



Village of Paw Paw  
**Village Council Regular Meeting**  
Monday, May 11, 2026, 7 PM  
Paw Paw District Library, Community Room  
609 W. Michigan Ave, Paw Paw, MI 49079

**Agenda**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call:** President Roman Plaszczak; President Pro-Tem Douglas Craddock; Trustees Nicolas Martinez, David McQueen, Steve Richardson, and Donne Rohr.
- IV. Approval of Agenda**
- V. Approval of Minutes**
  - Regular meeting of April 27, 2025
- VI. Authorization to Pay Claims.** May 11 (Rohr, Craddock); May 27, 2026 (Richardson)
- VII. Audience Participation (Limited to 3 minutes per speaker)**
- VIII. Council Member Comments**
- IX. Public Hearings – None**
- X. Action Items**
  - Approve date change for next meeting – Wednesday, May 27
  - Set public hearings for Wednesday, May 27, 2026
    - Truth in Taxation
    - Police Millage
  - Accept CDBG administrative proposal – Market One
  - Approve dam railing recommendation
  - Approve Tax Collection Agreement
  - Accept PC recommendation – zoning ordinance amendment
  - Initiate Master Plan 47-day public comment period
  - Adopt Resolution opposing proposed legislation
  - Approve payment to Millbocker & Sons

**XI. Workshop Items: None**

**XII. Committee Meetings and Reports** (committees may have items to bring to the council) *Estimated 30 minutes for all with next meeting dates.*

- Area Parks & Rec. Board (McQueen): June 1 - **7 PM**
- Downtown Development Authority (Plaszczak): May 18 - **5:30 PM**
- Economic and Residential Opportunity (Plaszczak): May 21 - **4 PM**
- Farmers Market (Martinez): May 15 - **5 PM**
- Fire District Board (Craddock): June 2 - **7 PM**
- Historical Commission (Plaszczak): Jun 10 - **4 PM**
- Housing Commission (Rohr): May 18 - **3 PM**
- Maple Lake Preservation & Improvement (Plaszczak): June 4 - **4 p.m.**
- Planning Commission (Martinez): June 4 - **7 PM**
- Wine & Harvest Board (Craddock): June 3 - **6 PM**

**XIII. Council Member Comments**

**XIV. Manager & Departmental Reports**

**XV. Tabled Items Expected to come back before the Village Council**

- Short Term Rentals
- Sidewalk Vendor Regulation

**XVI. Adjournment**

**Notice to Public Attendees**

If you would like to speak to the Village Council, please make your statements during the Audience Participation Period. Public comments are limited to **3 minutes** per speaker. Please note that this will not be a question-and-answer exchange. If you would like follow-up, provide your name and phone number/email on the sign-in sheet at the Clerk's table. The appropriate member of the Village Council or Village Staff will contact you.

# **Set Public Hearing Dates**

# Minutes

**Minutes, Paw Paw Village Council  
Regular Meeting, April 27, 2026**

The Regular Village Council meeting of Monday, April 27, 2026, convened at 7:05p.m. at the Paw Paw District Library, Community Room. President Plaszczyk presiding.

**Meeting Convened**

Present: President Roman Plaszczyk, Pro Tem Douglas Craddock, Trustees Steve Richardson (excused), Holly Hamilton (excused), Nicolas Martinez, David McQueen and Donne Rohr (excused). Also present: Village Manager Bryan Myrkle, Clerk Karla Tacy, DPS Director Tim Brandys and Police Chief Eric Rottman.

**Members Present**

Motion by McQueen with support from Craddock to approve the agenda as presented. All members present voting yes, motion carried.

**Approval of Agenda**

Motion by McQueen with support from Martinez to approve the regular meeting minutes of April 13, 2026. All members present voting yes, motion carried.

**Approval of Minutes**

Motion by Craddock with support from McQueen to approve claims for Monday, April 27, 2026, in the amount of \$615,902.08. All members present voting yes, motion carried.

**Approval of Claims**

Mike McCarthy inquired as to when he should expect a response to his concerns regarding his recent FOIA requests.

**Audience Participation**

Trustee McQueen recently attended a roller derby event at the Performance Fieldhouse and encouraged others to attend in the future if they get a chance.

**Council Member  
Comments:  
McQueen**

Emilly Hickmott of the Van Buren County Conservation District gave an update on the agency's recent activities and upcoming recycling events.

**Presentation: Emilly  
Hickmott- VB  
Conservation District**

Mary Lou Hartwell gave a presentation on the history and importance of the Downtown Development Authority. Ms. Hartwell recently stepped down as the Chairperson of the DDA after nearly 30 years of service.

**Mary Lou Hartwell-  
DDA**

Motion by Craddock with support from Martinez to award the street paving bid to Cripps-Fontaine in the amount of \$849,291.50. Roll call vote; Craddock, Plaszczyk, McQueen and Martinez voting yes, motion carried.

**Action Items:  
Award Street Paving  
Bids-MDOT Category B  
Program**

Motion by Craddock with support from Martinez to accept Fishbeck's 4/1/26 Proposal for Professional Services for preparation of GSI Mixing Zone application and Groundwater Use Restriction. All members present voting yes, motion carried.

**Fishbeck Proposal**

None.

**Committee Meetings  
Parks and Rec**

The DDA Board discussed flowers for downtown, the VFW banners and holiday lighting.

**DDA**

**Minutes, Paw Paw Village Council  
Regular Meeting, April 27, 2026**

None.

**Economic & Residential  
Opportunity**

May 17<sup>th</sup> will be the opening day of the farmers market. At their last meeting, the board held a preseason potluck.

**Farmers Market**

None.

**Fire Board**

None.

**Historical Commission**

None.

**Housing Commission**

None.

**Maple Lake  
Preservation**

None.

**Planning Commission**

None.

**Wine & Harvest**

President Plaszcak received an invitation to attend the 5/12 Blossomtime Mayor's Dinner. Since he attended last year, he invited another Council member to attend in his place. President Plaszcak reminded everyone of the 5/2 Maple Island Bridge Grand Opening Celebration and the 5/5 Election Day with the Parks Millage Renewal on the ballot.

**Council Member  
Comments  
Plaszcak**

Trustee Craddock would like Council to continue the discussion on transitioning from a Village to a City.

**Craddock**

Manager Myrkle announced that SolAmerica is selling their portfolio. He announced that 4/28 will be the first utility shut offs of the season for accounts with past due balances.

**Manager Comments**

Chief Rottman reports that the department will be conducting Active Shooter Training with library staff next week. 100+ Women Who Care recently donated \$8,4000 to the American Legion. These funds will be used to buy ballistic shields for the Police Department. Chief Rottman will not be in attendance at the next Council meeting.

**Staff Comments  
Rottman**

Motion by Craddock with support by McQueen to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:15pm.

**Adjournment**

**Minutes, Paw Paw Village Council  
Regular Meeting, April 27, 2026**

Respectfully submitted:

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Karla Tacy  
Village Clerk

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Roman Plaszczak  
Village President

DRAFT

# Meeting Date Change

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# Village of Paw Paw MICHIGAN

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## Memorandum

To: Village Council  
From: Bryan Myrkle, Village Manager  
Re: May Council meeting date change  
Date: May 8, 2026

### Background

The next regularly scheduled Village Council meeting is May 25, which falls on Memorial Day.

Typically, the meeting would be moved to the following day, but the library space is not available that evening. However, it is available on Wednesday, May 27.

### Recommendation

If a quorum is available, change the date of the next Village Council meeting to Wednesday, May 27, 2026.

# **Set Public Hearing Dates**

**VILLAGE OF PAW PAW  
Van Buren County, Michigan**

**RESOLUTION NO. 24-11**

**RESOLUTION TO SET A TRUTH IN TAXATION HEARING**

At the Regular Meeting of the Village Council of the Village of Paw Paw, Van Buren County, Michigan held at the Paw Paw District Library, 609 W Michigan Ave, Paw Paw, Michigan on the 11<sup>th</sup> day of May 2026 at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_

**WHEREAS**, the Village of Paw Paw complies with the Uniform Budgeting and Accounting Act, Pa 2 or 1968, as amended; and

**WHEREAS**, the Village intends to increase operating revenues from ad valorem property taxes 2.92% over such revenues generated by levies permitted without holding a hearing; and

**WHEREAS**, if the proposed additional millage rate is not approved, the operating revenue will be increased by 1.37% over the preceding year's revenue.

**NOW, THEREFORE, BE IT RESOLVED** a truth in taxation hearing shall be held on May 27, 2026 to accept comment on the proposed tax rate for 2026 and notice of such hearing shall be published no fewer than 6 days prior to the hearing.

**RECORD OF ADOPTION**

ROLL CALL:

AYES:

NAYES: N/A

**Resolution declared adopted.**

**CERTIFICATION**

I, Karla Tacy, the duly appointed Clerk of the Village of Paw Paw, do hereby certify that the above is a true and exact copy of a Resolution, passed by the Paw Paw Village Council, on the 11<sup>th</sup> day of May 2026, the original of which is on file at the Paw Paw Village Hall.

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Karla Tacy, Clerk

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# Village of Paw Paw MICHIGAN

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## Memorandum

To: Village Council  
From: Bryan Myrkle, Village Manager  
Re: Set date for public hearing – 2026/27 Police Special Assessment -- May 27, 2026  
Date: May 8, 2026

### Background

Since 2017, Paw Paw has relied on a Village-wide Special Assessment to help defray some of the cost of providing police protection. As Village Council members know, approximately \$1.7 million of the \$2.4 million General Fund is dedicated to police expenses, and not having this Special Assessment in place would be a significant blow to the Village's ability to provide core services to residents.

