

**Minutes, Paw Paw Village Council  
Regular Meeting, January 9, 2017**

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| 1. The regular Village Council meeting of Monday January 9, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Pro Tem Eric Larcinese presiding.  | <b>Meeting Convened</b>  |
| 2. Present: (President Roman Plaszczak, excused) President Pro-Tem Eric Larcinese, and Trustees (Douglas Craddock, excused) Marcos Flores, Nadine Jarvis, (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.  | <b>Members Present</b>   |
| 3. Motion by Jarvis with support of Rohr to approve the Agenda for Monday, January 9, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>  |
| 4. Motion by Rohr with support of Flores to approve of the minutes of the regular session meeting minutes of December 19, 2016. All members present voting yes, motion carried.   | <b>Approved Minutes</b>  |
| 5. Motion by Jarvis with support of Rohr to approve accounts payable in the amount of \$314,855.69. All members present voting yes, motion carried. Next claims, Craddock and Rohr.   | <b>Accounts Payable</b>  |
| 6. Let the record show, no public comment was offered.  | <b>Audience Participation</b>                                    |
| 7. Motion by Flores with support of Rohr to approve the recommendation of the Van Buren County Brownfield Redevelopment Authority and adopt Resolution 17-01 supporting Act 381 a combined Brownfield & Work Plan as presented by Midwest V LLC, for the development at 711 East Michigan Ave in the Village of Paw Paw. Roll Call vote; Rohr, Larcinese, Jarvis and Flores all voting yes, motion carried.   | <b>New Business<br/>Resolution 17-01</b>                         |
| 8. Motion by Jarvis with support of Rohr to approve and accept the recommendation of the Planning Commission and grant site plan/special land use for the Performance Fieldhouse at 1027 East Michigan with the following conditions;<br>a) Rezoning the rear 5.7 acres, or portion thereof of the subject site to the B-2 District.<br>b) The provision of required parking lot screening along the east boundary<br>c) Compliance with outdoor lighting requirements set forth in Section 42-405<br>d) Compliance with applicable building design requirements<br>e) Submission of the final landscape plan that meets applicable landscape requirement<br>f) Fire Department review/approval<br>g) Village Department of Public Works review/approval of utility extension/connections and the proposed method of storm water disposal<br>h) Proposed signage shall comply with the applicable provisions of Article VI and shall be review/approved through the permit process<br>Compliance with all applicable, Federal, State, and Local codes/ordinances. | <b>Performance<br/>Fieldhouse 1027 East<br/>Michigan Ave SLU</b> |

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All members present voting yes, motion carried.

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| 9. Motion by Flores with support of Rohr to approve the agreement with the Paw Paw Quick Response Team dated January 3, 2017 and authorize the contribution of \$6000.00 and authorize the Village Manager to execute the agreement on behalf of the Village Council. All members present voting yes, motion carried.  | <b>Ongoing Business<br/>PPQRS 2017</b>                             |
| 10. Motion by Rohr with support of Jarvis to grant and authorize the McKinley-Wilson VFW Post 2532 the use of Village Streets/Sidewalks for the annual Poppy Sales May 11, 2017 through May 14, 2017. All members present voting yes, motion carried.  | <b>McKinley-Wilson<br/>VFW Post 2532<br/>sidewalk/streets 2017</b> |
| 11. Moyer-Cale reported to the Council after much due diligent working with the United States Department of Housing and Urban Development, United States Congressmen, Fred Upton and the Michigan Economic Development Corporation, the Village of Paw Paw was now designated as a Low-Mod community. The designation will now make the Village eligible for greater variety of grant opportunities. | <b>CDBG Low Mod<br/>Designation</b>                                |
| 12. Flores noted the topic would be ready for next meeting.  | <b>DPS-Easement</b>  |
| 13. Larcinese noted the topic would put on a future agenda when more Trustees would be available.  | <b>Paw Paw Plating<br/>Property</b>                                |
| 14. Gerald Dundun and Freeman Kirby from 1022 East Michigan were present to ask the Council why their Special Land Use application was not on the agenda for this evening. Larcinese thanked both for attending and asked the applicants to follow up with staff to schedule the agenda item.  | <b>1022 East Michigan<br/>Ave</b>                                  |
| 15. No report.   | <b>Committee Reports<br/>Finance &amp; Admin</b>                   |
| 16. Flores reported the Department of Public Service Committee met. Items discussed included; Storm Easement, SRF Project update, Solid Waste Ordinance and Downtown Dumpsters.  | <b>DPS</b>   |
| 17. No report  | <b>Master Plan Steering</b>  |
| 18. No report  | <b>Parks &amp; Recreation</b>                                      |
| 19. No report  | <b>Downtown Develop</b>  |
| 20. No report  | <b>Fire Board</b>  |
| 21. No report  | <b>Historical Board</b>  |

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22. No report
23. No report
24. No report
25. No report
26. No report
27. Flores commented regarding the fund raiser information for Eleanor's Panty.
28. Larcinese noted January 9, 2017 was National Law Enforcement Appreciation Day. Larcinese wanted to thank all those Law Enforcement agencies for their services.
29. Jarvis voices several positive comments about the Paw Paw Quick Response Team and the services they provide.
30. Nielsen asked the Council to please review draft number one of the 2017-2018 budget along with 2016-2017 budget amendment. Nielsen noted of timeline for budget adoption in February 2017.
31. Moyer-Cale noted of the Rising Tide focus group meeting schedule for January 18, 2017 at 6:00 pm at the DDA office.
32. Motion by Flores with support by Rohr to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:33 p.m.

**Housing Board**  
**Economic Develop**  
**Planning Commission**  
**Wellhead Protection**  
**Wine & Harvest**  
**Council Comments**  
**Flores**  
**Larcinese**  
  
**Jarvis**  
  
**Nielsen**  
  
**Moyer-Cale**  
  
**Adjournment**

Respectfully submitted:

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Village President Pro Tem,  
Eric Larcinese

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Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, January 23, 2017**

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|---|---|
| 1. The regular Village Council meeting of Monday January 23, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Pro Tem Eric Larcinese presiding.   | <b>Meeting Convened</b>   |
| 2. Present: (President Roman Plaszczak, excused) President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, Marcos Flores, Nadine Jarvis, (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.  | <b>Members Present</b>  |
| 3. Motion by Jarvis with support of Rohr to approve the Agenda for Monday, January 9, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>                                       |
| 4. Motion by Rohr with support of Jarvis to approve of the minutes of the regular session meeting minutes of January 9, 2016. All members present voting yes, motion carried.   | <b>Approved Minutes</b>   |
| 5. Motion by Craddock with support of Rohr to approve accounts payable in the amount of \$538,365.58. All members present voting yes, motion carried. Next claims, McIntosh and Jarvis.   | <b>Accounts Payable</b>   |
| 6. Let the record show, no public comment was offered.  | <b>Audience Participation</b>                                   |
| 7. Motion by Flores with support from Jarvis to adopt Resolution 17-02 and approve the request from St Julian Winery Company Inc and recommend approval to the Michigan Liquor Control Commission, granting of a license to allow microbrewer permits 1 & 2 at 716 South Kalamazoo Street and 119 Commercial Ave Paw Paw, MI 49079. All members present voting yes, motion carried.   | <b>New Business<br/>Res 17-02 St Julian Winery MLCC License</b> |
| 8. Motion by Rohr with support from Craddock to establish a public hearing to consider comments and questions related to the proposed recreation and parks plan for the Village of Paw Paw on February 13, 2017 at the Paw Paw District Library at 609 West Michigan Avenue in the Village with the hearing to begin shortly after the start of the regular meeting that evening which begins at 7:30 pm. All members present voting yes, motion carried.   | <b>5 Year Recreation Parks Plan</b>                             |
| 9. Motion by Rohr with support from Craddock to establish a budget hearing to consider comments and questions related to the proposed amendments to the 2016-2017 fiscal year and adoption of the 2017-2018 fiscal year budget for all funds on February 27, 2017 at the Paw Paw District Library at 609 West Michigan Avenue in the Village with the hearing to begin shortly after the start of the regular meeting that evening begins at 7:30 pm. All members present voting yes, motion carried. | <b>Budget Hearing</b>   |

