

**Minutes, Paw Paw Planning Commission
Regular Meeting, January 5, 2023**

1. The regular Planning Commission meeting of Thursday, January 5, 2023 convened at 7:00 p.m. at 114 N. Gremps, Paw Paw, Michigan. Chairperson Larson presiding. **Meeting Convened**

2. Present: Larson, Bogen, Brown, Hickmott, and Palenick. Also Present: Village Planning Consultant, Rebecca Harvey. **Members Present**

3. **Motion** by Bogen, **supported** by Palenick, to approve the agenda as presented. All members present voting yes. **The motion carried.** **Approval of Agenda**

4. Consideration of the minutes of the regular Planning Commission meeting of December 1, 2022 was postponed to the February meeting. **Approval of Minutes**

5. No public comment regarding non-agenda items was offered. **Public Comments**

6. Larson stated that no Public Hearing Items were scheduled for consideration. **Public Hearing Items**

7. Larson stated that the next item for consideration is final review and recommendation of the proposed 2023-2028 Village of Paw Paw Capital Improvement Plan. She noted that the CIP was presented and discussed in detail at the December, 2022 Planning Commission meeting. **New Business: CIP**

Motion by Hickmott, **supported** by Palenick, to recommend approval of the 2023-2028 Village of Paw Paw Capital Improvement Plan, as presented. All members present voting yes. **The motion carried.**

8. Larson stated that the next item for consideration is the Master Plan 5-Year Review. **New Business: Master Plan**

Harvey explained that the current Master Plan for the Village of Paw Paw, adopted in 2017, is ripe for the 5-year review required by the Michigan Planning Enabling Act. Discussion ensued regarding a strategy and timeline for conducting the required review.

It was determined that each Planning Commission member would individually review the document and highlight any areas of the Plan that they believe requires modification/update. Harvey agreed to review the Future Land Use Map for any required amendments, specifically related to zoning decisions made in the last 5 years.

It was further determined that, given the public hearings tentatively scheduled for the February meeting, Master Plan review comments would be scheduled

for discussion at the March meeting.

9. Larson stated that the next item for consideration is an update regarding the proposed amendments to the Zoning Ordinance related to ‘child care facilities’.

**Ongoing Business:
Text Amendment -
Child Care Facilities**

Harvey reported that the public hearing on the proposed amendments has been rescheduled to the February meeting. However, she felt this afforded the opportunity for the Planning Commission to review the final draft text, as modified in response to the review in December.

Harvey also provided detailed responses to the questions posed in December regarding the regulation of ‘adult care facilities’ and the origin of the 1500 ft facility separation requirement. She noted that several of the ‘group child care home’ standards proposed are standards required of counties and townships, including the 1500 ft separation requirement . . . however, a village is not required to establish these standards. Harvey noted that the standards are considered best practices and so were included in the draft text.

The Planning Commission agreed that the standards were of value and should be included. In response to a question, Harvey confirmed that the separation measurement is between facilities . . . not property boundaries.

The Planning Commission agreed the proposed draft text remains accepted for public hearing, as proposed.

10. Larson stated that the next item of consideration is an update regarding the regulation of ‘short-term rentals’ in the Village.

**Ongoing Business:
STRs**

Harvey noted that the draft ordinance text accepted in December is positioned to be presented to the Village Council for review/feedback, as requested. She explained the matter remained on the agenda as an opportunity to provide legislative updates. She noted that the legislation proposed in 2021 was not successfully enacted and is now dead. For the legislation (in any form) to be considered in 2023, it must start back at the beginning. Harvey commented that with a different legislature in 2023, what a future short-term rental bill will look like remains in question.

11. Brown advised that he will be absent for the February and March Planning Commission meetings. Larson noted that she, too, may be absent for the February meeting due to a schedule conflict.

Member Comments

Bogen inquired regarding various zoning requirements applicable to accessory buildings in the Village.

12. No staff comments were offered.

Village Manager/

Planning Consultant

13. There being no further business to come before the Commission, the meeting was adjourned at 7:55 p.m.

Adjournment