The revenues associated with this Special Assessment are already built into the current fiscal year budget, so any reconsideration of this assessment would have an immediate impact on Village operations. It will provide approximately \$284,000 in current year's funding.

While no level of additional taxation will be viewed as positive, the Special Assessment reflects the actual costs of operating a modern, full-service police department. The Council has received regular updates and reports from Chief Rottman throughout the past year, and these reports have reflected the department's efforts to fully-staff its operations, streamline training, meet ever-changing state and regional operational mandates and make efficient use of resources wherever possible.

More information is contained in the public notice for the hearing, which I have included for your reference.

### Recommendation

Set public hearing on Special Assessment for Tuesday, May 27, 2026.

# **CDBG Administrative Proposal**

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# Village of Paw Paw MICHIGAN

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## Memorandum

To: Village Council  
From: Bryan Myrkle, Village Manager  
Re: CDBG Administrative Proposal – Market One  
Date: May 8, 2026

### Background

As Village Council members may remember, last year the Village of Paw Paw was awarded a \$472,000 grant for Homeowner Rehabilitation from the Community Development Block Grant program as administered by the Michigan State Housing Development Authority. Per CDBG regulations, 82 percent of the grant funds are to be used on program activities, and the remaining 18 percent is to be used to pay for administration.

Some larger communities have specialists within their staff to handle the detailed paperwork this type of grant requires, but most communities use the funds to hire third party administrators.

The Village of Paw Paw requested proposals from interested parties to perform this service for us. We advertised online, and also sent directly mailed inquiries to several qualified individuals and organizations that MSHDA helped identify for us. While several of our mail targets did respond with questions, none of them ultimately chose to respond to our inquiry.

The Village received one response to our RFP from Market One, which is the agency that helped us secure the funds originally. They are also working to administer this same grant in other nearby communities, including Lawrence Township.

I have reviewed the proposal from Market One and recommend accepting their proposal. I have been very pleased and impressed with the Market One grant team over the past 12-28 months that I have worked with them, and I expect they will do a very good job for the Village of Paw Paw.

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## Recommendation

Accept proposal for third party administrative services from Market One for a CDBG Grant award of \$472,000 to be used for Homeowner Rehabilitation projects.



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Village of Paw Paw  
Attn: Bryan Myrkle  
Re: TPA CDBG Proposal Program  
111 E. Michigan Ave.  
Paw Paw, MI 49079

To Whom It May Concern,

Market One is pleased to submit this proposal to serve as Third-Party Administrator (TPA) for the Village of Paw Paw's Community Development Block Grant (CDBG) Homeowner Improvement Project (HIP) Program. We appreciate the opportunity to continue our partnership with the Village of Paw Paw and to support the successful implementation of this important housing initiative.

Market One's mission is to build strong businesses that hire talented people in vibrant communities across Cass and Van Buren Counties, and access to safe, stable, and quality housing is fundamental to that goal. The CDBG HIP program plays a critical role in preserving existing housing stock by addressing urgent health and safety needs, reducing blight, and improving quality of life for residents. Market One is strongly aligned with these objectives and is committed to administering the program in a way that advances both community well-being and long-term neighborhood stability.

The Village of Paw Paw has been a trusted partner and investor in Market One since 2021. Through this partnership, we have developed a strong understanding of the Village's priorities, internal processes, and community context. This familiarity allows us to provide responsive, locally grounded support and ensures a smooth transition into program administration with minimal burden on Village staff. Our proximity and existing collaboration position us to be readily available throughout the life of the grant.

Market One is uniquely equipped to support the Village through every phase of the HIP program and to ensure a seamless, compliant, and successful Third-Party Administration experience. Our dedicated Community Development team has extensive experience administering state-funded community development programs. Our staff are well-versed in HUD and MSHDA requirements, including 24 CFR Part 570, 2 CFR Part 200, environmental review procedures, procurement standards, financial management, reporting, and grant closeout. We have intentionally developed systems and workflows that prioritize efficiency, transparency, and regulatory compliance.

We would welcome the opportunity to further discuss our qualifications and approach. If you have any questions or require additional information, please do not hesitate to contact Molly McFadden, Community Development Manager, at [mcfaddenm@marketone.org](mailto:mcfaddenm@marketone.org). Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Molly McFadden", written in a cursive style.

Molly McFadden  
Community Development Manager



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## **I. Company Profile**

### **Organizational Overview**

Market One has been driving economic and community development in Southwest Michigan for nearly a decade. The organization was officially launched in 2018 to provide targeted economic development services to Van Buren County. Recognizing the need for similar support in neighboring Cass County, Market Van Buren expanded its services two years later and launched a formal partnership with Cass County in 2021. In 2024, the organization rebranded as Market One to better reflect its commitment to serving both communities.

Since its inception, Market One has generated more than \$2.25 billion in economic impact, created over 1,200 jobs, and driven \$2.09 billion in capital investment across Cass and Van Buren Counties. We have championed initiatives including the expansion of broadband Internet in rural communities, the recommissioning of Palisades Nuclear Power Plant, and the development of Midwest Energy Communication (MEC)'s Smart Park.

Market One has also secured over \$34 million in Community Development Grant funding on behalf of local municipalities, including funding through Michigan Economic Development Corporation (MEDC)'s Revitalization and Placemaking (RAP) program and MSHDA's CDBG HIP program. Our support extends beyond assistance with initial grant applications. Market One has partnered with local units of government throughout Cass and Van Buren to ensure that once funds are awarded, municipalities have the capacity and administrative support they need for successful project administration, implementation, and reporting.

With deep local partnerships, demonstrated results, and extensive experience managing community development funding, Market One is well positioned to lead CDBG administration in a way that reflects both our technical expertise and our long-standing commitment to the prosperity of Cass and Van Buren County communities.

### **Project Staff and Qualifications**

Market One guarantees a team that is qualified, responsive, and efficient, to ensure a seamless process for both the Village of Paw Paw and the homeowners they serve. As your TPA, the following Market One staff will work directly with the Village team on CDBG administration (resumes attached):

#### **Katie Vanderhulst Community Development Director**

Katie Vanderhulst joined Market One in 2025 as the Community Development Director. With a focus on grant development, strategic planning, and fostering partnerships, Vanderhulst connects regional stakeholders to funding opportunities and ensures the successful execution of initiatives that promote economic prosperity. In her previous role as a Business Development Specialist, Vanderhulst successfully secured over \$15 million in grant funds for various community projects. She holds a bachelor's degree in English with a focus on Rhetoric and Writing from Western Michigan University, and a minor in Sociology. In addition to her degree, she is a Certified Grant Administrator and holds an associate's in project management.



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Vanderhulst brings CDBG administration experience from her previous roles, including the administration of CDBG funding to support water and sewer infrastructure in the City of Hartford. She will provide program oversight, assisting in reporting and ensuring compliance at every step of program administration.

**Molly McFadden**  
**Community Development Manager**

Molly joined the Market One team in November 2025. As the Community Development Director, she is responsible for supporting housing development projects and initiatives across Cass and Van Buren County. McFadden comes from a grant writing and administration background, having previously served as the Resource Development Director for the Southwest Michigan Regional Chamber. McFadden holds a bachelor's degree in political science from Alma College. In addition to her degree, she has undergone training through MSHDA to support CDBG administration and is in the process of becoming a Certified Grant Administrator.

McFadden will serve as the dedicated point person for the CDBG grant, providing one-on-one support to Village project staff, homeowners, and contractors throughout the project period. She will be responsible for leading the homeowner application process, coordinating and scheduling inspections and construction, and completing and submitting reports.

**Samuel Halfmann**  
**Economic Development Coordinator**

Market One recently hired Samuel Halfmann as Economic Development Coordinator. Halfmann holds a master's in social work from Western Michigan University. His start date with the organization is scheduled for May 13<sup>th</sup>.

Halfmann will assist with the financial administration and reporting for the CDBG grant. This individual will manage contractor and TPA invoicing and will prepare documentation for drawdown requests. He will also provide support with financial documentation needed for reporting throughout the grant period.

**Van Buren Digital Information Collaborative Exchange (DICE) System**

Complementing this staffing model is Market One's partnership with Van Buren DICE to implement a centralized digital workflow system that unifies documentation, reporting, and financial tracking in a secure, audit-ready environment. The platform automates routine compliance checkpoints, environmental review lockouts, payment request preparation, and quarterly reporting while maintaining role-based access controls and encrypted data storage consistent with government standards. This integration provides The Village of Paw Paw with real-time visibility into project status, expenditures, and outreach equity metrics, while minimizing the risk of fragmented files or missed deadlines. Collectively, the combination of experienced personnel and shared digital infrastructure positions Market One to deliver a highly organized, transparent, and cost-efficient TPA experience that protects the Village's compliance responsibilities and maximizes the impact of its CDBG investment.

In addition to the staff positions specifically outlined in this application, the project will be supported by the organization's broader administrative and operational team as needed. This includes finance, grants administration, and program support personnel who assist with purchasing, documentation, technology, reimbursement support, and reporting requirements. The organization has established internal processes

for managing state and federal grant funding and has experience maintaining compliance with required documentation, tracking, and monitoring standards. This support capacity helps ensure smooth implementation and consistent grant compliance throughout the project period.

