

**Minutes, Paw Paw Village Council
Regular Meeting, August 12, 2019**

The Regular Village Council meeting of Monday, August 12, 2019, convened at 7:30p.m. at the Paw Paw Community Library, 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszcak presiding.

Meeting Convened

Present: President Plaszcak, President Pro-tem Eric Larcinese and Trustees Douglas Craddock, Amanda Bartlett, Mary McIntosh, Nadine Jarvis and Donne Rohr (excused). Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by Jarvis with support from Bartlett to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Bartlett with support from Jarvis to approve the regular meeting minutes of July 22, 2019. All members present voting yes, motion carried.

Approval of Minutes

Motion by McIntosh with support of Bartlett to approve all claims for Monday, August 12, 2019, in the amount of \$747,250.74. All members present voting yes, motion carried.

Approval of Claims

Renee Rodriguez and Mary Beth Melby Sons announced to Council their interest in bringing a YMCA to the Paw Paw. The pair feel there is a great need in Van Buren County for affordable recreation opportunities. Mr. Rodriguez stated they have several entities in Mattawan willing to donate land for the building but he would like to see it located in Paw Paw.

Presentation- Renee Rodriguez, YMCA

Moyer-Cale reported Franco LaFranca is requesting approval of his site plan for outdoor seating and parking lot improvements.

**New Business:
Approval of Site Plan
for 117 W Michigan
Ave**

Motion by Craddock with support from Jarvis to approve the site plan for 117 W Michigan Avenue upon the condition that a pavement plan is submitted and approved by the village and all other conditions stipulated by the Planning Commission. All members present voting yes, motion carried.

The Village bid out work to pave Oak Street between Niles and E. Michigan Ave. The total project cost is \$145,625. The projected completion date for the project is October 25, 2019.

**Award of Contract to
Pave Oak Street**

Motion by McIntosh with support from Jarvis to award the bid for Oak Street improvements to Michigan Paving & Materials Co. of Paw Paw, Michigan in the amount of \$145,625. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszcak, Larcinese, Craddock all voting yes, motion carried.

Moyer-Cale reported Indiana Michigan Power has an easement for their lines across our property near the wastewater lagoons. The current easement was signed in the 1960s and does not contain much information. AEP will be doing work in the area

**Indiana Michigan
Power Easement
Adjustment**

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and wants to have updated easement agreements with adjacent property owners. In exchange for our signing the modified agreement, they will pay the village \$2,500.

Motion by Bartlett with support from Jarvis to approve the supplemental easement and right of way agreement with Indiana Michigan Power/AEP. Plaszczak, Craddock, Bartlett, Jarvis and McIntosh voting yes, Larcinese voting no, motion carried.

Moyer-Cale reported Census Day 2020 is next April and it's time to start preparing for communicating the importance of filling out the census to our residents. Active support from the local community can play a large role in improving census response rates, The Census Bureau is encouraging the creation of "Complete Count Committees" to help educate the public and let them know that census is coming and the importance of responding.

Moyer-Cale presented to council Ordinance 472, which would amend the Village's water and sewer utility ordinances. As rates are set by council resolution, no current fees are impacted by this ordinance.

Motion by McIntosh with support from Bartlett to adopt Ordinance 472 to amend the water and sewer utility ordinances. All members present voting yes, motion carried.

Director Small demonstrated some components of the electric system that are being upgraded and updated council on the status of projects.

No Report.

Jarvis reported the Village's newest electrician will be attending an upcoming Council meeting to introduce himself.

Jarvis reported the Parks & Rec Board recently went on a field trip to Maple Island to check out the recent completed shoreline work.

No Report.

No Report.

Jarvis reported that due to the upcoming Labor Day weekend the meeting scheduled for September 2 is being postponed until the 16th. She also noted the board is hoping to secure more vendors and more advertising opportunities.

No Report

No Report

No Report.

**Census 2020
Complete Count
Committee**

**Ongoing Business
Adoption of Ord 472
Amendments to the
Water & Sewer
Ordinances**

**Electric Department
Updates**

**Committee Meetings
and Reports
Finance and Admin**

Public Services

Area Parks & Rec

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

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No Report.

**Maple Lake
Preservation**

No Report.

Planning Commission

Moyer-Cale reported the Committee is continuing their work fulfilling the grant requirements.

Wellhead Protection

No Report.

Wine & Harvest

**Council Member
Comments
Plaszczak**

Plaszczak reported he will hopefully soon be able to make arrangements to meet with the Library Board President, scheduling conflicts have interfered with doing so.

McIntosh

McIntosh noted in the near future she would like to discuss ordinances for beautification within the B2 District.

Bartlett

Bartlett reported she has been contacted by several people regarding the lack of walkability options since the closing of the Brigg's Dam bridge and pathway.

**Manager Comments
Moyer-Cale**

Moyer-Cale reported the closing on the sale for the Ben Franklin building will take place, Wednesday, August 14th. She also invited council members to attend the MML workshop "Transitioning from a Village to a City". Moyer-Cale also announced there will be a ribbon cutting for the new Sunset Park kayak launch on September 9th.

Staff Comments

Chief Marshall thanked Robin and the staff of the Courier Leader for a great article on the Public Safety Professionals Night event.

Adjournment

Motion by McIntosh with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:23 p.m.

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President