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10. Motion by Craddock with support from Rohr to grant the request from the Paw Paw Wine and Harvest Festival Director dated December 14, 2016 the use of various Village Streets, sidewalks, parking lots, and parks for the 2017 festival dates, Friday, September 8 through Sunday September 10, 2017. All members present voting yes, motion carried.
11. Larcinese thanked Nielsen for updated the Council regarding the drafted 2016-2017 amended budget along with the drafted 2017-2018 budget. A general discussion ensued regarding the two drafts. Items discussed included; General Fund Revenues, Real/Personal Tax Collection declines, State Shared Revenue declines. Other comments included; projects & activities list is very helpful. Nielsen noted the draft was subject to change and would keep the Council update regarding changes before the budget hearing set for the end of February.
12. Rohr report the Finance & Administration Committee met. Items discussed included budget discussion.
13. No report
14. No report
15. No report
16. No report
17. No report
18. No report
19. No report
20. No report
21. No report
22. No report
23. No report

**Ongoing Business  
Wine and Harvest  
Festival Request 2017**

**Budget Discussion**

**Committee Reports  
Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Historical Board**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Wine & Harvest**

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| 24. Flores commented he would like to see the Rising Tide Project included on the Village website.   | <b>Council Comments<br/>Flores</b> |
| 25. Jarvis voices several positive comments about Nielsen and Moyer-Cale.  | <b>Jarvis</b>                      |
| 26. Motion by Craddock with support by Flores to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:22 p.m. | <b>Adjournment</b>                 |

Respectfully submitted:

\_\_\_\_\_  
Village President Pro Tem,  
Eric Larcinese

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, February 13, 2017**

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|--|---|
| 1. The regular Village Council meeting of Monday February 13, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.  | <b>Meeting Convened</b>                                       |
| 2. Present: President Roman Plaszczyk, (President Pro-Tem Eric Larcinese, excused) and Trustees Douglas Craddock, Marcos Flores, (Nadine Jarvis 7:58), (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.  | <b>Members Present</b>  |
| 3. Motion by Flores with support of Rohr to approve the amended Agenda for Monday, February 13, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                                     |
| 4. Motion by Rohr with support of Craddock to approve of the corrected minutes of the regular session meeting minutes of January 23, 2016. All members present voting yes, motion carried.   | <b>Approved Minutes</b>                                       |
| 5. Motion by Flores with support of Rohr to approve accounts payable in the amount of \$550,229.62. All members present voting yes, motion carried. Next claims, Larcinese and Craddock.   | <b>Accounts Payable</b>                                       |
| 6. Let the record show, no public comment was offered.   | <b>Audience Participation</b>                                 |
| 7. Motion by Flores with support from Rohr to closed the regular session at 7:36 and open a public hearing to take comments regarding the proposed 5 Year Parks and Recreation Plan. All members present voting yes, motion carried.   | <b>Public Hearing<br/>5 – Year Parks Plan</b>                 |
| 8. Nielsen noted the draft has been noticed and open for public comment for the required 30-day period. The draft has received few public comments during this period. Those comments have been provided in the agenda memo dated February 13, 2017.   |   |
| 9. Kenneth Nesbitt, commented he had met with Moyer-Cale regarding the draft and was thankful for the added suggestions to the proposed plan.  |   |
| 10. Motion by Flores with support from Craddock to close the public hearing at 7:44 <u>and</u> <del>re</del> -re-open the regular session. All members present voting yes, motion carried  |   |
| 11. Several representatives from Van Buren County were in attendance to present and discuss the request to vacate a portion of St Joseph Street between Niles and South Kalamazoo Street. Van Buren County has been responsive to the concerns regarding the impact on traffic via vehicle along with foot traffic. Flores expressed the importance of the Village of Paw Paw Walkable Community Plan and how this possible closure could impact pedestrian walkability. | <b>Presentation and Guest VBC, Courthouse Expansion Reps.</b> |

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12. Nielsen noted the County has been very positive to the suggestions from the Planning Commission along with Village Planner and staff. A general discussion ensued regarding the Courthouse expansion along with the possibility of vacating a portion of St Joseph Street. The Council thanked the representatives from DLZ and Van Buren County for the detail plan. Nielsen noted the Council would have an action item on the agenda for February 27, 2017 for final discussion of vacating the portion of St Joseph Street the County needed to continue moving forward with possible expansion.
13. Motion by Flores with support from Rohr to approve and adopt the amended Resolution 17-03 Parks and Recreation 5-year plan for 2017 through 2021. Roll call vote; Craddock, Rohr, Plaszczak, Jarvis and Flores all voting yes, motion carried.
14. Motion by Rohr with support from Craddock to approve and accept the request from Red Arrow Ministries and grant the use of Tyler Field's Kids Paradise area, along with bathrooms on Saturday, April 15, 2017 between 9:30am and 12:00 noon for the 9<sup>th</sup> annual Paw Paw Community Easter Egg Hunt. All members present voting yes, motion carried.
15. Motion by Flores with support from Jarvis to approve and accept the recommendation of the Planning Commission and release the draft amendments to the Village of Paw Paw Master Plan for public comment. All members voting yes, motion carried.
16. Motion by Jarvis with support from Craddock to approve and accept the recommendation of the Planning Commission and rezone the following parcels to B-2 General Business; Formerly 80-02-007-060-00 Currently 80-41-700-017-00 (Lipson parcel) and Formerly 80-02-007-061-00, Formerly 80-02-007-055-00 Currently 80-41-700-16-00 (MDOT parcels). Roll call vote; Craddock, Rohr, Plaszczak, Jarvis and Flores all voting yes, motion carried.
17. Motion by Flores with support by Jarvis to approve and accept the recommendation of the Planning Commission and grant approval of the site plan for the Dollar General development at 711 East Michigan Ave with the following conditions;
  - A) Submission of building elevations that demonstrate compliance with the applicable building design requirements set forth in section 42-245.
  - B) Village Fire Department review/approval
  - C) Village Department of Public Services review/approval of utility extensions/connections and the proposed method of storm water disposal
  - D) Proposed signage shall comply with the applicable provisions of Article VI and shall be reviewed/approved through the permit process

**New Business  
Res 17-03 Parks &  
Rec 5-year plan**

**Red Arrow  
Ministries, Easter Egg  
hunt request 2017**

**Recommendations  
from Planning  
Commission - MP**

**Rezoning request to  
B-2 General Business**

**Dollar General  
711 East Michigan  
Ave**

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E) Compliance with all applicable Federal, State and Local codes/ordinances. All members present voting yes, motion carried.

18. Nielsen provided an updated draft budget for fiscal year 2017-2018. A general discussion ensued regarding projects listed in the budget. Nielsen noted he would like to get Council comments regarding the Trail Head Park project. Some of the project expenses are included in the budget for 2017-2018, but not all of the different avenues of construction were included. Nielsen reminded the Council the budget hearing was scheduled for Monday, February 27, 2017.

**Ongoing Business  
Budget Discussion**

19. Motion by Flores with support from Jarvis to ~~approval~~approve and authorize the utility easement between the Village of Paw Paw and Mr. and Mrs. Whipple on Lakeview Road and approve payment of \$8,200.00 for the easement. All members present voting yes, motion carried.