### **Previous Experience**

Market One has nearly a decade of experience supporting the application, administration, and reporting of state and federal grant dollars, both internally and for our community partners. Our team has developed internal processes that ensure efficient and timely tracking and reporting for all programs. While not exhaustive, the following list provides examples of grants Market One has successfully secured and administered on behalf of its partners:

#### **Van Buren County Revolving Loan Fund (RLF)**

Market One has been responsible for overseeing the administration of the Van Buren County RLF since 2019. Since assuming responsibility for the program's administration, Market One has assisted in granting \$361,000 to support the growth and expansion of businesses in Van Buren County. We have ensured that all partners are provided with accurate and timely reports on a quarterly basis, serving as a liaison between business owners, Van Buren EDC, and MEDC. There have been no significant findings or delays for RLF reporting during Market One's tenure with the program.

#### **Revitalization and Placemaking (RAP) Program**

In 2023, Market One was awarded \$2.5 million in funding from Michigan Economic Development Corporation (MEDC)'s Revitalization and Placemaking (RAP) 2.0 Grant program. Funds were subgranted to local units of government to support the following projects:

- **Bloomingtondale** - \$44,000 was awarded for the electrification of the pavilion and the restoration of the Depot in Haven Park.
- **Cassopolis** - \$880,000 was awarded for the Don Horne Park Residential subdivision. The project included the construction of utilities (sanitary sewer and force main, sanitary lift station, water main, and storm sewer), roadway and sidewalk construction, parking lot construction, landscaping, and associated site grading.
- **Decatur** - \$880,000 was awarded for renovations to the historic Edgar Bergen building in Decatur.
- **Dowagiac** - \$695,422 was awarded for streetscape improvements to South Front Street that will connect a park, an existing 28-unit housing complex, and a future residential housing development to Dowagiac. Improvements include extending sidewalks, installation of lighting and landscaping.

Market One has managed all aspects of grant administration for the subgrantees of these projects, including handling quarterly narrative and financial reports, submitting disbursement requests based on project milestones, and serving as the liaison between these municipalities and MEDC. Market One manages the submission of reporting through the MEDC portal and has ensured that reports for all four projects have been submitted in a timely fashion with no findings or discrepancies.

### **Strategic Site Readiness Program**

In 2024, Market One (then Market Van Buren) was awarded \$467,000 through MEDC’s Strategic Site Readiness Program to support the development of an industrial park on a 792-acre brownfield site in Hartford Township. Market One partnered with the City of Hartford and Abonmarche on site preparation, including coordination with property owners, Tier 1 and 2 Environmental Review and subsequent mitigation measures, and contractor management.

Throughout the project Market One maintained compliance with all MEDC policies and procedures. All reports were uploaded through the MEDC portal in a timely and timely manner, and there were no significant findings or delays.

## **II. Proposed Grant Management Structure**

Across all phases of grant administration, Market One’s approach is grounded in proactive communication, clearly defined responsibilities, and meticulous documentation. The Community Development Director provides strategic oversight, the Community Development Manager leads compliance and reporting, and specialized Coordinators manage administrative and construction-related tasks. This tiered structure allows Market One to deliver responsive local service while ensuring that the Village of Paw Paw retains ultimate authority and visibility over program decisions, financial approvals, and compliance outcomes. The timeline proposed for grant activities is based on the initial timeline outlined by MSHDA in the executed grant agreement and is designed to ensure the Village of Paw Paw is able to successfully meet all required grant milestones. The timeline would begin on the date a contract is executed between the Village and Market One.

### **Pre Administration**

#### **Projected Timeline: Week 1-7**

During the Pre Administration period, Market One will work with the Village of Paw Paw to establish program workflows and guidelines that will set the stage for successful program implementation. The Community Development Director (CDD) and Community Development Manager (CDM) will lead initial coordination with Village staff to confirm program parameters, timelines, and reporting expectations. A formal 13A Grant Management Plan will be completed in partnership with the Village and submitted to MSHDA as required, clearly outlining roles, oversight responsibilities, and internal control measures.

In addition, Market One will coordinate early outreach and marketing activities to ensure broad community awareness of the program. These efforts may include informational sessions, printed and digital announcements, and coordination with local partners to reach eligible households. During this phase, Market One will also configure and deploy the Van Buren DICE digital platform to establish standardized workflows, document repositories, and reporting templates. Early system configuration allows for consistent recordkeeping, secure file storage, and clear audit trails from the outset of the program, reducing administrative burden and supporting long-term compliance.

### **Homeowner Application**

### **Proposed Timeline: Week 4-11**

Market One will lead applicant outreach, intake, and eligibility verification utilizing the Van Buren DICE software. In parallel with the digital process, Market One will make staff available for in-person community office hours and scheduled assistance sessions to ensure that all residents have equitable opportunities to participate.

Market One will complete initial eligibility verification of candidates on a rolling basis. Once initial verification is complete, eligible applications and supporting documentation will then be presented to the Village of Paw Paw for final approval and homeowner selection. This collaborative review process preserves the Village's decision-making authority while ensuring that all applications have been thoroughly vetted and documented.

### **Pre Construction**

#### **Proposed Timeline: Week 7-12**

Prior to the start of any construction activity, Market One will oversee procurement and environmental review processes to ensure regulatory compliance and technical readiness. Procurement activities will be conducted in accordance with federal and state standards and will include public solicitation of bids, establishment of an approved contractor list, verification of contractor licensing and insurance, and confirmation of eligibility through required clearance checks. All procurement documentation, bid records, and contractor agreements will be maintained within the DICE system to ensure transparency and audit readiness.

Market One will also manage the Environmental Review process, coordinating Tier 1 and Tier 2 reviews as applicable and ensuring that all required documentation, certifications, and mitigation measures are completed before project work begins. The DICE platform will be used to compile Environmental Review Records, store correspondence, and enforce workflow "lockouts" that prevent construction or contract execution until required environmental clearances are secured. This structured approach protects the Village from compliance risk and ensures that each project proceeds only after all regulatory conditions have been satisfied.

### **Construction**

#### **Proposed Timeline: Week 12-64**

During construction, Market One will serve as the primary administrative and coordination point between homeowners, contractors, and Village staff. Market One will assist homeowners in contractor selection from the approved bid list and will oversee job scheduling, progress monitoring, interim inspections, and final quality control reviews. Change orders, inspection findings, and contractor communications will be documented and tracked through the DICE system to maintain consistent records and real-time visibility into project status.

This phase emphasizes active supervision and timely communication to ensure that work is completed in accordance with approved scopes, budget limitations, and applicable safety and housing standards. By maintaining centralized documentation and structured progress tracking, Market One reduces the likelihood of delays, scope drift, or incomplete records while protecting both the Village's compliance responsibilities and the homeowner's investment.



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### III. Cost Proposal

<b>Market One Proposed CDBG TPA Budget</b>	
Budget Period June 10, 2025 – Dec. 31, 2027	
Personnel	\$36,533
Fringe Benefits	\$12,744
Technology	\$17,842
Supplies	\$7,646
Travel	\$10,195
<b>Total</b>	<b>\$84,960</b>

Included within the scope of the proposed budget are three Market One staff members to assist with all elements of grant administration. To simplify financial tracking and invoicing, we propose a flat, hourly fee for all administration services. Based on an anticipated average of 15 hours of project administration per week for the duration of the grant period, this support is budgeted at roughly \$30.06 per hour. Fringe benefits are calculated in accordance with Market One’s standard organizational benefit rate and ensure continuity and retention of qualified staff throughout the life of the program.

This budget also includes the use of the Van Buren DICE AI system to support secure digital application intake, document management, environmental review tracking, automated compliance checkpoints, and financial reporting. Technology costs represent software licensing, secure data storage, system configuration, and ongoing technical support, all of which contribute to improved efficiency, reduced administrative burden on Village staff, and the creation of an organized, audit-ready record system.

Travel expenses will cover the cost of biweekly site visits from Market One staff throughout the grant period, including mileage reimbursement and incidental travel costs associated with homeowner meetings, contractor coordination, inspections, and community outreach events. Supplies are budgeted to cover printing, postage, outreach materials, and general administrative needs necessary to support program promotion, applicant assistance, and file maintenance.

The proposed total administrative cost of \$84,960 represents approximately 18% of the \$472,000 CDBG award, demonstrating full compliance with MSHDA program limits and 2 CFR Part 200 cost reasonableness standards. Collectively, these costs reflect a lean and purpose-driven budget designed to maximize the impact of available CDBG funds while ensuring full regulatory compliance, consistent local presence, and high-quality program administration. The proposed budget represents a cost-effective investment in experienced personnel, reliable technology infrastructure, and on-the-ground support that will enable the Village of Paw Paw to implement its CDBG Homeowner Rehabilitation Program efficiently, transparently, and in full alignment with MSHDA requirements.



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## **Grant Reporting and Financial Management**

### **Proposed Timeline: Ongoing on a monthly basis**

Market One will support the Village of Paw Paw in maintaining a structured, transparent, and fully compliant financial management system throughout the life of the grant. All financial activities will be conducted in alignment with MSHDA CDBG policy requirements. Market One will coordinate closely with Village staff to ensure that expenditures are eligible, properly documented, and incurred within the approved project budget and timeline. Internal controls will emphasize documentation review, separation of responsibilities, and routine reconciliation of project costs to prevent duplication of payments, ineligible expenses, or reporting discrepancies.

