village Council  
Regular Meeting, June 24, 2019**

The Regular Village Council meeting of Monday, June 24, 2019, convened at 7:30 p.m. at the Paw Paw Community Library, 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszcak presiding.

**Meeting Convened**

Present: President Plaszcak, President Pro-tem Eric Larcinese and Trustees Douglas Craddock, Amanda Bartlett, Mary McIntosh, Nadine Jarvis and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall (excused) and Department of Public Services Director John Small.

**Members Present**

Motion by Rohr with support from Jarvis to approve the agenda as presented. All members present voting yes, motion carried.

**Approval of Agenda**

Motion by Jarvis with support from Bartlett to approve the workshop meeting minutes of June 10, 2019. All members present voting yes, motion carried. Motion by Rohr with support from Craddock to approve the regular meeting minutes of June 10, 2019. All members present voting yes, motion carried.

**Approval of Minutes**

Motion by Jarvis with support of Bartlett to approve all claims for Monday, June 24, 2019, in the amount of \$577,513.69. All members present voting yes, motion carried.

**Approval of Claims**

Randy Peat, District 5 County Commissioner, updated the Council on agenda items Van Buren County has been working on the past month including: creating a new regional public defender's office serving both Van Buren and Allegan counties, pledging \$86,000 loan towards the 210 E. Michigan Ave building rehab, a \$40,000 grant assisting veterans with up to \$1,000 towards hearing aids or eye glasses. The Council thanked Mr. Peat for his updates.

**Audience  
Participation**

Village Intern Major Stevens recently completed a walkability study for the Village's sidewalks. Stevens reported that overall the sidewalk conditions were mostly favorable with certain blocks needing repairs. Stevens' findings will be utilized by DPS to pinpoint the areas in the most dire need of immediate repair and plan future improvements.

**Presentations:  
Intern Major Stevens**

Moyer-Cale reported that it has come up several times that second story residents are using downtown parking for extended periods of time. This makes it difficult for early morning road maintenance such as street sweeping and prevents customers of the first-floor businesses from being able to access on street parking. The proposed ordinance would prohibit street parking on Michigan Ave between Gremps St and Niles between 3am- 6am year-round.

**New Business:  
Michigan Ave  
Downtown Parking  
Hours**

Motion by Jarvis with support from Bartlett to schedule a public hearing on July 8, 2019 to accept comment on the proposed downtown parking hours ordinance.

Moyer-Cale reported several years ago the Village transitioned from charging the base rate for water and sewer solely by meter size to multitenant buildings being charged 1 REU per unit. Moyer-Cale has been contacted by several landlords who

**Water Meter Fees for  
Multi-Tenant  
Buildings**

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feel the way the charges are spread is unfair and significantly raises their cost of doing business. Moyer-Cale notes the goal is to ensure that the Village is generating enough revenue to fund the water and sewer systems and distribute the costs fairly but to stay a competitive location for future development. Council has decided to let the Finance and Admin Committee look into the pros and cons of changing our current billing system.

Moyer-Cale reported the Village is receiving a CMAQ grant for a replacement traffic signal at Hazen and North Street for next fiscal year. The grant is for \$200,000 but the most recent estimate for the project cost would be \$260,000 plus engineering costs not covered by the grant. The proposal for Council consideration would start the design phases this fiscal year and the construction and construction engineering would be next fiscal year.

**Ongoing Business  
Abonmarche  
Engineering North  
Street Traffic Signal  
Proposal**

Motion by Bartlett with support from Rohr to approve the proposal by Abonmarche for professional services related to the North and Hazen streets traffic signal improvements for an amount not to exceed \$44,540. Roll call vote; Craddock, Rohr, Larcinese, Plaszcak, McIntosh, Jarvis and Bartlett all voting yes, motion carried.

At the last Council meeting Village Planner, Rebecca Harvey spoke to Council regarding the Planning Commission's recommendations for improving access to more diverse housing options within the Village. Council had asked to table the discussion until this meeting. Moyer-Cale is now bringing the topic back to the Council to see if they would like to discuss the options presented by the commission. Council asked Moyer-Cale to please schedule a workshop with Planner Harvey and possibly several contractors familiar with these different housing types.

**Housing Diversity**

Moyer-Cale reported the Village has supported the efforts of the Van Buren Conservation District's Hazardous Waste collections annually through \$500 contribution. Moyer-Cale asked Council if they wanted to continue to contribute \$500 annually or opt for a higher contribution rate. Council opted to stay with the \$500 for the current year and reconsider the amount for next year.

**Changes to VB  
Conservation District  
Recycling Support  
Structure**

Moyer-Cale reported Paw Paw Township along with Waverly Township have agreed to pay for water trail maintenance on our shared section of the water trail totaling \$4,050 for the year. SWMPC suggested that entities within the village come up with the marketing budget of \$1,500. The DDA and the Chamber of Commerce have both agreed to contribute \$500. If the Village contributes \$500, it will cover the remaining needed contribution for the year.

**Paw Paw River Water  
Trail**

Motion by Jarvis with support from Craddock for the Village to contribute \$500 for the Paw Paw River Water Trail. Craddock, Rohr, Plaszcak, McIntosh, Jarvis and Bartlett all voting yes, Larcinese voting no, motion carried.

No Report.

**Committee Meetings  
and Reports  
Finance and Admin**

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Jarvis reported the Public Services Committee met to discuss the Maple Island restoration project and the Eagle Scout work at the boat launch, the water tower painting and the ordering of the new boom truck. Jarvis also noted the wellhead grant has been applied for and a new electrician has been hired at DPS.

**Public Services**

No Report.

**Area Parks & Rec**

Moyer-Cale reported the DDA board awarded a façade grant to Ryan Whiting of 249 E Michigan Ave.

**DDA**

No Report

**Economic Develop**

No Report

**Farmers Market**

No Report

**Fire Board**

No Report

**Historical Committee**

No Report.

**Housing Commission**

Plaszczak noted the Maple Lake Preservation Committee is almost finished with the preliminary lake report to present to Council.

**Maple Lake  
Preservation**

No Report.

**Planning Commission**

No Report.

**Wellhead Protection**

Craddock noted due to the 4<sup>th</sup> of July holiday he expects the upcoming July 3<sup>rd</sup> meeting to be rescheduled to July 10<sup>th</sup>.

**Wine & Harvest**

Jarvis encouraged all to visit the Carnegie Museum's baseball exhibit.

**Jarvis**

Larcinese inquired on what is being done with the results of the infrastructure studies. Is it working? Director Small will prepare a report for presentation showing where the Village is with each project.

**Larcinese**

Moyer-Cale reported she, Director Small and Chief Marshall met with the Berkshire residents last Friday to discuss their concerns with crossing Michigan Avenue. The residents believe the proposed corner bump outs will help with narrowing the distance, making it safer to cross. They also requested additional signage and a light if possible.

**Manager Comments  
Moyer-Cale**

Motion by Craddock with support by Larcinese to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:48 p.m.

**Adjournment**

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Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczak  
Village President