**Utility easement  
414-611 Lakeview  
Road**

20. A general discussion ensued regarding the Special Land Use approved application regarding 301 West Michigan Ave, U-Haul trailer site. Plaszczak noted he would be removed from the discussion as he has a conflict of interest at the property. Flores expressed ~~continued~~ concerns regarding the site being in violation of the approved application. Flores noted the application was approved for no more than 4 U-Haul trailers on site in a 24-hour period. Staff thanked the Council for all the comments and would take administrative action regarding the site. Staff noted if the violations continued, staff would bring back to the Council an action item to revoke the approved SLU at the location.

**SLU 301 West  
Michigan Ave**

21. Rohr reported the Finance & Administration Committee, with Flores from the Department of Public Service Committee. Items discussed included budget discussion, downtown dumpster update, weed boat equipment update and the continued improvements being done with water and sewer.

**Committee Reports  
Finance & Admin**

22. No report

**DPS**

23. No report

**Master Plan Steering**

24. Jarvis reported the Parks and Recreation met. Items discussed included; weed boat, Trail Head Project and budget.

**Parks & Recreation**

25. No report

**Downtown Develop**

26. Rohr reported the Fire Board met. Items discussed included; budget approval, and discussion regarding new rescue truck for 2018.

**Fire Board**

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27. No report

**Historical Board**

28. No report

**Housing Board**

29. No report

**Economic Develop**

30. No report

**Planning Commission**

31. No report

**Wellhead Protection**

32. No report

**Wine & Harvest**

33. Jarvis commented on her request for approval from the Village Council to hold the Paw Paw Farmers Market for a second year. Jarvis presented her letter to the Council and asked for comments and suggestions regarding her need for staff assistances to secure the dates, times, location and staff resources.

**Council Comments  
Jarvis**

34. A general discussion ensued regarding Jarvis request and proposals. Several comments included; help setting up a Mission Statement, help setting up a Board of Directors, concerns of cost of vendor fees and expenses for the market place.

35. Jarvis noted she was open to any and all suggestions to improve the site and Market Place, but would like additional help from those parties interested. The consensus of the Council was not to act on the request until further information and clarification of the direction of the Farmers Market Place was reviewed.

36. Motion by Rohr with support from Craddock to close the regular session at 9:45 and enter into executive session to discuss negotiations with the POAM. Roll call vote; Plaszczak, Jarvis, Flores and Craddock all voting yes, motion carried.

**Executive Session**

37. Motion by Flores with support from Jarvis to close the executive session at 10:05 and re-enter into regular session. Roll call vote; Plaszczak, Jarvis, Flores and Craddock all voting yes, motion carried.

38. Motion by Jarvis with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 10:07 p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

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| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees (Douglas Craddock 7:41), Marcos Flores, (Nadine Jarvis 8:02), (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall. | <b>Members Present</b>                              |
| 3. Motion by Larcinese with support of Flores to approve the Agenda for Monday, February 27, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>                           |
| 4. Motion by Rohr with support of Larcinese to approve the minutes of the regular session meeting minutes of February 13, 2016. All members present voting yes, motion carried.  | <b>Approved Minutes</b>                             |
| 5. Motion by Rohr with support of Larcinese to approve the minutes of the executive session of February 27, 2017. All members present voting yes, motion carried.  |   |
| 6. Motion by Larcinese with support of Rohr to approve accounts payable in the amount of \$235,653.26. All members present voting yes, motion carried. Next claims, Flores and Jarvis.   | <b>Accounts Payable</b>                             |
| 7. Let the record show, no public comment was offered.   | <b>Audience Participation</b>                       |
| 8. Motion by Flores with support of Larcinese to approve and accept Resolution 17-05; Conditional Intent to Vacate a Portion of St. Joseph Street between Niles Street and Kalamazoo Street. Roll Call vote; Craddock, Rohr, Larcinese, Plaszczyk, Flores and Jarvis all voting yes, motion carried.   | <b>New Business<br/>Res 17-05</b>                   |
| 9. Motion by Rohr with support of Craddock to approve the Michigan Liquor Control Commission resolution for 120 Taphouse & Bistro located at 120 East Michigan Ave. All members present voting yes, motion carried.  | <b>120 Taphouse &amp;<br/>Bistro MLCC License</b>   |
| 10. Motion by Larcinese with support of Rohr to approve the Michigan Liquor Control Commission resolution for Paw Paw Brewing Company located 780 South Gremps Street. All members present voting yes, motion carried.   | <b>Paw Paw Brewing<br/>Company MLCC<br/>License</b> |
| 11. Motion by Larcinese with support of Craddock to approve the request from the Eastern Van Buren County Crop Walk and allow the use of Village Streets and Sidewalks of their annual Crop Walk on April 30, 2017. All members present voting   | <b>Crop Walk 2017</b>                               |

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yes, motion carried.

12. Motion by Flores with support of Rohr to ratify the Collective Bargaining Agreement with members of the Police Officers Association of Michigan Paw Paw unit and authorize the Village Manager to execute the agreement on behalf of the Village of Paw Paw. All members present voting yes, motion carried.

**Ratify Collective Agreement POAM**

13. Motion by Rohr with support of Larcinese to establish a public hearing for the Village of Paw Paw Capital Improvement Plan to be held, Monday, March 13, 2017. All members present voting yes, motion carried.

**CIP Plan public hearing notice**

14. Motion by Rohr with support of Larcinese to approve and adopt Resolution 17-04 Redevelopment Ready Community as a part of the 10 Project Rising Tide communities. All members present voting yes, motion carried.

**Res 17-04 Redv Ready Community**

15. Motion by Flores with support of Jarvis to approve and adopt Resolution 17-06 and authorize the purchase of the two parcels formerly known as the Paw Paw Plating property for an amount not to exceed \$30,000 and to authorize the Village Manager to execute the purchase agreement on behalf of the Village of Paw Paw. Roll Call vote; Craddock, Rohr, Larcinese, Plaszcak, Flores and Jarvis all voting yes, motion carried.

**Res 17-06 Paw Paw Plating**

16. Motion by Rohr with support of Craddock to authorize Village staff to execute the agreement and make permitting arrangements for Night Magic for \$7,000 for the 2017 fireworks display at the Wine and Harvest Festival. All members present voting yes, motion carried.

**WHF Fireworks 2017 agreement**

17. Moyer-Cale took questions from the Council regarding proposed public hearing regarding Downtown Dumpster. The Department of Public Services Committee along with Moyer-Cale, and Small have been working on the proposed Ordinance. A general ~~discussed~~ discussion ensued regarding the proposed Ordinance. Comments centered around the history of the Village Parking Lots, the current locations of the dumpsters and costs for residents and business to participate in the program. Moyer-Cale indicated the business in the district have been wonderful to work with and have provided positive feedback.

**Downtown Dumpster Ordinance public hearing schedule**

18. Motion by Larcinese with support of Craddock to close the regular session at 8:31 and enter into a Budget Hearing to take comments regarding proposed amendment to fiscal year 2016-2017 and proposed budget adoption for fiscal year 2017-2018. All members present voting yes, motion carried.

**Budget Hearing**

19. Nielsen provided to the Council Resolution 17-07, Budget amendments to fiscal year 2016-2017 and budget adoption for fiscal year 2017-2018. Nielsen noted he received several comments from Council members regarding the project list. A general discussion ensued regarding Resolution 17-07. Comments included;

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concerns with losses in State Share Revenue, property tax collection, Major, Local and Municipal Street continue to be very healthy fund balances, several inter fund transfers to the Motor Pool fund to purchase new equipment, continuation of Maple Lake Restoration along with continuation of the improvements to Village, Electric, Water and Sewer systems. Several comments ensued regarding the direction/future of the Maple Lake & Natural Resources & Environment Fund.