A central component of this process will be the preparation and submission of contractor invoices and Financial Status Reports (FSRs) necessary for fund drawdowns. Market One will review all contractor pay applications and supporting documentation—including inspection confirmations, lien waivers, and proof of completed work—prior to forwarding them to the Village for authorization. Once approved, Market One will compile and submit FSRs through the State’s reporting system, ensuring that each request for reimbursement is supported by accurate financial records and complete source documentation. The Van Buren DICE platform will be used to track invoices, organize payment records, and generate standardized financial summaries, creating a clear audit trail and enabling real-time visibility into expenditures and remaining balances.

Internal financial management practices will emphasize transparency, documentation review, and separation of duties to safeguard public funds. Market One will provide regular progress updates and financial summaries to Village leadership, ensuring that decision-makers have clear insight into program performance, remaining balances, and upcoming milestones.

## **Grant Closeout**

### **Proposed Timeline: Week 64 - 72**

At program completion, Market One will coordinate all closeout activities necessary to demonstrate full compliance with MSHDA and HUD requirements. This includes final inspections, reconciliation of financial records, confirmation of lien or mortgage documentation where applicable, and preparation of final performance and expenditure reports. The DICE system will be used to compile closeout documentation packages, organize Environmental Review Records, and ensure that all required files are complete and readily accessible for monitoring or audit purposes.

Market One will assist the Village during any monitoring visits or follow-up inquiries by organizing documentation and responding to information requests in a timely manner. The closeout phase emphasizes accuracy, completeness, and long-term record retention, enabling the Village of Paw Paw to confidently conclude the grant with a clear compliance history and a well-documented program legacy.



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#### IV. References

**Lisa Ransler**, Community Services Director, Van Buren County

Market One has worked with Mrs. Ransler on the administration of the Van Buren County RLF since 2019. Market One will also be assisting the County with the administration of their USDA Rural Housing Preservation Grant.

[ranslerl@vanburencountymi.gov](mailto:ranslerl@vanburencountymi.gov)  
(269) 657-8200 ext.1073

**Nicol Pulliam**, City Manager, City of Hartford

Mrs. Vanderhulst assisted the city of Hartford with the administration of their CDBG funding to support sewer and water infrastructure in 2022. In 2024, Market One also supported the administration of the City's Strategic Site Readiness Program (SSRP) grant through MEDC.

[citymanager@cityofhartfordmi.org](mailto:citymanager@cityofhartfordmi.org)  
(269) 621-2477

**Sarah Overgaard**, Clerk, Village of Edwardsburg

Market One assisted the Village of Edwardsburg with the successful application of a Rural Readiness Grant through the Office of Rural Prosperity.

[voe\\_clerk@comcast.net](mailto:voe_clerk@comcast.net)  
(269) 663-8484

## **V. Attachments**

### **A. Resumes**

- a. K. Vanderhulst**
- b. M. McFadden**
- c. S. Halfmann**

### **B. Certifications**

- a. K. Vanderhulst Certified Grant Administrator Certificate**



# Katie VanderHulst

(269) 873-2378

Katie.Vanderhulst@gmail.com

## PROFESSIONAL SUMMARY

Bilingual Community Development Director and Certified Grant Administrator with extensive experience in planning and managing projects from inception to completion. Proven ability to effectively collaborate with clients and team members to successfully complete projects, on budget and on schedule. Skilled in securing project funding through grant programs, ensuring compliance with funding guidelines, and maximizing grant utilization. Strong background in persuasive writing, effective communication and fostering positive relationships with stakeholders.

## SKILLS

- Experienced in collaborating with clients and team members to develop project plans, define objectives, timelines, and identify resources to achieve project goals.
- Skilled in researching and identifying funding opportunities that align with organizational goals and project needs.
- Exceptional grant writing skills that effectively communicate project goals, objectives, and impact to potential funders.
- Proficient in managing grant-funded projects from inception to completion, including planning, budgeting, implementation, and evaluation.
- Extensive knowledge of grant regulations, policies, and compliance requirements (e.g., federal, state, and private foundation guidelines).
- Demonstrated strong leadership abilities coupled with outstanding self-management skills.

## EXPERIENCE

### Community Development Director

February 2025 - Current

#### Market One | Paw Paw, MI

- Led strategic development, implementation, and evaluation of community and economic development initiatives across Cass and Van Buren Counties.
- Directed comprehensive grant development efforts, including identification of funding opportunities, proposal writing, compliance oversight, and post-award administration.
- Managed multi-source federal, state, and private grant programs, ensuring full regulatory compliance and accurate reporting.
- Developed and monitored program budgets, project plans, and resource allocation to align with organizational strategy and community priorities.
- Provided technical assistance to municipalities and businesses in preparing competitive grant applications and funding strategies.
- Oversaw administration and compliance of revolving loan funds and other specialty funding programs.
- Developed and managed internal and external communications related to funding opportunities, program updates, and community development tools.
- Managed multiple initiatives simultaneously in a fast-paced environment while maintaining strong attention to detail and meeting deadlines.

### Business Development Specialist

February 2020 – January 2025

#### Abonmarche Consultants, Inc. | Benton Harbor, MI

- Collaborated with clients, stakeholders and team members to clearly define project scope, objectives, deliverables, and constraints.
- Facilitated community engagement initiatives to educate community members and stakeholders about project objectives and plans.
- Conducted research and identified potential grant opportunities from government agencies, community foundations, and other sources.
- Worked closely with program managers, clients, and other team members to gather necessary information for proposals.
- Wrote and produced clear, concise, and compelling grant proposals that aligned with client's mission and funding priorities.
- Secured over \$15,000,000 in grant funds from various agencies to help successfully complete projects for clients.
- Completed successful closure of grant-funded projects by ensuring adherence to project timelines, deliverables, and budgetary constraints.

## EDUCATION

Bachelor of Arts and Science | English: Rhetoric and Writing  
Western Michigan University, Kalamazoo, MI

August 2018

## LANGUAGES

- Fluent in English and Portuguese
- Strong conversational skills in Spanish

# Molly M. McFadden

mcfadden1molly@gmail.com • (574) 300-8350 • 258 Hunter Dr, Benton Harbor, MI 49022

## Education

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**Alma College**, Alma, MI — Bachelors of Arts  
B.A. in History and Political Science 9/2017 - 12/2020

## Work Experience

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**Fundraising and Communications Intern**, *Anera*, Washington D.C 9/2019 - 12/2019  
Maintained donor records and tracked donor correspondence using EveryAction and Salesforce CRMs  
Advanced partnerships through the drafting of proposals, partnership agreements, and MOUs

**Director of Fundraising**, *DIWSAS*, Douglasville, GA 2/2021 - 6/2021  
Developed and implemented a 12 month fundraising plan for a grassroots nonprofit  
Helped develop a unique brand for the organization through the use of social media marketing

**Business Representative**, *UFCW*, Grand Rapids, MI 10/2021 - 3/2022  
Led membership recruitment and retention efforts  
Mediated conflict resolution sessions between stakeholders

**Fund Development Director**, *YMCA of Greater Michiana*, Niles, MI 3/2022 - 10/2023  
Worked with program leads to explore funding opportunities, develop grant narratives, track grant deliverables, and submit necessary reporting.  
Secured over \$800,000 in funding, including \$547,500 in grant funding, to support outreach initiatives, evidence-based programming and capital projects

**Development Director**, *Immigration Law & Justice Michigan*, Remote, MI 10/2023 - 7/2024  
Developed and implemented a comprehensive development plan for a \$1.2 million budget nonprofit  
Led team of staff and volunteers to meet fundraising goals through mail appeals, grants, and virtual events  
Oversaw grant tracking and administration

**Resource Development Director**, *Southwest Michigan Regional Chamber*, St. Joseph, MI 7/2024 - Present  
Created and administered a comprehensive development plan, leading to a 65% increase in annual operational budget  
Secured, tracked, and administered over \$750,000 in grant funding from state and local funding sources  
Led multisector stakeholder task force to address childcare access and affordability in Berrien, Cass, and Van Buren County

## Skills

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- Microsoft Office and Google Suite - Proficient in Spanish - Donor cultivation and stewardship  
- Data analysis and database Management - Curriculum and program development - Event Planning  
- EveryAction, Salesforce, and Kindful CRMs - Grant writing - Research

## References - Additional References Available Upon Request

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Jill Haboush, *YMCA of Greater Michiana*, (269) 930-3639; [jhaboush@ymcagm.org](mailto:jhaboush@ymcagm.org)

Heather Haigh, *Immigration Law & Justice Michigan*, (773) 793-8633

Arthur Havlicek, *Southwest Michigan Regional Chamber of Commerce*, (269) 449-0585; [ahavlicek@smrchamber.com](mailto:ahavlicek@smrchamber.com)

## Samuel Halfmann

517-303-1192 | samhalfmann1@gmail.com

### OBJECTIVE

Dedicated and outgoing social work student interested in advancing my knowledge and experience in planning, implementing, and evaluating new and existing assistance programs.

### EDUCATION

**Western Michigan University** - Kalamazoo, MI  
Master of Social Work – Policy, Planning and Admin.      Expected Graduation: May 2026

**Western Michigan University** - Kalamazoo, MI  
Bachelor of Social Work, Magna Cum Laude      Graduation: June 2025

**Lansing Community College** - Lansing, MI  
Associates of Applied Sciences Degree, Cum Laude      Graduation: May 2023

### CERTIFICATIONS

Certified Community Health Worker • Mental Health First Aid • Implicit Bias Training • Human Trafficking Workshop Training

### LEADERSHIP AND SERVICE

#### Graduate Student Representative

School of Social Work Macro Practice Curriculum Committee Western Michigan University

- Served as graduate student representative on committee focused on evaluating and improving macro practice curriculum throughout the School of Social Work.
- Contributed to curriculum development initiatives aimed at enhancing macro-level social work practice competencies and student assessment.

