

**Minutes, Paw Paw Village Council
Regular Meeting, September 23, 2019**

The Regular Village Council meeting of Monday, September 23, 2019, convened at 7:30p.m. at the Paw Paw Community Library, 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczak presiding.

Meeting Convened

Present: President Plaszczak, President Pro-tem Eric Larcinese and Trustees Douglas Craddock, Amanda Bartlett, Mary McIntosh, Nadine Jarvis and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small.

Members Present

Motion by Rohr with support from Craddock to approve the agenda as presented. All members present voting yes, motion carried.

Approval of Agenda

Motion by Jarvis with support from Bartlett to approve the regular meeting minutes of September 9, 2019. All members present voting yes, motion carried.

Approval of Minutes

Motion by Larcinese with support of Rohr to approve all claims for Monday, September 9, 2019, in the amount of \$603,129.27. All members present voting yes, motion carried.

Approval of Claims

Randy Peat, District 5 County Commissioner, updated the Council on agenda items Van Buren County has been working on the past month. Mr. Peat reported the groundbreaking for the new Van Buren/Cass Health Dept dental facility has taken place and is expected to take approximately 18 months to complete. Commissioner Peat also noted the Veteran's Service Committee met the September 30th deadline for utilization of the \$40,000 grant funds secured for dental care for local veterans. The Council thanked Mr. Peat for his updates.

**Audience
Participation**

Chris Cook of Abonmarche presented to council the Water Asset Management Plan (WAMP) that was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE) in January 2018. Abonmarche received comments from EGLE on the WAMP in June 2019. EGLE requested approval of the Capital Improvement Plan (CIP) by Village Council by September 30th. Mr. Cook noted the CIP projects are planned on a "pay as you go" basis with several projects being completed yearly for 20 years totaling \$9.18 million.

**Presentations: Water
System Asset Mngmt
Plan- Abonmarche**

Moyer-Cale reported EGLE requires all public water systems complete an asset management plan. The goal of the plan is to document that the system is adequately funded to repair and replace all of its assets such as water mains, pumps, etc. EGLE requires that the governing body formally approve the Capital Improvement Plan (CIP) included in the Water System Asset Management Plan.

**New Business:
Approval of Water
System Asset Mngmt
Plan**

Motion by Jarvis with support from Rohr to adopt the CIP included in the Water System Asset Management Plan. All members present voting yes, motion carried.

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Chris Cook from Abonmarche gave a brief update on the status of the streetscape project, primarily focusing on funding sources and the next steps.

Streetscape Plan Update

The Braganinis are purchasing the Winery Shops strip mall to the south of St. Julian Winery. They are requesting that the Village consider a commercial rehabilitation tax exemption for the property to assist them in rehabilitating the property. First, a commercial rehabilitation district must be created and then the village can consider whether or not to issue the exemption. The area of a rehabilitation district must be at least 3 acres in size. The Council has some concerns with allowing tax exemptions in this commercialized, high property value area. Moyer-Cale will speak to the Braganinis regarding Council's concerns.

Proposal for Commercial Rehabilitation District

Moyer-Cale reported the finance and admin committee has suggested setting goals for the Village to help focus resources toward our primary objectives. Moyer-Cale presented Council with a list of various goals and objectives that have been mentioned previously or have been included in other plans such as the Master Plan or Park and Rec plan. Moyer-Cale asked Council to please rate the importance of each item on the list on a scale of 1-3. Once the lists have been returned to her, Moyer-Cale will compile a master list that can be used to arrange priorities and use that to set department goals and influence the capital improvement plan and budget planning process.

Three Year Goal

The Paw Paw High School Student Council is requesting to hold the Homecoming Parade on Friday, October 11th between 4 pm and 5 pm.

**Ongoing Business
Paw Paw Homecoming Parade Approval**

Motion by McIntosh with support from Jarvis to approve the request from the Paw Paw High School Student Council to hold a parade on October 11th between 4 pm and 5 pm and to facilitate the necessary road closures. All members present voting yes, motion carried.

Moyer-Cale reported the DNR did not grant the permit for a November 1st lake drawdown. Moyer-Cale noted there is not enough time to post the public notices and hold the required public hearing to begin the drawdown in October. There will be no 2019 fall Maple Lake drawdown. Moyer-Cale told the DNR that she would however like to proceed with the public hearing so EGLE will be able to tell us what testing will need to be completed for future drawdowns.

Maple Lake Drawdown Update

EDTA contamination was found west of the village as a result of actions taken by Coca Cola. This contamination has the potential to affect our primary wells. As a result, Coca Cola does annual testing of wells in the area as well as quarterly tests of the Village wells. Moyer-Cale believes a discussion needs to ensue on how these tests are completed and what options the village has for alternative sources of drinking water.

EDTA Testing

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No Report.	Committee Meetings and Reports Finance and Admin
No Report.	Public Services
No Report.	Area Parks & Rec
No Report.	DDA
Plaszczak announced that the Economic Development Committee would like to add some additional members with real estate experience.	Economic Develop
No Report.	Farmers Market
No Report.	Fire Board
No Report.	Historical Committee
Rohr reported although she was ill and unable to attend, the Housing Commission's recent open house was well attended.	Housing Commission
No Report.	Maple Lake Preservation
No Report.	Planning Commission
No Report.	Wellhead Protection
No Report.	Wine & Harvest
	Council Member Comments
Jarvis commended Chief Marshall and his staff on a job well-done capturing the suspect of the recent bank robbery.	Jarvis
Moyer-Cale encourages everyone to check out the newly constructed Village of Paw Paw website.	Manager Comments Moyer-Cale
Motion by McIntosh with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:00 p.m.	Adjournment

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Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President