

**Minutes, Paw Paw Planning Commission  
Regular Meeting, November 7, 2019**

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| 1. | The regular Planning Commission meeting of Thursday, November 7, 2019 convened at 7:00 p.m. at 114 North Gremps, Paw Paw, Michigan. Chairperson Larson presiding.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Meeting Convened</b>                                         |
| 2. | Present: Larson, Bogen, Brown, Jarvis, Palenick, and Pioch. Also present: Planning Consultant, Rebecca Harvey and Village Manager, Sarah Moyer-Cale.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Members Present</b>                                          |
| 3. | <b>Motion</b> by Pioch, <b>supported</b> by Jarvis, to approve the agenda as presented. All members present voting yes. The <b>motion carried</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Approval of Agenda</b>                                       |
| 4. | <b>Motion</b> by Jarvis, <b>supported</b> by Pioch, to approve the minutes of the regular Planning Commission meeting of October 3, 2019 as presented. All members present voting yes. The <b>motion carried</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Approval of Minutes</b>                                      |
| 5. | No public comment regarding non-agenda items was offered.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Public Comment</b>                                           |
| 6. | Larson stated that no <i>Public Hearing Item</i> was scheduled for consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Public Hearing Items</b>                                     |
| 7. | Larson stated that the next item for consideration was discussion of the 2021-2026 Capital Improvement Plan. Moyer-Cale presented an overview of the Plan, highlighting proposed projects related to the DDA, Natural Resources, Parks & Recreation, and Streets. She noted the proposed projects are consistent with the Village Master Plan.<br><br>In response to questions, Moyer-Cale provided an update on the Michigan Avenue streetscape project. She commented that the proposed Plan reflects major purchases planned over the next five years and will be presented to Village Council for action following Planning Commission review/comment.                            | <b>New Business:<br/>Capital Improvement Plan</b>               |
| 8. | Larson stated that the next item for consideration was a ‘review of the existing regulatory approach to open air businesses in the Zoning Ordinance’. She noted that the matter represents the next Work Plan item prioritized for Commission review.<br><br>Harvey referenced the Planning Commission Memo prepared on the subject, summarizing how the Zoning Ordinance currently regulates ‘open air businesses’ and outlining the questions and issues that have been raised over time in the application of the current provisions.<br><br>Lengthy Planning Commission discussion ensued wherein it was agreed that the Observations/Questions referenced in the Memo accurately | <b>New Business:<br/>Text Amendment -<br/>Open Air Business</b> |

outlines the issues that require resolution. Harvey was then directed to prepare draft amendments to the Zoning Ordinance that will address the identified issues for Planning Commission review at the December meeting.

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| 9.  | Larson stated that no <i>Ongoing Business</i> was scheduled for consideration.                                                                                                            | <b>Ongoing Business</b>                         |
| 10. | Larson welcomed new member Jeff Brown. General Planning Commission discussion ensued regarding the October meeting agenda items and general procedural requirements and zoning standards. | <b>Member Comments</b>                          |
| 11. | No staff comments were offered.                                                                                                                                                           | <b>Village Manager/<br/>Planning Consultant</b> |
| 12. | There being no further business to come before the Board, the meeting was adjourned at 8:20 p.m.                                                                                          | <b>Adjournment</b>                              |