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| 20. Let the record show no public comment was received.   |  |
| 21. Motion by Flores with support of Rohr to closed the Budget Hearing at 9:07 and re-enter regular session. All members present voting yes, motion carried.  | <b>Close budget hearing</b>                                    |
| 22. Motion by Jarvis with support of Rohr to approve and adopt Resolution 17-07; amending fiscal year budget 2016-2017 and adopting fiscal year budget 2017-2018, Roll call vote; Craddock, Rohr, Larcinese, Plaszczak, Flores and Jarvis all voting yes, motion carried. | <b>Resolution 17-07<br/>16-17 amendment<br/>17-18 adoption</b> |
| 23. Rohr reported the Finance & Administration Committee, Items discussed included budget discussion.   | <b>Committee Reports<br/>Finance &amp; Admin</b>               |
| 24. No report   | <b>DPS</b>   |
| 25. No report   | <b>Master Plan Steering</b>                                    |
| 26. No report   | <b>Parks &amp; Recreation</b>                                  |
| 27. Plaszczak reported the Downtown Development Authority met. Items discussed included; <del>updated regarding</del> projects for new budget year 2017-2018  | <b>Downtown Develop</b>  |
| 28. No report   | <b>Fire Board</b>  |
| 29. No report   | <b>Historical Board</b>  |
| 30. Rohr reported the Housing Commission met. Items discussed included; upgrades to buildings, bids were sent out and were waiting to see cost projections.   | <b>Housing Board</b>   |
| 31. No report   | <b>Economic Develop</b>  |
| 32. No report   | <b>Planning Commission</b>                                     |
| 33. No report   | <b>Wellhead Protection</b>                                     |

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| 34. No report   | <b>Wine &amp; Harvest</b>                  |
| 35. Chief Marshall commented, Sgt. Kirk Goodrich announced his retirement date of July 31, 2017. Marshall indicated his department would be starting the process of replacement of the Sgt along with Shared Services Officer Andrew Galer as he took a full-time position at the Van Buren County Sheriffs Department. | <b>Council Comments<br/>Chief Marshall</b> |
| 36. Nielsen noted he and Moyer-Cale met with Jarvis regarding the future of the Farmers Market. Nielsen noted the topic would be coming back to Council for future discussion.  | <b>Nielsen</b>                             |
| 37. Motion by Flores with support by Larcinese to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:16 p.m.   | <b>Adjournment</b>                         |

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, March 13, 2017**

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| 1. The regular Village Council meeting of Monday March 13, 2017 convened at 7:32 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.  | <b>Meeting Convened</b>  |
| 2. Present: President Roman Plaszczyk, (President Pro-Tem Eric Larcinese 7:37), and Trustees (Douglas Craddock 8:17), Marcos Flores, Nadine Jarvis, (Mary McIntosh, excused) and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.  | <b>Members Present</b>   |
| 3. Motion by Jarvis with support of Flores to approve the amended Agenda for Monday, March 13, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                                      |
| 4. Motion by Rohr with support of Flores to approve the minutes of the regular session meeting minutes of February 27, 2016. All members present voting yes, motion carried.  | <b>Approved Minutes</b>  |
| 5. Motion by Flores with support of Jarvis to approve accounts payable in the amount of \$972,942.57. All members present voting yes, motion carried. Next claims, Larcinese and Rohr.  | <b>Accounts Payable</b>  |
| 6. William Buhl was in attendance to present the Village Council the sixth annual report from the Wings of God Transition Home Inc. Buhl provided a list of board of directors, executive directors report for 2016, financial report. Buhl thanked the Council for their continued support of the transition home and looked forward to continue growth with the program.  | <b>Audience<br/>Participation<br/>William Buhl</b>             |
| 7. Pam Eldred from 313 Cedar Street was in attendance to discuss school buses traveling down Cedar Street at high rates of speed during peak travel times. Eldred noted she has spoken to Chief Marshall and Paw Paw Public School Bus Garage regarding her concerns. Eldred noted she has not seen any improvement regarding the speeding school buses. Chief Marshall noted he has spoken to Eldred and the Bus Garage regarding the concerns as well. A general discussion ensued regarding Eldred's concerns. It was noted Eldred <del>to</del> <u>should</u> follow up with Paw Paw Public School Superintendent, Sonia Lark regarding Eldred's concerns. Chief Marshall noted the Police Department will also continue to monitor the area. | <b>Pam Eldred</b>  |
| 8. Motion by Flores with support of Jarvis to close the regular session and open a public hearing session at 7:59 to take comments on the Village of Paw Paw proposed Capital Improvement Program i.e. Resolution 17-09. All members present voting yes, motion carried.  | <b>Public Hearing<br/>Village's Capital<br/>Improv Program</b> |
| 9. Moyer-Cale presented to the Council a final draft of Resolution 17-09 i.e. Village of Paw Paw Capital Improvement Program 2017-2022. The comprehensive plan meets  |  |

**Minutes, Paw Paw Village Council  
Regular Meeting, March 13, 2017**

the criterion of the Redevelopment Ready Community program, along with the Infrastructure ~~Capital Capacity~~ Enhancement grant program. Moyer-Cale indicated the program was reviewed by staff and the Planning Commission. The program identifies ~~a prioritized list a said "wish list"~~ of Capital Improvements needed to be addressed between 2017-2022.—Adoption of the program does not hold the Council to the future expenses, but provides a plan to forecast and prioritize capital improvement.

**Moyer-Cale**

10. Let the record show no public comment was received.

11. Motion by Larcinese with support of Jarvis to recess the public hearing and re-enter regular session at 8:14. All members present voting yes, motion carried.

**Recess Public Hearing  
Res 17-09**

12. Motion by Flores with support of Rohr to approve and adopt Resolution 17-08 and authorize staff to submit the Recreation Passport Grant Application and committing the matching funds for said grant application. Roll call vote; Craddock, Rohr, Larcinese, Plaszcak, Flores and Jarvis, all voting yes, motion carried.

**New Business  
Res 17-08**

13. Motion by Rohr with support of Craddock to approve the request of staff and establish a public hearing to take place Monday, March 27, 2017 to hearing public comment regarding the proposed ICE/CDBG grant. All members present voting yes, motion carried.

**Est Public Hearing  
ICE/CDBG Grant**

14. A general discussion ensued regarding the possibility of Mayor Exchange. The City of Frankenmuth has inquired if the Village Council may be interested in a date. These exchanges usually take place in the month of May. The consensus of the Council was to review comments from staff and see possible dates.

**Mayor Exchange**

15. Motion by Jarvis with support of Rohr to approve and adopt Resolution 17-10 and authorize staff to submit the Michigan Department of Transportation Economic Development Fund, Category A Funding application. Roll call vote; Craddock, Rohr, Larcinese, Plaszcak, Flores and Jarvis, all voting yes, motion carried.

**Resolution 17-10  
MDOT A Grant**

16. No report

**Committee Reports  
Finance & Admin**

17. Flores reported the Department of Public Services committee met. Items discussed included; SRLF project update, Trailhead Park update and other departmental projects.

**DPS**

18. No report

**Master Plan Steering**

19. Plaszcak reported the Area Parks and Recreation Board met. Items discussed included; Maple Lake, new weed cutting boat and Natural Shoreline education opportunity coming in June.

**Parks & Recreation**

**Minutes, Paw Paw Village Council  
Regular Meeting, March 13, 2017**

20. No report

21. Larcinese report the Fire Board met. Items discussed included; replacement of truck 12-06 was completed and the new truck would be arriving soon, continued discussion of the future direction of the Fire Board. Looking into differences between Fire Authority versus Fire Board.

