

**Minutes, Paw Paw Village Council  
Regular Meeting, August 26, 2024**

The Regular Village Council meeting of Monday, August 26, 2024, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszcak presiding.

**Meeting Convened**

Present: President Roman Plaszcak, Pro Tem Douglas Craddock, Trustees Steve Richardson, Nadine Jarvis, Nicolas Martinez, David McQueen and Donne Rohr. Also present: Village Manager Bryan Myrkle, Assistant Manager Ed Hellwege, Clerk Karla Tacy, Chief of Police Eric Rottman and Director of Public Services Tim Brandys.

**Members Present**

Motion by Martinez with support from Jarvis to approve the agenda as presented. All members present voting yes, motion carried.

**Approval of Agenda**

Motion by Richardson with support from Craddock to approve the regular meeting minutes of August 12, 2024. All members present voting yes, motion carried.

**Approval of Minutes**

Motion by Jarvis with support from Martinez to approve claims for Monday, August 26, 2024, in the amount of \$724,465.14. All members voting yes, motion carried.

**Approval of Claims**

Lyle Swinehart voiced his concerns about the loud music from the Warner Vineyards concerts.

**Audience  
Participation**

Tammy Grabowski from the Paw Paw Lions Club expressed the Lions' wishes to help where needed around the community.

**Council Member  
Comments:  
Jarvis**

Trustee Jarvis reported that she could hear last Saturday's Warner concert while in her yard.

Motion by Rohr with support from Jarvis to approve Ordinance 24-01 to Amend the Text of Chapter 42, Zoning, of the Village of Paw Paw Code of Ordinances to Add Regulations for Mobile Food Vending. Roll call vote; Richardson, Rohr, Craddock, Plaszcak, McQueen, Jarvis and Martinez, voting yes, motion carried.

**Action Items:  
Mobile Food Vending  
Ordinance**

Motion by Martinez with support from Richardson to approve Ordinance 24-02 to Amend Chapter 24, Peddlers, Solicitors and Transient Merchants of the Village of Paw Paw Code of Ordinances. Roll call vote; Richardson, Rohr, Craddock, Plaszcak, McQueen, Jarvis and Martinez, voting yes, motion carried.

**Slate Stone Site Plan  
Review**

Motion by Craddock with support from Jarvis to approve the site plan submitted by Slate Stone LLC for a parking area at 804 S Kalamazoo St with the recommended conditions from the Planning Commission. All members voting yes, motion carried.

**Drain Commission  
Proposal**

Motion by Jarvis with support from McQueen to approve the Resolution adopting the storm water management standards of the Van Buren County Drain

**Minutes, Paw Paw Village Council  
Regular Meeting, August 26, 2024**

Commissioner and designating the Drain Commissioner as the authority for these issues within the Village of Paw Paw. All members voting yes, motion carried.

Motion by Rohr with support from Craddock to approve the DWSRF partial pay request No. 11 for Lounsbury Excavating Inc in the amount of \$114,076.28. Roll call vote; Martinez, Jarvis, McQueen, Plaszczak, Craddock, Rohr and Richardson, voting yes, motion carried.

**DWSRF Pay Request**

Motion by Rohr with support from Jarvis to approve the Fiscal Year 2024-2025 Budget Amendments as proposed. Roll call vote; Martinez, Jarvis, McQueen, Plaszczak, Craddock, Rohr and Richardson, voting yes, motion carried.