### AWARDS AND HONORS

Dean's List: 2022, 2023, 2024, 2025

### RELATED EXPERIENCE

#### Graduate Student Intern

SUPPORT Program (Supporting Underserved Peer Professionals in Opioid Recovery and Treatment) - Kalamazoo, MI

September 2025 - Present

- Provided direct support to SUPPORT federally funded multi-year workforce development program (\$2.3 million in funding through the Health Resources and Services Administration) in achieving individualized recovery and professional development goals through case management and mentoring.
- Contributed to scholarly writings and presentations related to program findings and peer professional workforce development, including co-presenting at the DYUTI 2026 international conference and co-authoring national presentation and manuscript under review
- Enhanced Goal Scaling Solutions (GSS) secure application through process improvement initiatives, data analytics, system optimization, and sales and acquisition deck development.
- Collaborated with Principal Investigator Dr. Jennifer Harrison on an initiative to address the shortage of peer professionals trained to work with individuals experiencing Opioid Use Disorders.

THE  
GRANTSMANSHIP  
CENTER®

Get funding. Create change.

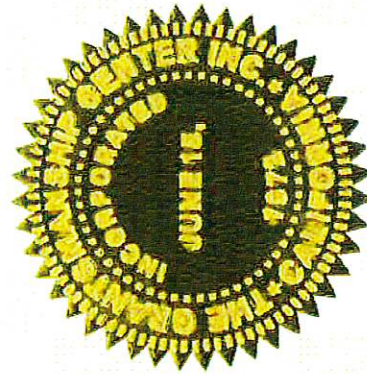
*Certificate of Completion*

Katie Vanderhulst

*successfully completed the training*

*Competing for Federal Grants*

October 21 - 25, 2024



*Cathleen E. Kiritz*

Cathleen E. Kiritz, President & CEO

# **Dam Railing Recommendation**

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# Village of Paw Paw MICHIGAN

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## Memorandum

To: Village Council  
From: Bryan Myrkle, Village Manager  
Re: Dam Railing recommendation  
Date: May 8, 2026

### Background

The Village of Paw Paw has solicited quotes for the installation of decorative safety railing around potential fall areas of the new Briggs Dam. We sought quotes from 4 vendors, and two ultimately supplied quotes. There are three choices – two for aluminum railings and one for steel.

Despite the material differences, the prices are very close, ranging from \$36,394, the lower quote for decorative aluminum railing, to \$39,452 for decorative steel safety railing. The total length of the railing would be 323 feet and would include a mix of surface-mounted and in-ground railing.

Please note that there is a significant difference between railing and fencing. Railing and fences are designed for different purposes. Fencing is typically used as a barrier or boundary screen and is not constructed to the same structural standards. By contrast, railing is specifically intended to serve as a safety measure and must comply with stricter building codes.

A ‘pros and cons’ comparison of the two materials is that the aluminum railing is likely to be more corrosion resistant and need less regular maintenance, however it is also more likely to get damaged and need repair over maintenance. Based on our experience with vandalism and damage, we believe the steel railing to be the best choice for this application.

### Recommendation

Accept proposal for steel railing from Fence Consultants of West Michigan in the amount of \$39,452.

# Fence Consultants of West Michigan

200 Broad Street  
Suite B  
Plainwell MI 49080

Kalamazoo: 269-359-1296

www.FenceConsultants.com



PROPOSAL AND  
ACCEPTANCE

Locations In:  
Grand Rapids, Holland & Kalamazoo



Date: 4/27/2026		Sales Consultant: Chris Brenner - Chris@FenceConsultants.com	
Proposal Submitted To: Village of Paw Paw: Tim Brandys		Phone: (269)657-3169 Cell:(269)350-0963	
Street: P.O. Px 179		Email: t.brandys@pawpaw.net	
City, State & Zip Code: Paw Paw, MI 49079		Job Location: 179 W. Michigan Ave. Paw Paw, MI 49079	

**Description:** 48" high Black Elite Instrustrail EFF-20 Ornamental Aluminum Fencing

**Specifications:** 1" x .062" Pickets with 3 3/4" Spaces, 2 - 1 5/8" x 1 5/8" Horizontal Rails per section, 2 1/2" x 7' x .100" Posts, 3" x 7' x .125" Gate & Latch Posts, Welded Gate Frames and all posts set in concrete footings

Furnish and install approximately 322' of fencing including 1 - 4' gate, 12 end posts (8 plated), 14 corner posts (13 plated) and 39 line posts (30 plated)

Total Cost = \$36,394

**Option:** To use 48" high Black Ameristar Majestic Montage Plus Commercial Ornamental Steel Fencing would cost \$39,452 and includes 1 - 4' gate, 12 end posts (8 plated), 14 corner posts (13 plated) and 34 line posts (28 plated)

**Specifications:** 3/4" 18 Ga. Pickets with 3" Spaces, 2 - 1 7/16" x 1 1/2" Horizontal Rails per section, 2 1/2" x 7' 16 Ga. Posts, 3" x 7' x 12 Ga. Gate & Latch Posts, 8' Post Centers, Welded Gate Frames and all posts set in concrete footings

\*Customer is responsible for obtaining any permits needed, and the clearing of any trees/brush/objects that are in their fence line.

Terms: Net 30	All Prices Net Quotation Includes Applicable Taxes
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- The customer is responsible for the property or fence line. If the property stakes cannot be located, we recommended that the customer have the property surveyed. All other unmarked or mismarked sprinkler heads/lines, water pipes, drains, objects, etc. are not the responsibility of Fence Consultants and the customer will assume liability for any damage caused by directing Fence Consultants to dig in the immediate vicinity of said items.**
- Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. Fence Consultants of West Michigan is authorized to do the work as specified. Payment will be made as outlined above in the terms.
- Security Agreement:** We, the undersigned, hereby agree to purchase the above-described collateral from the above-mentioned seller. The seller retains security interest in the collateral described until the full purchase price is paid. Upon default, the seller may retake possession of the above mentioned collateral, and may enforce its remedy against the buyer pursuant to the Michigan Uniform Collateral Code. No collateral under this agreement shall be considered annexed to the realty as to become a fixture. Fence Consultants of West Michigan shall retain ownership under this security agreement until said obligation is paid in full.
- A balance delinquent more than 30 days will incur an additional time price differential of 1 1/4% per month (or a charge of 50 cents for a balance under \$33.00) which is an annual percentage rate of 18%. Collection action may also be taken.

Authorized Signature:	Date:
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Please sign and return a copy to acknowledge order.  
Price good for 15 days.



April 28, 2026

Village of Paw Paw  
110 E Berrien St.  
Paw Paw, Mi 49079  
Evan Turner  
541-419-4888  
E.turner@pawpaw.net

**SUBJECT: Railing**

We are pleased to provide you with a quote for materials, labor, and supervision to install the following:

- To install 323' of 42" high matte black railing. 100' set in dirt and 223' plated and bolted down.

**TOTAL: \$37,967.00**

Please find the terms and conditions for your project proposal outlined below:

Payment Terms

A signed quote and a 50% deposit are required to secure a position on our schedule. The remaining balance is due within seven days of project completion. Please note that a 3% fee applies to all credit card payments. A finance charge of 2.5% per month, along with any associated legal collection fees, will apply to all overdue balances.

Utilities and Property

Miss Dig will mark public utilities; however, the property owner is solely responsible for any damage to unmarked underground items. The fence will be installed at the location requested by the customer. Any costs associated with moving the fence after installation are the responsibility of the property owner.

Site Cleanup

All removed materials will be disposed of unless otherwise requested. Dirt spoils will be raked along the fence line; hauling dirt away is available for an additional charge.

General Conditions

Any alterations or deviations from the original specifications involving extra costs require a written change order. All agreements are contingent upon strikes, accidents, weather, or other delays beyond our control. Unknown underground obstructions that cause delays may result in additional charges. Our workers are fully covered by Worker's Compensation

Insurance.

Validity

**Please note that all material pricing and this proposal are valid for 10 days.**

ACCEPTANCE OF PROPOSAL:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sincerely,  
**David Thomas**  
President  
Justice Fence/SAC  
1276 E Columbia Ave,  
Battle Creek, MI 49014  
Cell: 269-998-3532  
Office: 269-964-1596 Ext 6

**\*\*Located in Howell and Battle Creek, MI**



**West Location and Billing:** 1276 E. Columbia Ave., Battle Creek, MI 49014

Phone: 269-964-1596 Fax: 269-964-0425



# **Tax Collection Agreement**

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# Village of Paw Paw MICHIGAN

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## Memorandum

To: Village Council  
From: Bryan Myrkle, Village Manager  
Re: Tax Collection Agreement  
Date: May 8, 2026

### Background

Paw Paw Township serves as the tax collection agent for the Village of Paw Paw. Last year, the Township contacted me to see if the Village had a copy of the agreement detailing the terms under which they perform this service. They did not have a copy in their records, and we could not find it either. The law authorizing Townships to perform this service for Villages is from the 1960s, and so the agreement between Paw Paw Township and the Village of Paw Paw could be similarly old.