**Downtown Develop**

**Fire Board**

**Historical Board**

22. No report

23. No report.

**Housing Board**

24. Jarvis reported the Planning Commission met. Items discussed; Sign regulations

**Economic Develop**

25. Nielsen reported the Well Head Protection Committee met. Items discussed; tee shirt contest winners.

**Planning Commission**

**Wellhead Protection**

26. Craddock reported the Wine and Harvest Festival Committee met. Items discussed; appointment of new Board members. Nielsen asked if the Committee would be so kind and forward the names, to be included in the Village Council annual appointment list.

**Wine & Harvest**

27. Plaszcak reported of a meeting he and staff had with Paw Paw Township Supervisor, Donald Stull. Plaszcak and Nielsen both were very excited about the opportunity to meet with the new Supervisor and noted the meeting was very successful. Plaszcak noted it was agreed that both parties would continue trying to meet every other month.

**Council Comments**

**Plaszcak**

28. Larcinese wanted to note his disappointment to hear MDOT would not be ~~added~~ adding the South Kalamazoo/ I-94 bridge in Paw Paw to their construction list until after 2020. Larcinese also noted of his displeasure with the failing road condition of South Kalamazoo/M40. Larcinese encouraged Council members and public to contact their State Senator and State Representatives regarding the condition of South Kalamazoo/M40

**Larcinese**

29. Motion by Flores with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:14 p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszcak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, March 27, 2017**

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| 1. The regular Village Council meeting of Monday March 27, 2017 convened at 7:32 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.   | <b>Meeting Convened</b>  |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, (Marcos Flores, excused) Nadine Jarvis, Mary McIntosh, and Donne Rohr. Also, present: Village Manager, Larry Nielsen, Village Clerk, Christopher Tapper, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small, Chief of Police, Eric Marshall.   | <b>Members Present</b>   |
| 3. Motion by Jarvis with support of Rohr to approve the Agenda for Monday, March 27, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>  |
| 4. Motion by Rohr with support of Craddock to approve the minutes of the regular session meeting minutes of March 13, 2017. All members present voting yes, motion carried.  | <b>Approved Minutes</b>  |
| 5. Motion by Craddock with support of Rohr to approve accounts payable in the amount of \$536,498.41. All members present voting yes, motion carried. Next claims, McIntosh and Jarvis.  | <b>Accounts Payable</b>  |
| 6. Douglas Turnbull was in attendance to express his support of the Paw Paw Farmers Market. Turnbull thanked Jarvis for all her hard work putting together the Market last year and looked forward to the continued future of the Farmers Market.  | <b>Audience<br/>Participation<br/>Douglas Turnbull</b>                         |
| 7. Motion by Rohr with support from Craddock to close the regular session at 7:36 and enter into a public hearing to take comments regarding the Village of Paw Paw CDBG Infrastructure Capacity Enhancement Grant Application and Community Development Plan, Resolution 17-12. All members present voting yes, motion carried.   | <b>Public Hearing<br/>CDBG Infrastructure<br/>Capacity<br/>Enhancement App</b> |
| 8. Moyer-Cale provided an overview of the application along with Resolution 17-12. Moyer-Cale and Small have been working on the grant together. The improvement project which will include replacement of various control valves, replacement of air header, air laterals, cyclone towers and blowers at the Village of Paw Paw Wastewater Treatment Plant. Small indicated the improvements would be helpful to the residents/customers of the system along with reduction in operating and maintenance expensive to the system. | <b>Moyer-Cale</b>  |
| 9. Douglas Turnbull commented and asked for a copy of the resolution and thanked the Council for the opportunity to speak.   |  |

**Minutes, Paw Paw Village Council  
Regular Meeting, March 27, 2017**

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| 10. Motion by Larcinese with support of Rohr to close the public hearing at 7:53 and reconvene regular session. All members present voting yes, motion carried.   |  |
| 11. Motion by Rohr with support of Larcinese to close the regular session at 7:54 and reconvene the public hearing to take comments regarding Village of Paw Paw Capital Improvement Plan Resolution 17-09. All members present voting yes, motion carried.   | <b>Reconvene Public Hearing Res 17-09</b>              |
| 12. Moyer-Cale provided an overview of the comments received from the last meeting. Moyer-Cale again expressed the amounts included in the Capital Improvement Plan are not adopted amounts, but more of a look into what expenses are and subject to change. Council would not be adopting the approval of the projects in the plan, but would be considering the adoption of the overall plan for calendar years 2017-2022. Nielsen noted the Resolution was amended to include the Council concerns of financial limitations with the State of Michigan. | <b>Moyer-Cale</b>                                      |
| 13. Douglas Turnbull commented and asked for a copy of the resolution and thanked the Council for the opportunity to speak.   |  |
| 14. Motion by Larcinese with support of Craddock to close the public hearing 7:58 and reconvene regular session. All members present voting yes, motion carried.  |  |
| 15. Motion by Larcinese with support of Rohr to approve the Uniform Video Service Local Franchise Agreement with Comcast, with fees set at 5% and for a period of ten years, and to authorize the appropriate Village officials to execute the agreement on behalf of the Village of Paw Paw. All members present voting yes, motion carried.   | <b>New Business<br/>Comcast Fran Agreement Renewal</b> |
| 16. It was the Consensus of the Council to hold the action item until further review of the prior Water Reliability Plan to see if the new Asset Management Plan is needed.   | <b>Asset Management Plan, Water system</b>             |
| 17. Motion by Larcinese with support of Craddock to approve and accept Resolution 17-09 Community Development Plan. All members present voting yes, motion carried.   | <b>Ongoing Business<br/>Res 17-09</b>                  |
| 18. Motion by Rohr with support of Larcinese to approve and accept Resolution 17-11 Capital Improvement Plan. All members present voting yes, motion carried.   | <b>Res 17-11</b>                                       |
| 19. Motion by Larcinese with support of McIntosh to approve and accept Resolution 17-12 CDBG ICE Grant application and allow staff to submit the application on behalf of the Village of Paw Paw. Roll call vote; Craddock, Rohr, Larcinese, Plaszczak, McIntosh and Jarvis, all voting yes, motion carried.  | <b>Res 17-12</b>                                       |
| 20. Motion by Rohr with support of Craddock to approve and accept the Village Presidents recommendation of the 2017-2018 annual appointment list attached in the Village Council agenda dated Monday, March 27, 2017. All members present voting  | <b>2017-2018<br/>Appointment list</b>                  |

**Minutes, Paw Paw Village Council  
Regular Meeting, March 27, 2017**

yes, motion carried.

- 21. It was the consensus of the Council to approve the recommendation from staff and proceed with the scheduling of Mayor's Exchange with the City of Frankenmuth for some time in the month of July. Nielsen noting more information to follow with dates and times.
- 22. Motion by McIntosh with support of Jarvis to establish a public hearing on April 10, 2017 to take comments on a proposed amendment to the Village of Paw Paw Code of Ordinance creating a Farmers Market Board. All members present voting yes, motion carried.
- 23. Motion by McIntosh with support of Jarvis to approve and accept the recommendation of the Department of Public Service Committee to begin development of infrastructure identified in the recommendation for the Revitalization PUD District and authorize staff to begin implementing the infrastructure improvements. Roll call vote; Craddock, Rohr, Larcinese, Plaszcak, McIntosh and Jarvis, all voting yes, motion carried.
- 24. Rohr reported the Finance and Administration Committee met. Items discussed include; CIP plan, Department updates and Budget topics.
- 25. No report
- 26. No report
- 27. No report.
- 28. Plaszcak reported the Downtown Development Authority met. Items discussed included; grant approved for Tap House 120, appointments list and updates on projects
- 29. No report
- 30. No report
- 31. No report.
- 32. No report
- 33. No report.
- 34. No report.

