

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2024**

The Regular Village Council meeting of Monday, September 23, 2024, convened at 7:00p.m. at the Paw Paw District Library, Community Room. President Plaszczyk presiding.

Meeting Convened

Present: President Roman Plaszczyk, Pro Tem Douglas Craddock, Trustees Steve Richardson, Nadine Jarvis, Nicolas Martinez, David McQueen and Donne Rohr. Also present: Village Manager Bryan Myrkle, Assistant Village Manager Ed Hellwege, and Chief of Police Eric Rottman.

Members Present

Motion by Rohr with support from Craddock to approve the agenda as presented with the addition under non-action items **3. *Village Manager Evaluation.*** All members present voting yes, motion carried.

Approval of Agenda

Motion by Jarvis with support from Rohr to approve the regular meeting minutes of September 9, 2024, with an addition by Trustee Martinez to add the sentence “***that the Wal-Mart Site plan was approved by the Planning Commission and sent to the Village Council for consideration.*** All members present voting yes, motion carried.

Approval of Minutes

Motion by Richardson with support from Craddock to approve claims for Monday, September 23, 2024, in the amount of \$973,002.64. All members voting yes, motion carried.

Approval of Claims

None

**Council Member
Comments:**

Public comment was received from Luke Butler who requested that the Village lower the reconnect costs for lower income families, specifically referring to the \$75 dollar reconnect fee when utilities are shut off for non-bill payment. He cited that the recently approved PILOT requests were helping businesses instead of lower income citizens.

Public Comment

Pay Application No. 18 Oselka Constructors – Motion by Rohr with support from Jarvis to approve Pay Application 18, Oselka Constructors in the amount of \$259,790.23 for Wastewater Treatment Plant Improvements SRF No. 5779-01 & 5779-02. Roll call vote; Richardson, Rohr, Craddock, Plaszczyk, McQueen, Jarvis and Martinez voting yes, motion carried. All members voting yes, motion carried.

Action Items:

Pay Application No. 4 – Five Star Energy Services. - Motion by Martinez with support by Richardson to approve Pay Application No. 4 – Five Star Energy Services. All members voting yes, motion carried.

Wal-Mart Parking Lot Modification and Building Expansion – Site Plan Approval – Motion by Rohr with support by Craddock to approve the Wal-Mart Site Plan with conditions cited. All members voting yes, motion carried.

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Award Bids – 2024 Street program. The projects include the milling and resurfacing of Ampey, North and St. Joseph streets. Three bids were received with the low bid from Reith-Rely Construction Co. in the amount of \$202,407.00. Motion by Rohr with support from Jarvis to approve the amount of \$202,407.00 for the 2024 Street Projects. All members voting yes, motion carried.

**Action Items
Continued**

M40 Project – Village Manager Myrkle looking for consensus from the Village Council from the three options presented in memorandum entitled “MDOT M-40 project planning. After Council member discussion President Plaszczak cited that the consensus of the Village Council was to recommend option one to MDOT, in which the project would begin in the spring of 2025, last for 59 days (shortest timeframe of the three options) and would also include the construction of a sidewalk along Gremps St from Commercial Ave to West Berrien St to serve as a pedestrian detour.

EGLE Access – EGLE requesting access to certain public property and infrastructure to perform a storm sewer rehabilitation project. The purpose of the project is to protect the Paw Paw river from contaminated groundwater from infiltrating the storm sewer system from the former Paw Paw Plating brownfield site. Motion by Rohr with support from Craddock to sign the consent form to allow EGLE access to the public land and Infrastructure referenced. All members voting yes, motion carried.

Christmas Lights Contest Utility Credit – Former Councilmember Wilhelmi requested that the Village reinstate a \$5 utility credit for residents who participate in the Christmas Lights Contest. Motion by Jarvis with support from Richardson to approve the \$5 utility credit for contest participants. All members voting yes, motion carried.

Distribution of Audit – VM Myrkle gave a synopsis of the accounting audit which showed minimal significant issues. Mr. Myrkle asked the Council if they would like the Audit firm to make a presentation to the Council on the audit and the Council members replied that they would invite such a presentation.

Non-Action Items:

Collection Services – VM Myrkle presented some research ~~we~~ **that was** investigated, regarding retaining a collection services agency to potentially assist with the Village in collection of unpaid tenant utility bills more than \$100. Motion by Rohr with support from Craddock to approve use of a collection agency. All members voting yes, motion carried.

Village Manger Evaluation – Council members discussed VM Myrkle’s performance to date. All approved of his performance to date.

No Report.

**Committee Meetings
Parks and Rec**

No Report.

DDA

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No Report.

**Economic &
Residential
Opportunity**

No Report.

Farmers Market

Next meeting on Oct 1 at 6 PM

Fire Board

Prospect Hill cemetery tour took place on Sept 21st.

**Historical
Commission**

No Report.

Housing Commission

No Report.

**Maple Lake
Preservation**

No Report

Planning Commission

No Report

Wellhead Protection

No Report

Wine & Harvest

Trustee McQueen suggested that administrative staff text citizens whose utility bills are past due instead of calling them.

**Council Member
Comments: McQueen**

Trustee Craddock asked if we still use and pay for Nixel to inform citizens of emergencies such as power outages at the Village and are we still paying for those services. Police Chief Rottman said we do but infrequently.

Craddock

Trustee Jarvis mentioned the Frankenmuth Best Flower Display Contest may be something Paw Paw wants to investigate.

Jarvis

Village Manager Myrkle discussed complaints regarding homeless persons and would like the Village to come up with verbiage on how Village employees should respectfully respond to such inquiries. He also cited that we should have a list of resource at hand we can share with people who bring concerns in this area.

**Manager Comments
Myrkle**

Police chief Rottman said that Police Chiefs in the area have been discussing how to handle homeless issues. There was an insurance liability summit recently to discuss these type issues.

**Staff Comments
Rottman**

Motion to adjourn the Village Council meeting by Rohr with support by Craddock

Adjournment

Respectfully submitted:

Ed Hellwege
Assistant Manager

Roman Plaszczyk
Village President