No one having a copy of the current agreement does not prohibit its renegotiation. All parties acknowledge that the current agreement is generally accepted to be that the Township performs the service for 1% of taxes collected. The Township has proposed updating and renewing this agreement under mostly the same terms, but with an additional \$2.50 per parcel that pays the State Education Tax, which is allowable. There are 1,255 parcels in the village that capture SET. This represents an increase over the current arrangement of \$3,137.50 per year, which the Township indicates they would use to help pay the cost of postage, envelopes and printing.

Village Attorney Brad Fowler reviewed the proposed agreement and suggested several changes, which the Township accepted. His version of the agreement is included herein for your review.

### Recommendation

Accept proposed tax collection agreement with Paw Paw Township and authorize its execution.

**AGREEMENT OF THE  
TOWNSHIP OF PAW PAW  
AND  
VILLAGE OF PAW PAW  
FOR COLLECTION OF VILLAGE PROPERTY TAXES**

This Agreement is between the Township of Paw Paw, with offices at 114 N. Gremps Street, Paw Paw, MI 49079 (herein "Township"); and the Village of Paw Paw, with offices at 111 E. Michigan Ave., Paw Paw, MI 49079 (herein the "Village"). This Agreement shall be effective as of the date of the last signature below and provides for Township collection and remittance of property taxes levied by the Village.

**Whereas**, the Township and Village desire to enter into an agreement as authorized by MCL 211.731, for the Township, by and through its Treasurer to collect the Village's ad valorem property taxes ("Village Tax collection"); and,

**Whereas**, MCL 211.43(3) provides a schedule for accounting and delivery of taxes collected by a township treasurer for another governmental unit and for the interest earnings on those tax collections; and,

**Whereas**, MCL 211.43(4) authorizes the Township and Village to agree to an alternative schedule for delivering tax collections from the schedule in MCL 211.43(3); and,

**Whereas**, MCL 211.43(12) authorizes the Township and Village to make an agreement regarding entitlement to interest earned on tax collections that varies from the provisions of that statute.

**THE PARTIES HEREBY AGREE TO THE FOLLOWING:**

1. **Purpose of Agreement.** The Township agrees to collect all property taxes assessed for the Village (real property tax, personal property tax (including delinquent), industrial facilities tax), including the preparation of the tax roll, and annual settlement with the Van Buren County Treasurer with respect to such taxes, pursuant to all applicable laws concerning the collection of Village property taxes.
2. **Village Tax Collection.** For each year this Agreement is in effect, the Township shall perform the Village Tax collection for the Village's July 1st tax bills by preparing the tax roll, printing and mailing the tax statements, collecting the Village taxes, interest and penalties thereon, remitting collections to the Village as provided in this Agreement, and turning over the settlement of delinquent Village taxes to the Van Buren County Treasurer after the September 14th settlement with the County. To allow the Township to perform Village Tax collection in a timely manner, on or before May 15th preceding a July 1st tax bill, the Village shall provide the Township with a written certification of the Village taxes to be collected on that bill. In addition, within the times required by the Village Charter and state law, the Village shall take all actions and provide the Township with all documents required by the Village Charter and state law for the Village taxes to be lawfully collected by the Township. The Township will comply with all other procedures pursuant to applicable law.

3. **Remittance.** The Township shall account to the Village for the total amount of Village taxes, interest and penalties collected and on deposit in the accounts of the Township as of each day that is not a weekend or holiday for payments received daily. When the Township does its regular scheduled tax disbursement the Village will be included in that schedule, which is required by state law. Information or records related to the obligations herein imposed shall be made available to the Village upon request.
4. **Compensation to the Township.**
  - a. For services rendered pursuant to this Agreement the Township shall retain the full 1.0% property tax administration fee imposed on Village property taxes, and shall also retain all interest earned on Village property taxes pending disbursement to the Village as provided herein. The Village shall not impose an administration fee of less than 1.0% during the term of this agreement without prior written consent of the Township Board. To the extent an administration fee of more than 1.0% is authorized by law and imposed by the Village for Village property taxes, the parties may agree in writing to increase the amount of the administration fee retained by the Township for its services pursuant to this agreement.
  - b. The Village shall additionally pay the Township's costs of assessment and collection at \$2.50 per parcel on which the State Education Tax is levied, which represents reasonable expenses incurred by the Township in assessing and collecting the State Education Tax for the Village.
5. **Term of Agreement.** This Agreement shall have an initial term of five (5) years from its effective date; provided that this agreement shall automatically renew for an additional five (5) years on the fifth anniversary of the effective date, unless either party has terminated the Agreement as provided herein.
6. **Termination of Agreement.** Either party may terminate this Agreement, with or without cause, by giving the other party written notice of such termination, approved the governing body of the terminating party, at least 90 days before the collection date for Village property taxes (presently July 1). A Notice of Termination of this Agreement shall be effective on the date specified in the Notice of Termination, which shall not be less than 90 days from the delivery of the Notice of Termination to the other party.
7. **Hold Harmless.** In no event shall the Township be liable for any indirect, incidental, special, or consequential damages arising out of or in connection with this Agreement, whether in contract, tort, or otherwise. To the extent permitted by law, the Village shall indemnify, defend, and hold harmless the Township and its officers, agents, and employees from and against any and all claims, demands, liabilities, damages, losses, and expenses (including reasonable attorneys' fees) to the extent arising out of or resulting from the negligent acts or omissions or willful misconduct of the Village, its officers, agents, employees, or contractors in connection with the performance of this Agreement. Nothing in this Agreement shall be construed as a waiver of any governmental immunity, limitation of liability, or other defense available to the Village, the Township, or their respective officers, agents, and employees under applicable law, including without

limitation the Governmental Tort Liability Act, MCL 691.1401 et seq. To the extent permitted by law, the Township shall indemnify, defend, and hold harmless the Village and its officers, agents, and employees from and against any and all claims, demands, liabilities, damages, losses, and expenses (including reasonable attorneys' fees) to the extent arising out of or resulting from the negligent acts or omissions or willful misconduct of the Township, its officers, agents, employees, or contractors in connection with the performance of this Agreement.

8. **Notices.** Any Notice of Termination or other written notice pursuant to this Agreement by a party to the other party shall be given by hand-delivery, or by certified mail with return receipt requested, as follows:

Notice to the Township: Paw Paw Township Treasurer  
114 N. Gremps Street  
Paw Paw, MI 49079

Notice to the Village: Paw Paw Village Manager  
111 E. Michigan Ave.  
P.O. Box 179  
Paw Paw, MI 49079-0179

9. **Effective Date.** This Agreement shall be effective as of the date of the last signature below. By their signatures below the persons signing this Agreement signify that their respective governing body has approved this Agreement and authorized them to sign the Agreement on behalf of the Township/Village.

TOWNSHIP OF PAW PAW

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By: Thomas Palenick  
Its: Supervisor

VILLAGE OF PAW PAW

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By: Roman Plaszczyk  
Its: President

# **Zoning Ordinance Amendment**

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# Village of Paw Paw MICHIGAN

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## Memorandum

To: Village Council  
From: Bryan Myrkle, Village Manager  
Re: Proposed shipping container ordinance  
Date: May 8, 2026

### Background

Over the past few decades, steel shipping containers (see photo) have become some of the most versatile and widely used means of transportation and storage for goods delivered around the globe via seagoing vessels, trains and trucks. As they have proliferated, they have been repurposed in any number of creative and ingenious ways. They are even used as architectural components due to the low cost, availability, stack-ability and resilience. We are seeing that kind of use now at the Warner Vineyard expansion.

These same positive attributes (low cost, availability, toughness) make them attractive to homeowners for use as outdoor storage, like a shed. However, once taken out of service as an actual shipping container, they are often rusty, beat-up and ugly, oftentimes sinking into the ground when placed in someone's backyard. Once full, the first shipping container is often joined by a second and a third.

While they have not yet proliferated in Paw Paw, there are a handful in place, and we are getting more regular inquiries about them. Under our current zoning, they would be treated like any other accessory structure and regulated like a shed or detached garage. The Paw Paw Planning Commission has considered this issue over the past several meetings and is proposing an ordinance prohibiting their use as a residential storage option.

The intent of the ordinance is to not allow shipping containers to be used for permanent residential storage, without also limiting their use by commercial and industrial property owners, nor

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prohibiting their use as temporary storage at a residential site (for example, during a move or during a remodel).

The Planning Commission held the required public hearing on May 7, 2026, but no public comment was received in person or in writing. The Commission voted unanimously to recommend this ordinance to the Village Council for adoption.

## **Recommendation**

Approve proposed ordinance regulating shipping container use as a permanent residential storage option.

VILLAGE OF PAW PAW  
COUNTY OF VAN BUREN, MICHIGAN

At a regular meeting of the Planning Commission of the Village of Paw Paw (the "Village"), Van Buren County, Michigan, held at the Township Hall, 114 N. Gremps Street, in the Village, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, at 7:30 p.m.

PRESENT: Members: \_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

The following preamble and ordinance were offered by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_:

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF  
THE VILLAGE OF PAW PAW

**[Regulation of Shipping Containers]**

THE VILLAGE OF PAW PAW ORDAINS:

Section 1.     **Definitions.** Section 42.3, Definitions of the Zoning Ordinance for the Village is hereby amended to add the definition of "Shipping Container," which shall read in its entirety as follows:

*Shipping Container.* A large box, with or without a roof or a chassis and/or wheels underneath, designed primarily for shipping or hauling materials, but which is also suitable for storage of materials. Examples of such containers intermodal freight containers, site boxes, pods, semi-trailers when used for storage, roll-off dumpsters and similar containers.