**Mayor Exchange**

**Farmers Market Discussion**

**PUD Infrastructure Development**

**Committee Reports Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Historical Board**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Minutes, Paw Paw Village Council  
Regular Meeting, March 27, 2017**

35. No report.

**Wine & Harvest**

36. McIntosh noted she was glad to be back and looked forward to continuing working on the Department of Public Services recommendation on some ordinance amendments.

**Council Comments  
McIntosh**

37. Motion by Flores with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:24 p.m.

**Adjournment**

Respectfully submitted:

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Village President  
Roman Plaszczyk

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Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, April 10, 2017**

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| 1. The regular Village Council meeting of Monday April 10, 2017 convened at 7:31 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.   | <b>Meeting Convened</b>   |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock and Mary McIntosh (Marcos Flores, Nadine Jarvis, and Donne Rohr excused). Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale. Director, Department of Public Services, John Small.                    | <b>Members Present</b>  |
| 3. Motion by Larcinese with support of Craddock to approve the Agenda for Monday, April 10, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>   |
| 4. Motion by McIntosh with support of Larcinese to approve the regular session meeting minutes of March 27, 2017 with corrections to items number 16 and 37. All members present voting yes, motion carried.   | <b>Approved Minutes</b>   |
| 5. Motion by Larcinese with support of Plaszczyk to approve accounts payable in the amount of \$200,096.68. All members present voting yes, motion carried. Next claims, Jarvis and McIntosh.  | <b>Accounts Payable</b>   |
| 6. Douglas Turnbull was in attendance to express that Village ordinances should be more readily accessible and to inquire by what process a citizen can suggest an ordinance amendment, particularly in regard to beekeeping regulations. It was determined that Manager Nielsen would follow up with Mr. Turnbull about his concerns after the meeting. | <b>Audience<br/>Participation<br/>Douglas Turnbull</b>            |
| 7. Judge Dufon gave an update to council about Van Buren County courts including the cross training of judges, technological improvements, and the public safety millage to fund courthouse expansion. Judge Dufon answered questions from council and received their comments.  | <b>Presentations &amp;<br/>Guests, Judge Jeffrey<br/>J. Dufon</b> |
| 8. Motion by Larcinese with support from McIntosh to close the regular session at 8:12 and enter into a public hearing to take comments regarding Village Ordinance 456 establishing a Farmers Market Board. All members present voting yes, motion carried.   | <b>Public Hearing<br/>Farmers Market<br/>Board Ordinance 456</b>  |
| 9. Hannah Borton addressed the council about the Farmer Market's preliminary budget and spoke in support of the market. She commented that she believed requiring insurance from vendors would discourage vendor participation.  | <b>Comment by Hannah<br/>Borton</b>                               |
| 10. Douglas Turnbull spoke in support of the market and mentioned some of the discussions the potential board members had about administering the market including the budget and insurance requirements.  | <b>Comment by Douglas<br/>Turnbull</b>                            |

**Minutes, Paw Paw Village Council  
Regular Meeting, April 10, 2017**

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| 11. Motion by Larcinese with support of <b>Craddock</b> to close the public hearing at 8:24 and reconvene regular session. All members present voting yes, motion carried.   | <b>Reconvene Regular Session</b>                 |
| 12. Discussion was held regarding the proposed Farmer's Market ordinance. It was the consensus of council to have Manager Nielsen modify the draft ordinance to reflect changes discussed including the means by which the council will approve the board's decisions and the number of board members and revisions to the insurance requirements. | <b>Farmer's Market</b>                           |
| 13. No report  | <b>Committee Reports<br/>Finance &amp; Admin</b> |
| 14. No report  | <b>DPS</b>                                       |
| 15. No report  | <b>Master Plan Steering</b>                      |
| 16. No report – April meeting was cancelled.   | <b>Parks &amp; Recreation</b>                    |
| 17. No report  | <b>Downtown Develop</b>                          |
| 18. Larcinese reported that the Fire Board is considering extending the current agreement for one year while more research on fire boards and fire authorities can be done.  | <b>Fire Board</b>                                |
| 19. Plaszczak reported that the Corkers have cancelled their season for 2017. The Historical Commission is working on a historic walking tour of Paw Paw.  | <b>Historical Board</b>                          |
| 20. No report  | <b>Housing Board</b>                             |
| 21. No report  | <b>Economic Develop</b>                          |
| 22. No report  | <b>Planning Commission</b>                       |
| 23. No report  | <b>Wellhead Protection</b>                       |
| 24. No report  | <b>Wine &amp; Harvest</b>                        |
| 25. McIntosh emphasized the need for more development in Paw Paw, particularly housing development because people are leaving the village due to lack of adequate housing. She encouraged the economic development committee to meet in the near future to discuss housing concerns and plan for future development.                               | <b>Council Comments<br/>McIntosh</b>             |
| 26. McIntosh also congratulated Manager Nielsen on his recent award from the Chamber of Commerce.  |  |

**Minutes, Paw Paw Village Council  
Regular Meeting, April 10, 2017**

27. Manager Nielsen noted that both the DPS Committee and Finance & Administration committee will meet prior to the next council meeting.

**Manager's Comments**

28. Motion by Larcinese with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:08 p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, April 24, 2017**

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| 1. The regular Village Council meeting of Monday April 24, 2017 convened at 7:31 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.  | <b>Meeting Convened</b>                              |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, Mary McIntosh, Marcos Flores, Nadine Jarvis, and (Donne Rohr excused). Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale, Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small and Chief of Police, Eric Marshall.   | <b>Members Present</b>                               |
| 3. Motion by Jarvis with support of Larcinese to approve the Agenda for Monday, April 24, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>                            |
| 4. Motion by McIntosh with support of Craddock to approve the regular session meeting minutes of April 10, 2017. All members present voting yes, motion carried.  | <b>Approved Minutes</b>                              |
| 5. Motion by McIntosh with support of Jarvis to approve accounts payable in the amount of \$694,923.29. All members present voting yes, motion carried. Next claims, Craddock and Rohr.   | <b>Accounts Payable</b>                              |
| 6. Let the record <u>show</u> no public comment was received.   | <b>Audience Participation</b>                        |
| 7. Motion by Flores with support from Larcinese to commit \$500.00 to the Van Buren County Conservation District Household Chemical Recycling Program and authorize the appropriate Village Staff to execute the agreement for 2017. All members present voting yes, motion carried.  | <b>New Business<br/>VBC Household<br/>Waste 2017</b> |
| 8. Motion by Flores with support of McIntosh to approve and adopt Ordinance 456 establishing a Farmers Market Board. Roll call vote; Craddock, Larcinese, Plaszczyk, McIntosh, Flores voting yes, Jarvis abstaining, motion carried.  | <b>Farmers Market<br/>Ordinance 456</b>              |
| 9. Motion by McIntosh with support of Flores to approve and accept with changes from Village Staff to require the following for the Farmers Market Vendors/Applications; all vendors to sign a hold harmless statement and file all other approvals, certifications, forms and licenses as may be required by Village, State, County and federal agencies and departments prior to their admittance as a vendor at the Paw Paw Farmers Market. The Hold Harmless Form, the Vendor Information Packet contains Rules, Regulations and Requirement and the Vendor Application Packet. The appoint of the following persons to the Farmers Market Board;<br>Nadine Jarvis, 149 Mather Court, Paw Paw<br>Douglas Turnbull, 510 Old Lane Road, Paw Paw | <b>Farmers Market<br/>Applications</b>               |

**Minutes, Paw Paw Village Council  
Regular Meeting, April 24, 2017**

Amanda Seals, 214 S Liberty Street, Paw Paw  
Hannah Borton, 36508 Paw Paw Road, Paw Paw  
Sandra McNees, 58640 40<sup>th</sup> Street Paw Paw,  
Ginger Smietana, 4554 50<sup>th</sup> Ave, Paw Paw  
Brenda Tortorelli, 34663 64<sup>th</sup> Street, Paw Paw.  
All members present voting yes, motion carried.

