

**Minutes, Paw Paw Village Council
Regular Meeting, December 9, 2019**

The Regular Village Council meeting of Monday, December 9, 2019, convened at 7:30p.m. at the Paw Paw Community Library, 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.

Meeting Convened

Present: President Plaszczyk, President Pro-tem Eric Larcinese and Trustees Douglas Craddock, Amanda Bartlett, Mary McIntosh, Nadine Jarvis and Donne Rohr. Also present: Village Manager Sarah Moyer-Cale, Village Clerk Karla Tacy, Chief of Police Eric Marshall and Department of Public Services Director John Small (excused).

Members Present

Motion by Rohr with support from Craddock to approve the agenda as presented with the addition of Michigan Avenue Streetscape added before New Business. All members present voting yes, motion carried.

Approval of Agenda

Motion by Jarvis with support from Bartlett to approve the special meeting minutes of November 25, 2019. All members present voting yes, motion carried. Motion by Rohr with support from Jarvis to approve the regular meeting minutes of November 25, 2019. All members present voting yes, motion carried.

Approval of Minutes

Motion by Larcinese with support of Rohr to approve all claims for Monday, December 9, 2019, in the amount of \$641,205.65. All members present voting yes, motion carried.

Approval of Claims

Randy Peat, District 5 County Commissioner, updated the Council on agenda items Van Buren County has been working on the past month. Mr. Peat reported the County is trying to obtain a grant to do a study on possibly developing an Industrial Parkway north of I-94 along Ampey Rd in Paw Paw spanning to Decatur. Commissioner Peat also noted there will be a new mileage added to the 3/10/20 election ballot. The mileage will ask for 1/10th of a mil (apprx \$339,000) for support of the county's Veterans Services. The Council thanked Mr. Peat for his updates.

**Audience
Participation**

Chris Miron and Peter Hinck from Barr Engineering presented concept plans for rebuilding the Briggs Dam. The engineers presented to Council concept drawings along with listings of the pros/con of the two types of weirs that they have determined would work best in the Village. Council gave their feedback and requested further information before making a decision.

**Presentation and
Guests
Barr Engineering,
Briggs Mill Dam**

Chris Cook and Kathy Burczak from Abonmarche, was once again present to answer any questions/concerns Council may have with the Michigan Ave Streetscape Project concept plan.

**New Business:
Michigan Ave
Streetscape**

Motion by McIntosh with support from Larcinese to approve the Michigan Ave Streetscape Project concept plan which includes: one bump-out on the south side of Michigan Ave between Gremps/Kalamazoo St, a modified drop-off area on the north side of Michigan Ave in front of The Strand theater, one bump-out on the north side of Michigan Ave between Kalamazoo/Niles St along with bump-outs at the intersection corners from Gremps St through Lagrave. All members present voting yes, motion carried.

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The President's Executive Order on Enhancing State and Local Involvement in Refugee Resettlement of September 26, 2019 requires that after December 26th, no refugee can be settled in a community without a resolution of support for refugee resettlement from the governing body of the local community. Resolution 19-17 allows future refugees, including children, to be initially settled in Paw Paw.

**Resolution 19-17 to
Allow Initial Refugee
Resettlement**

Motion by Craddock with support from Bartlett to approve Resolution 19-17 to Allow Initial Refugee Resettlement in the Village of Paw Paw. Roll call vote; Craddock, Rohr, Plaszczak, Bartlett voting yes, Larcinese, McIntosh, Jarvis voting no, motion carried.

Ordinance 476 would amend the Village Code of Ordinance regarding regulations relating to accessory buildings. The amendment states: No separate accessory building shall be erected in any required front yard and no separate accessory building shall be erected closer than 10 feet to a side or rear property line. Accessory buildings are limited to no more than one story and 14 feet in height. No accessory building shall have a first-floor area greater than 884 square feet.

**Ordinance 476 –
Accessory Structures**

Motion by Bartlett with support from McIntosh to adopt Ordinance 476 to amend regulations concerning accessory structures. Roll call vote; Bartlett, Jarvis, McIntosh, Plaszczak, Rohr, Craddock voting yes, Larcinese voting no, motion carried.

Community Development Coordinator, Leonard Lux, presented to Council how the new property maintenance strategy is going and results of recent rental inspections. Mr. Lux noted one third of the village was inspected for property maintenance code compliance this year. There were 30 buildings with maintenance issues. Due to non-compliance, 9 citations were issued and 3 court orders have been obtained to date. Across the whole village, 221 blight letters were sent out for issues including tall grass, junk vehicles, furniture, etc. Mr. Lux also noted, 205 rental inspections had been completed this year.

**Ongoing Business
Community
Development Report**

Moyer-Cale presented to Council the updated, tentatively agreed upon fire board protection agreement for approval. It is a five-year contract with a graduated increase in payment for future equipment purchases.

**Fire Board Protection
Agreement**

Motion by McIntosh with support from Craddock to approve and the Fire Board Protection Agreement as presented for a 5-year term. All members present voting yes, motion carried.

Moyer-Cale presented to Council the proposed, updated Capital Improvement Plan. Moyer-Cale gave an overview of each fund's proposed expenses and discussed significant changes. The CIP is a guideline for preparing the budget and items approved in the plan are not approved expenditures until they are approved within the budget.

**Capital Improvement
Plan Approval**

Motion by Jarvis with support from Bartlett to approve the updated capital improvement plan for 2021-2026 as presented. All members present voting yes, motion carried.

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Motion by McIntosh with support from Bartlett to allow staff to disburse payments between December 10th and January 13th provided that council is provided with a listing of all checks disbursed during that time and that all payments follow approved procedures. All members present voting yes, motion carried.

No Report.

No Report.

No Report.

No Report.

No Report.

No Report.

Larcinese reported that during the last Fire Board meeting, Township Supervisor Don Stull updated the board regarding the property the Township hopes to complete the purchase of soon to house the new fire station.

No Report.

Rohr invited Council to the Housing Commission's annual Christmas dinner, December, 16th at 5:30 pm.

No Report.

No Report.

No Report.

Craddock reported the Wine & Harvest's Executive Board were all voted back in during the last meeting.

Plaszczak noted the Village looks great with the holiday lighting.

McIntosh reported she received a call from a gentleman regarding snow obstructing the crosswalks. Moyer-Cale noted she has discussed with DPS Director Small to get this issue remedied.

Moyer-Cale reported she was recently contacted by Donna Oas of 308 Madison St. Ms. Oas notified Moyer-Cale that she will selling her home and surrounding acreage

**Approval of
Necessary Check
Payments**

**Committee Meetings
and Reports
Finance and Admin**

Public Services

Area Parks & Rec

DDA

Economic Develop

Farmers Market

Fire Board

Historical Committee

Housing Commission

**Maple Lake
Preservation**

Planning Commission

Wellhead Protection

Wine & Harvest

**Council Member
Comments
Plaszczak**

McIntosh

**Manager Comments
Moyer-Cale**

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soon and wondered if the Village would be interested in purchasing the land. Moyer-Cale forwarded the information to Council.

Motion by Craddock with support by Bartlett to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 10:35 p.m.

Adjournment

Respectfully submitted:

Karla Tacy
Village Clerk

Roman Plaszczak
Village President