**FY 2024-2025 Budget Amendments**

	Original Budget		Budget Amendments	
	Revenue	Expenses	Revenue	Expenses
General Fund (101)	\$ 2,227,633	\$ 2,311,254	\$ 2,360,133	\$ 2,345,080
Major Streets (202)	\$ 342,500	\$ 624,103	\$ 399,500	\$ 630,848
Local Streets (203)	\$ 637,500	\$ 674,169	\$ 656,688	\$ 661,296
Muni Streets (204)	\$ 449,450	\$ 638,153	\$ 475,450	\$ 638,201
Parks (208)	\$ 122,150	\$ 115,627	\$ 125,325	\$ 116,290
Natural Resources (230)	\$ 2,803,019	\$ 2,640,505	\$ 2,803,050	\$ 2,650,534
DDA (248)	\$ 327,200	\$ 377,306	\$ 341,200	\$ 381,416
Wine & Harvest (296)	\$ 158,825	\$ 138,272	\$ 160,650	\$ 138,272
Police Millage (301)	\$ 271,000	\$ 270,015	\$ 290,177	\$ 270,015
Electric (582)	\$ 5,607,700	\$ 6,262,558	\$ 5,757,904	\$ 6,395,138
Motor Pool (661)	\$ 343,125	\$ 330,719	\$ 352,825	\$ 330,764

Motion by Rohr with support from Jarvis to approve the contract modification and authorize payment to Davis Construction for work done on the Streetscape project in the amount of \$68,382.66. Roll call vote; Richardson, Rohr, Craddock, Plaszczak, McQueen, Jarvis and Martinez, voting yes, motion carried.

**Streetscape Contract Modifications Payment**

Motion by Rohr with support from Craddock to set a public hearing on September 9, 2024, at 7:00pm and the Paw Paw District Library to hear public comments related to the adoption of an ordinance to provide for the payment of a service charge in lieu of taxes for a low income residential rental property All members voting yes, motion carried.

**Paw Paw Arms & Vineyard Villas Pilot Proposals**

No Report.

**Committee Meetings Parks and Rec**

The DDA Board awarded \$5,000 façade grants to the owners of 301 W Michigan, 211, and 215 E Michigan Ave. The board also discussed Christmas decorations.

**DDA**

The Economic & Residential Opportunity Committee discussed a proposed housing development for the Davis St/Old Lane Rd area.

**Economic & Residential Opportunity**

No Report.

**Farmers Market**

**Minutes, Paw Paw Village Council  
Regular Meeting, August 26, 2024**

The Fire Board's next meeting will be held September 3 at 7:00pm	<b>Fire Board</b>
No Report.	<b>Historical Committee</b>
The Housing Commission has been working on landscaping and accepting bids for parking lot repaving.	<b>Housing Commission</b>
No Report.	<b>Maple Lake Preservation</b>
No Report.	<b>Planning Commission</b>
No Report.	<b>Wellhead Protection</b>
Cars are available if Council members would like to ride in the Wine & Harvest Festival parade.	<b>Wine &amp; Harvest</b>
President Plaszczak reminded Council that they should discuss Wayne Wilhelmi's prior request to reinstate the \$5 utility bill credit for entrants of the 2024 holiday lighting contest, to commemorate the 25 <sup>th</sup> anniversary of the contest.	<b>Council Member Comments: Plaszczak</b>
Trustee Craddock encourages Council and staff to attend the upcoming Wine & Harvest Festival. Trustee Craddock inquired about the Village possibly purchasing County Park downtown to create more parking.	<b>Craddock</b>
Trustee Jarvis inquired what information was found during the recent title search of the residences on Mather Court.	<b>Jarvis</b>
Manager Myrkle reports that Barr Engineering advises that we stop the reconstruction of the Briggs Dam walking path at the gates. Staff is working on a current Capital Improvement Plan and will eventually like to discuss at a joint meeting with the Planning Commission.	<b>Manager Comments</b>
Chief Rottman reports that Bronson Hospital donated used office furniture to the Police Department.	<b>Staff Comments Rottman</b>
Director Brandys reported that Hazen St should be paved by August 31st.	<b>Brandys</b>
Motion by Craddock with support by Martinez to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:24p.m.	<b>Adjournment</b>
Respectfully submitted:	

---

Karla Tacy  
Village Clerk

---

Roman Plaszczak  
Village President