10. A general discussion ensued regarding the request from Sporty's Pub/Veranda Grille. The request is for the ~~installing~~ installation of the street-side deck and to allow music from the deck or the Veranda. The request dates were provided to Council, along with a copy of last year's agreement. The usual outdoor music (cabaret) requirements are listed in the agenda memo for Council to address.
11. Council comments and questions included; addressing property ownership, does the Village have the correct authority to enforce the limit on decibel levels, does the current cabaret ordinance address the concerns, does the violation schedule need to be amended with a three-step process; 1<sup>st</sup> time warning, 2<sup>nd</sup> time fine, 3<sup>rd</sup> time revoke of approval. It was the consensus of the Council to table the request until staff had more time to review the Council questions and concerns. Item to be reviewed at the next Council meeting
12. Motion by Jarvis to accept the Shared Services Agreement between the Village of Paw Paw and the Van Buren County Sheriff's Department and authorize the Village President and Chief of Police to execute the agreement on the Village's behalf. All members present voting yes, motion carried.
13. Motion by Flores with support of Jarvis to approve and accept the proposal from Abonmarche to complete the water system Asset Management Plan and accept at a price not to exceed \$12,500.00. All members present voting yes, motion carried.
14. Larcinese reported the Finance & Administration Committee met. Items discussed included; presentation from Bloomingdale ~~Communicate~~ Communications regarding Cable Franchise production equipment and future of the local channel.
15. Flores reported the Department of Public Service Committee met. Items discussed included; dumpster ordinance update and progress report regarding the SRLF project.
16. No report
17. No report – April meeting was cancelled.
18. Plaszczak reported the Downtown Development Authority met. Items discussed included; summer concert schedule and market report from local hotels about

**Ongoing Business  
Sporty's  
Pub/Veranda Grille**

**Shared Services Van  
Buren Sheriff's  
Department**

**Water System Asset  
Management Plan**

**Committee Reports  
Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Minutes, Paw Paw Village Council  
Regular Meeting, April 24, 2017**

summer travel plans.

19. No report

20. No report

21. No report

22. No report

23. No report

24. No report

25. No report

26. Larcinese noted when the discussion regarding Sporty's street-side deck comes back for discussion, remind staff to inform neighboring businesses of the possibility of lost parking places.

27. McIntosh noted of the list of Ordinances she wishes the Council to review. Council members noted to allow staff to review the list and bring one/two at a time back to Council for discussion.

28. Jarvis thanked the Council and staff for their continued support with the Farmers Market.

29. Nielsen reminded Council of the second-round letters being sent out by the National League of Services regarding the warranty options available for residents for water and sewer connections.

30. Moyer-Cale updated the Council regarding the grant application for Parks and Recreation canoe launch. Moyer-Cale indicated the grant was approved at the first phase and still have two more phases to clear.

31. Motion by Larcinese with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:40 p.m.

**Fire Board**

**Historical Board**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Wine & Harvest**

**Council Comments  
Larcinese**

**McIntosh**

**Jarvis**

**Nielsen**

**Moyer-Cale**

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, May 8, 2017**

1. The regular Village Council meeting of Monday May 8, 2017 convened at 7:32 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.
2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, (Mary McIntosh excused), Marcos Flores, Nadine Jarvis, and Donne Rohr excused. Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale, Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small and Chief of Police, Eric Marshall.
3. Motion by Flores with support of Larcinese to approve the Amended Agenda for Monday, May 8, 2017. All members present voting yes, motion carried.
4. Motion by Flores with support of Jarvis to approve the regular session meeting minutes of April 24, 2017. All members present voting yes, motion carried.
5. Motion by Craddock with support of Rohr to approve accounts payable in the amount of \$300,177.94. All members present voting yes, motion carried. Next claims, Flores and Jarvis.
6. Let the record [show](#) no public comment was received.
7. Chief Marshall presented to the Council the annual Paw Paw Police Department 2016 report. Highlights included: Mission Statement, Core Values, Vision, Traditional Law Enforcement, Narcotics Enforcement, Crime rates and concerns, Success stories, Community Policing, TEAM program, complaints versus staffing levels, Partnerships, Equipment & Technology, Challenges ahead and summary. Marshall noted of the impact on the Department due to Wal-Mart in the community. Marshall commented, on the good aspects along with the difficulties from a policing effort. Chief Marshall again thanked the Council and residents for their support with the Police Department.
8. Chief Marshall presented officers, citizens and staff with appreciation awards. Awards included; lifesaving, community involvement, investigations and administration appreciation. Marshall also recognized Sgt Kirk Goodrich with his years of service along with the announcement of his retirement. Marshall commented Goodrich will be miss and will be difficult to replace.
9. Small updated the Council and staff regarding last Thursday's power outage. Small noted there were three events that caused the outage. Small noted the weather the day in question had an effect on the loss along with the system trying to correct itself. The first problem started with the loss of a transformer on Niles Street, along with a pole break on West Michigan Ave and then a problem with the Almena sub-station all caused the outage on May 4<sup>th</sup>, 2017. Small noted the Electric Department did a

**Meeting Convened**

**Members Present**

**Approval of Agenda**

**Approved Minutes**

**Accounts Payable**

**Audience  
Participation**

**Police Department  
Annual Report and  
Recognitions 2016**

**New Business  
May 4<sup>th</sup> 2017 Power  
outage update**

**Commented [SM1]:** There were also some citizen awards you may want to add.

**Commented [SM2]:** Wasn't it west? I'm not 100% sure.

**Minutes, Paw Paw Village Council  
Regular Meeting, May 8, 2017**

wonderful and timely job restoring power to the areas affected. Nielsen noted ~~of~~ the social media comments regarding the outage were viewed by many. Nielsen also commented the social media comments were positive regarding the timely efforts of the department to restore the outages.

10. Motion by Jarvis with support of Craddock to approve and allow the Sporty's Pub and Veranda Grille to place a deck in front of the establishment with the following conditions;

A) Mr. Elsmann shall provide the Village with a certificate of insurance indicating the Village is an also insured party for any injuries or damages to persons or properties because of the use of the street and sidewalk as an extension of the business at 126 East Michigan Avenue in the Village of Paw Paw,

B) The said certificate of insurance shall also indicated the Village of Paw Paw as an additional insured party for injuries or damages to persons or properties due to the placement of deck, tables, chairs, umbrellas or other items in the Village right-of-way commonly the sidewalk and parking lane in front of the business at 126 East Michigan Avenue in the Village of Paw Paw

C) For all purpose and intentions the area extending from the building to the outside edge of the placed deck; including the sidewalk, deck and parking lane shall be considered part of the restaurant and bar subject to all local and state ordinances and regulation as is the indoor business known as Sporty's Pub and Veranda Grill. Mr. Elsmann agrees the conduct and behavior of customers using the outdoor area is responsibility of the establishment. Accordingly, Mr. Elsmann agrees to abide by all requirements and regulation of the Michigan Liquor Control Commission (MLCC) and applicable Village Ordinances. Should any MLCC violations occur during the period between May 18, 2017 and October 31, 2017 on the outdoor deck any further entertainment, services and use of the deck shall cease and the deck shall be removed.