Section 2.     **Accessory Buildings.** Section 42.370 shall be amended by the addition of Subsection 42.370(d), which shall read as follows:

(d) The following regulations apply to shipping containers:

1. It shall be unlawful to site a shipping container in a residential district, as depicted on the Village's Official Zoning Map and within

the corporate limits of the Village, for use as a storage shed or garage, except as provided under section 2 below.

2. The Zoning Administrator may authorize placement of a shipping container in a residential district within the Village for a period not to exceed three months, for use as temporary storage, however such authorization shall not be construed as a building permit or a zoning permit, and a shipping container may not be relocated to a new site on the subject property in order to extend the allowable timeframe for placement. Such authorization shall be documented and retained by the Zoning Administrator, and shall specify the location upon the subject property, which should require a site behind the building setback lines established by the applicable residential zoning district of the Village Zoning Ordinance, unless the Zoning Administrator determines such placement is not possible.
  
3. Any person placing a shipping container in a residential district within the Village without having received authorization from the Zoning Administrator, or who fails to remove such container so authorized within the three-month timeframe hereby established shall be guilty of a Municipal Civil Infraction and subject to such fines and penalties as established in Division 2 of the Village of Paw Paw Code of Ordinances.

**Section 3. Effective Date.** This Ordinance shall become effective seven days after its publication or seven days after the publication of a summary of its provisions in a local newspaper of general circulation in the Village.

AYES:           Members: \_\_\_\_\_

NAYS:           Members: \_\_\_\_\_

ORDINANCE DECLARED ADOPTED.

\_\_\_\_\_  
Karla Tacy, Clerk  
Village of Paw Paw

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Village Council of the Village of Paw Paw at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

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Karla Tacy, Clerk  
Village of Paw Paw

# **Master Plan Public Comment Period Initiation**

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# Village of Paw Paw MICHIGAN

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## Memorandum

To: Village Council  
From: Bryan Myrkle, Village Manager  
Re: Request to initiate 47-day comment period for Master Plan  
Date: May 2026

### Background

The Paw Paw Planning Commission has been working for several months on an update to the Community Master Plan. The draft of the plan has reached the point where it is ready to be shared with the public.

The Planning Commission is requesting that the Village Council authorize publication of the required notice informing the public of the draft's availability for review and initiating a comment period of 47 days.

If approved tonight, it will be too late to include the notice in this week's paper. It would be published in the May 21 edition, and the 47 days would begin then. At that time, the draft plan would be made available to the public on the Village website and printed copies provided to those who request them.

### Recommendation

Authorize public notice initiating 47-day public comment period for Master Plan update.

**Resolution Opposing  
Housing Regulation Changes**

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# Village of Paw Paw MICHIGAN

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## Memorandum

To: Village Council  
From: Bryan Myrkle, Village Manager  
Re: Proposed state legislation preempting local zoning related to housing  
Date: May 8, 2026

### Background

Attached is a resolution opposing a series of bills proposed by the Michigan Legislature that largely preempts local zoning authority as it pertains to housing. Housing is a legitimate and real policy issue throughout our region, however this legislation would restrict local authority and could significantly alter the character of neighborhoods. As stated in the resolution, it would restrict local authority over minimum lot sizes, duplex housing, accessory dwelling units, parking requirements, dwelling unit sizes, setback standards, and the development review process. The resolution also advocates that State legislators consider other incentives to encourage housing development.

I am also including relevant information from the Michigan Municipal League for your review.

The Paw Paw Planning Commission has discussed this issue and is recommending that the Village Council adopt this Resolution and forward it to the relevant parties (our legislators, the Michigan Municipal League, Southwest Michigan Planning Commission, etc).

### Recommendation

Accept recommendation from Planning Commission and adopt Resolution.

**RESOLUTION 26-08**

**RESOLUTION OF THE PAW PAW VILLAGE COUNCIL OPPOSING STATE  
LEGISLATION PREEMPTING LOCAL ZONING AUTHORITY REGARDING  
HOUSING DEVELOPMENT**

**WHEREAS**, the Michigan Legislature introduced House Bills 5529 through 5532 and 5581 through 5595 that would significantly preempt local zoning authority by imposing statewide requirements related to minimum lot sizes, duplex housing, accessory dwelling units, parking requirements, dwelling unit sizes, setback standards, and development review processes; and

**WHEREAS**, the Village of Paw Paw is granted zoning and land use authority pursuant to the Michigan Zoning Enabling Act; and

**WHEREAS**, the Village of Paw Paw supports efforts to increase affordable housing and expand housing opportunities; and

**WHEREAS**, this support is evidenced by the recently updated Village Master Plan along with a commitment to update the Village Zoning Ordinance addressing a number of these legislative initiatives while taking into consideration legitimate local land use planning considerations such as infrastructure capacity, unique community and neighborhood characteristics; and

**WHEREAS**, the proposed legislation would greatly diminish the local planning process which is transparent and participatory, providing residents with direct access to public meetings, hearings, and elected officials, thereby ensuring accountability and community engagement in land use decisions; and

**WHEREAS**, there are other measures that the Michigan Legislature can consider to increase affordable housing and expand housing opportunities through financial incentives that have a proven track record of success in Michigan and other states.

**NOW, THEREFORE BE IT RESOLVED** that the Village Council of the Village of Paw Paw hereby opposes State House Bills 5529 through 5532 and 5581 through 5585 which preempts local zoning authority regarding housing development.

# We Need Your Signature to Protect Local Decision-Making and Community-Led Housing Solutions

By: John LaMacchia, February 22, 2026

As local leaders, we have a chance to stand united in opposition to zoning preemption legislation that has been introduced in the Michigan House of Representatives and is currently before the Government Operations Committee. **House Bills 5529 through 5532, and 5581 through 5585**, if enacted, **would strip locally elected officials of their decision-making authority**, dismiss years of community planning work, and amount to a clear override from Lansing on local voices and voter-backed decisions.

We are asking for your immediate help in opposing this proposal.

The bill package, championed by Representative Kristian Grant (D-Grand Rapids) and Representative Joe Aragona (R-Clinton Township), would significantly restrict local authority by preempting local decision-making on key zoning issues, including duplexes, accessory dwelling units (ADUs), minimum setbacks, lot sizes, and dwelling unit sizes.

See below for a summary of the bills.

## Legislative Bill Package

- **[HB 5529 \(Grant\) Land Division Act Lot Size](#)**: Prohibits local ordinances from requiring a minimum parcel or lot size greater than 1,500 square feet for detached single-family residence where the subdivision is accessible and will be served by public water and sewer
- **[HB 5530 \(Wortz\) Lot Size](#)**: Prohibits a minimum parcel size greater than 1,500 square feet for detached single-family residence where the parcel is accessible and will be served by public water and sewer.
- **[HB 5531 \(Neeley\) Study Requirements](#)**: Allows local units of government to require reasonably necessary studies in reviewing a site plan application. Limits circumstances of when additional information can be required for the same application after initial approval. Creates a 60-day decision shot clock after receipt of a site plan for a local unit of government.
- **[HB 5532 \(Aragona\) Protest Petitions](#)**: Expands the qualifying petition area to 300 ft and sets a 60% signature threshold.
- **[HB 5581 \(Kunse\) Dwelling Size](#)**: Prohibits a minimum area requirement greater than 500 square feet for a dwelling.

- **HB 5582 (Grant) Parking Requirements:** Mandates parking requirements at no more than one space per dwelling unit for multifamily residential use of property. Allows mobile homes in any residential zone.
  - *“Mobile home” means a structure that is transportable in 1 or more sections, built on a chassis, and designed to be used as a dwelling, with or without a permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained in the structure.*
- **HB 5583 (Longjohn) Setback Requirements:** Mandates setback requirements at 15 feet or less from the front property line and five feet from the side or rear for dwellings or outbuildings if the local unit of government is located in whole or part within a metropolitan statistical area (MSA) or is located adjacent to a MSA area.
- **HB 5584 (Andrews) Duplex by Right:** Creates a statewide definition of “duplex.” Mandates duplexes are a permitted use in any district where single family residences are allowed and not subject to any procedures different from a single-family residence.
- **HB 5585 (Meerman) Accessory Dwelling Units:** Creates a statewide definition of “accessory dwelling unit” (ADU). Mandates ADUs are permitted by right in residential zoning districts and not subject to a public hearing. ADUs are prohibited from density calculations, additional parking requirements, and owner occupancy requirements. Allows mobile homes in any residential zone.

Supporters of preemption often point to declining permits, rising home prices, and regulatory costs as justification for statewide mandates. While these pressures are real, they are driven by broader economic forces including the housing crash, rising labor and material costs, high interest rates, and complex market dynamics that go far beyond local zoning. **Sweeping mandates oversimplify the problem and ignore the unique needs and circumstances of Michigan’s diverse communities.**

Thank you for taking the time to advocate for your community by voicing your opposition. **Your engagement will lead to our success.** If you have any questions, please do not hesitate to reach out to Jen Rigterink at [jrigterink@mml.org](mailto:jrigterink@mml.org) or John LaMacchia at [jlamacchia@mml.org](mailto:jlamacchia@mml.org).

**Millbocker & Sons Payment  
Request**



**Contractor's Application for Payment No. 8**

Application Period: April-26		Application Date: 5/6/2026	
To (Owner): Barr Engineering (Village of Paw Paw)	From (Contractor): Pete Tornes Milbocker & Sons, Inc.	Via (Engineer): Jon Ausdemere Barr Engineering	
Project: Briggs Dam Repair, Village of Paw Paw		Contract: Briggs Dam Repair, Village of Paw Paw	
Owner's Contract No.: Contract #1	Contractor's Project No.: Briggs Dam Repair	Engineer's Project No.: 22801015.06	

**Application For Payment  
Change Order Summary**

Number	Additions	Deductions	
1	\$99,501.98		1. ORIGINAL CONTRACT PRICE..... \$ 2,320,045.00
2	\$34,325.00		2. Net change by Change Orders..... \$ 133,826.98
			3. Current Contract Price (Line 1 + 2)..... \$ 2,453,871.98
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 2,453,871.98
			5. RETAINAGE:
			a. 5% X \$2,453,871.98 Work Completed..... \$ 122,693.60
			b. X Stored Material..... \$
			c. Total Retainage (Line 5.a + Line 5.b)..... \$ 122,693.60
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 2,331,178.38
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 2,287,825.13
			8. AMOUNT DUE THIS APPLICATION..... \$ 43,353.25
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 122,693.60
<b>TOTALS</b>	<b>\$133,826.98</b>		
<b>NET CHANGE BY CHANGE ORDERS</b>	<b>\$133,826.98</b>		

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor Signature**

By: **Peter Tornes** / Digitally signed by Peter Tornes / Date: 2026.05.06 16:36:58 -04'00' / Date:

Payment of: \$ **43,353.25**

(Line 8 or other - attach explanation of the other amount)

is recommended by: **Spencer Heidbrink** / Digitally signed by Spencer Heidbrink / EJCDC-US, E=SpencerHeidbrink@barr.com, O=Barr Engineering Co., CN=Spencer Heidbrink / Date: 2026.05.06 16:08:17-05'00' / (Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)

Progress Estimate

Contractor's Application

For (Contract):						Briggs Dam Repair, Village of Paw Paw		Application Number:		8	
Application Period:						April-26		Application Date:		5/6/2026	
A			B			C	D	E	F		
Bid Item No.	Item Description	Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price	Total Value of Item (\$)						
G1	Mobilization And Demobilization	1	LS	\$250,000.00	\$250,000.00	1.00	\$250,000.00		\$250,000.00	100.0%	
G2	Water Control	1	LS	\$350,000.00	\$350,000.00	1.00	\$350,000.00		\$350,000.00	100.0%	
G3	Temporary Erosion Control	1	LS	\$12,000.00	\$12,000.00	1.00	\$12,000.00		\$12,000.00	100.0%	
G4	Clearing And Grubbing	1	LS	\$30,000.00	\$30,000.00	1.00	\$30,000.00		\$30,000.00	100.0%	
G5	Seeding, Mulching, And Erosion Control	1	LS	\$25,000.00	\$25,000.00	1.00	\$25,000.00		\$25,000.00	100.0%	
A1	Demolition/Removal Pedestrian Walkway & Canopy, Mso.	1	LS	\$325,000.00	\$325,000.00	1.00	\$325,000.00		\$325,000.00	100.0%	
A2	Demolition (Spillway)	1	LS	\$375,000.00	\$375,000.00	1.00	\$375,000.00		\$375,000.00	100.0%	
A3	Demolition (Retaining Walls)	1	LS	\$250,000.00	\$250,000.00	1.00	\$250,000.00		\$250,000.00	100.0%	
A4	Excavation	1	LS	\$200,000.00	\$200,000.00	1.00	\$200,000.00		\$200,000.00	100.0%	
A5	Sediment Removal And Disposal	190	CY	\$30.00	\$5,700.00	190.00	\$5,700.00		\$5,700.00	100.0%	
A6	MDOT 21AA	210	CY	\$40.00	\$8,400.00	210.00	\$8,400.00		\$8,400.00	100.0%	
A7	Fine Filter (Backfill)	250	CY	\$35.00	\$8,750.00	250.00	\$8,750.00		\$8,750.00	100.0%	
A8	Drain System	193	LF	\$25.00	\$4,825.00	193.00	\$4,825.00		\$4,825.00	100.0%	
A9	Embankment Fill (Walkway)	1	LS	\$2,500.00	\$2,500.00	1.00	\$2,500.00		\$2,500.00	100.0%	
A10	Reinforced Concrete Vertical ( Spillway)	74	CY	\$450.00	\$33,300.00	74.00	\$33,300.00		\$33,300.00	100.0%	
A11	Reinforced Concrete (Spillway Weir)	101	CY	\$500.00	\$50,500.00	101.00	\$50,500.00		\$50,500.00	100.0%	
A12	Reinforced Concrete Floor (Spillway)	249	CY	\$425.00	\$105,825.00	249.00	\$105,825.00		\$105,825.00	100.0%	
A13	Reinforced Concrete Vertical (Retaining Wall)	57	CY	\$350.00	\$19,950.00	57.00	\$19,950.00		\$19,950.00	100.0%	
A14	Reinforced Concrete Footings ( Retaining Wall)	78	CY	\$300.00	\$23,400.00	78.00	\$23,400.00		\$23,400.00	100.0%	
A15	Spillway Backfill	1	LS	\$20,000.00	\$20,000.00	1.00	\$20,000.00		\$20,000.00	100.0%	
A16	Cutoff Wall	515	SF	\$25.00	\$12,875.00	515.00	\$12,875.00		\$12,875.00	100.0%	
A17	Steel Sheet Pile Retaining Wall	1405	SF	\$50.00	\$70,250.00	1405.00	\$70,250.00		\$70,250.00	100.0%	
A18	Steel Sheet Pile Connections	2	EACH	\$1,000.00	\$2,000.00	2.00	\$2,000.00		\$2,000.00	100.0%	
A19	Embankment Riprap	75	CY	\$280.00	\$21,000.00	75.00	\$21,000.00		\$21,000.00	100.0%	
A20	Channel Riprap	88	CY	\$350.00	\$30,800.00	88.00	\$30,800.00		\$30,800.00	100.0%	
A21	Fine Filter	89	CY	\$40.00	\$3,560.00	89.00	\$3,560.00		\$3,560.00	100.0%	
A22	Coarse Filter	98	CY	\$85.00	\$8,330.00	98.00	\$8,330.00		\$8,330.00	100.0%	
A23	MDOT 3X1	33	CY	\$165.00	\$5,445.00	33.00	\$5,445.00		\$5,445.00	100.0%	
B1	Pedestrian Abutments	2	EACH	\$5,000.00	\$10,000.00	2.00	\$10,000.00		\$10,000.00	100.0%	
B2	Pedestrian Bridge Installation	1	EACH	\$35,000.00	\$35,000.00	1.00	\$35,000.00		\$35,000.00	100.0%	
BR1	Topsoil	1	LS	\$15,000.00	\$15,000.00	1.00	\$15,000.00		\$15,000.00	100.0%	
BR2	Trail Construction	161	LF	\$35.00	\$5,635.00	161.00	\$5,635.00		\$5,635.00	100.0%	

**Progress Estimate**

**Contractor's Application**

For (Contract):						Briggs Dam Repair, Village of Paw Paw						Application Number:				8			
Application Period:						April-26						Application Date:				5/6/2026			
A						B				C		D		E		F			
Item		Contract Information				Estimated Quantity Installed		Value of Work Installed to Date		Materials Presumably Stored (not in C)		Total Completed and Stored to Date (D + E)		% (F / B)		Balance to Finish (B - F)			
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)														
C02	Backfill, Cap & Backwalls	1	LS	\$34,325.00	\$34,325.00	1.00	\$34,325.00				\$34,325.00	100.0%							
C01	Extra Work for Subgrade Work	1	LS	\$99,501.98	\$99,501.98	1.00	\$99,501.98				\$99,501.98	100.0%							
<b>Totals</b>					\$2,453,871.98		\$2,453,871.98				\$2,453,871.98	100.0%							

Original Contract = \$2,328,045.00  
 Current Contract = \$2,453,871.98

# Updates & Reports



## *PAW PAW POLICE DEPARTMENT*

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P.O. Box 179 • 114 Harry L. Bush Blvd. • Paw Paw, MI 49079

Phone: 269-657-5501 / Fax: 269-657-5144

email: [pppd651@pawpaw.net](mailto:pppd651@pawpaw.net)

ERIC ROTTMAN  
Chief of Police

DATE: May 8, 2026

TO: Village Manager Bryan Myrkle

FROM: Chief of Police Eric Rottman

### PERSONAL UPDATE

Previously we informed the council that Officer Werthman was looking for a law enforcement job in Florida. He has received a conditional offer of employment with Melbourne Florida, and his last day will be May 13<sup>th</sup>. Officer Werthman has been an excellent employee, and we are disappointed to see him leave but wish him luck in his new venture.

As you know, hiring for law enforcement positions in today's environment is a challenge. The prospect of sending a prospective hire to a police academy would result in that person not completing training until May of 2027.

We were very fortunate that a prior officer with our department, Andrea Skinner, has decided to come back and fill our detective position. Andrea comes with years of experience and will be an excellent addition to the department. With Andrea returning as our detective Lieutenant Carlsen will transition to a Uniformed Patrol Supervisory capacity.

### NEW PATROL VEHICLE

The new patrol vehicle that was purchased should be completed by the end of this week. The patrol vehicle that is being replaced will be used as a fleet vehicle for employees conducting village business.