D) The Village retains the right to remove the deck or any portions of the deck at any time to access utilities which are located in the sidewalk and street in front of the establishment. Notice will be attempted. However, the need to access utilities may be an emergency situation requiring immediate action. Such notice in this case may not allow time for the owner to remove the deck or portion of the deck prior to the needed utility work. This approval is granted on 60-day trial basis beginning with the first day of placement of the deck.

E) This approval does not grant use of the lower sidewalk or a portion of the parking area without the placement of a deck. Mr. Elsmann agrees not to use the area without a deck. Nor does this agreement allow placement of any deck, seating, cooking apparatus, or other items and material in front of neighboring businesses.

F) This approval is conditioned on the deck being placed so the deck surface is level with the upper sidewalk portion, is secured with side railing as shown in the drawing provided by Mr. Elsmann, does not extend further than 40" into the parking area, and

**Ongoing Business  
Sporty's Pub &  
Veranda Grill  
outdoor seating**

**Commented [SM3]:** I don't know if this should be deleted or if there was more to this sentence.

**Minutes, Paw Paw Village Council  
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does not extend beyond his eat and west property lines.

G) This approval prohibits service to outdoor customers seating or standing in the café seating area Sunday through Thursday after 11:30 PM and Friday and Saturday after 1:30 AM.

H) Mr. Elsmann, his agents, assigns and employees shall be responsible for all litter, trash, debris, stains, spills and other blighting factors which results from the use of the café seating. Such responsibility means daily, or multiple times a day, the area may need attention to remove litter, trash, debris, stains, spills or other blighting factors.

I) Approval is also conditioned on the establishment and Mr. Elsmann remaining in good standing with the Village of Paw Paw.

J) Mr. Elsmann agrees to be responsive to Village concerns that may arise and which may not have been covered in this letter of agreement.

All members present voting yes, motion carried.

11. A general discussion ensued regarding the various ordinances governing music and entertainment; the cabaret ordinance, and the noise ordinance. The Council valued staff moving forward with Mr. Elman's request for outdoor entertainment, but a more defined ordinance is needed to be proposed in the next 30 days. The Council direction to staff was to address the various ordinance moving forward, due to the conflict with zoning districts and with current ordinances being vague with several different areas in the Code of Ordinances. The consensus of the Council was to act this evening on Mr. Elman's request.
12. Motion by Flores with support of Jarvis to approve and allow, Sporty's Pub and Veranda Grill to have musical outdoor entertainment on the seasonal/temporary deck on the proposed dates with the following conditions applying to the outdoor seating area/temporary deck;
- A) Volume limits at no more than 85 DEC as measured at 100 feet from the property line outside.
  - B) Speakers shall not be mounted more than 4 feet off ground level (not measured off a stage or platform level, outside)
  - C) Prohibition of utterances of obscenities whether live, recorded, performed or otherwise communicated that extend, carry or can be heard beyond the property lines, outside
  - D) Day and Time limits; Monday through Thursday evenings between 7:00 pm and 11:00 pm during June, July, August and September when school is not in session, school dates music is to end by 10:00 pm. Friday and Saturday evenings between 7:00 pm and 12:00 midnight. Sunday evenings when following by a school day, the

**Ongoing Business  
Sporty's Pub &  
Veranda Grill  
outdoor  
entertainment**

Commented [SM4]: From?

**Minutes, Paw Paw Village Council  
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music shall cease at 10:00 pm, outdoors.

E) At least one (1) easily identified person of the establishment shall be responsible for serving the outdoor seating area.

F) The permit may be revoked at any time for violations of above outdoors, suspension of licenses by the Michigan Liquor Control Commission or other State of Michigan agency, and based upon the recommendation of the Paw Paw Police Department following complaints of behavior, disturbances, and other illegal activities outdoors on the outdoor seating area/temporary deck.

All members present voting yes, motion carried.

13. Motion by Larcinese with support of Rohr to approve and adopt Ordinance 457 amending the zoning ordinance to allow governmental buildings in the R-1 Residential District by Special Land Use Permit. Roll call; Plaszczak, Jarvis, Craddock, Rohr and Larcinese voting yes, Flores no, motion carried.

14. Motion by Flores with support of Jarvis to approve and adopt Resolution 17-13 establishing a fee of \$108.00 for expenses associated with cross connections and back flow prevention inspections. All members present voting yes, motion carried.

15. Small updated the Council regarding sanitary sewer/water system upgrades.

16. Rohr reported the Finance & Administration Committee met. Items discussed included; balance budget options for fy 2017-2018.

17. No report.

18. No report

19. Jarvis reported the Parks and Recreation Committee met. Items discussed included positive remarks coming from Paw Paw Township about possible new working relationship with area parks

20. No report

21. No report

22. No report

23. No report

24. No report

**New Business  
Ordinance 457  
R-1 amending**

**Resolution 17-13  
Cross Connection**

**SRLF update**

**Committee Reports  
Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Historical Board**

**Housing Board**

**Economic Develop**

**Minutes, Paw Paw Village Council  
Regular Meeting, May 8, 2017**

- 25. No report
- 26. No report
- 27. No report
- 28. Plaszczak noted ~~of a~~ meeting coming with Paw Paw Township this week. Plaszczak commented on the new continued positive working relationship with Paw Paw Township and looked forward to future progress.
- 29. Jarvis thanked Chief Marshall and the Police Department for their continued growth and wonderful service.
- 30. Motion by Larcinese with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:57 p.m.

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Planning Commission**

**Wellhead Protection**

**Wine & Harvest**

**Council Comments  
Plaszczak**

**Jarvis**

**Adjournment**

DRAFT

**Minutes, Paw Paw Village Council  
Regular Meeting, May 22, 2017**

- |   |  |
|---|--|
| 1. The regular Village Council meeting of Monday May 8, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszcak presiding.  | <b>Meeting Convened</b>                                      |
| 2. Present: President Roman Plaszcak, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, Mary McIntosh, Marcos Flores, Nadine Jarvis, and Donne Rohr. Also, present: Village Manager, Larry Nielsen, and (Assistant Village Manager, Sarah Moyer-Cale, excused) Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small, Community Development Coordinator, Leonard Lux, and (Chief of Police, Eric Marshall, excused).  | <b>Members Present</b>                                       |
| 3. Motion by Jarvis with support of Rohr to approve the Amended Agenda for Monday, May 22, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                                    |
| 4. Motion by Craddock with support of McIntosh to approve the regular session meeting minutes of May 8, 2017. All members present voting yes, motion carried.   | <b>Approved Minutes</b>                                      |
| 5. Motion by McIntosh with support of Jarvis to approve accounts payable in the amount of \$606,023.58. All members present voting yes, motion carried. Next claims, Larcinese and Craddock.  | <b>Accounts Payable</b>                                      |
| 6. Let the record <u>show</u> no public comment was received.   | <b>Audience Participation</b>                                |
| 7. A general discussion ensued regarding Nielsen's memorandum referencing; Noise, Entertainment, Pease and Nuisances. Nielsen outlined the current ordinances in Chapter 20 – Offenses, Article IV – Offenses Against the Public Peace, Section 20-91 – Disturbing the peace. Suggestions included; repeal the cabaret ordinance in totality, adopt a new Noise Ordinance that includes noise from entertainment, music, construction and other sources, address the other mentions of noise, entertainment, disturbances, peace, etc, in the other sections of the Village Code of Ordinances. The Council discussion centered around; "It shall be unlawful, unless otherwise determined by the Village Council." It was the noted staff would continue researching amendments and corrections to the draft ordinance text amendment. | <b>New Business<br/>Ordinance Discussion</b>                 |
| 8. Motion by McIntosh with support of Jarvis to approve the road closure on Michigan Ave between Gremps Street and Main Street at 10:00am on Monday, May 29 <sup>th</sup> 2017 for the annual Memorial Day Parade. All members present voting yes, motion carried   | <b>Memorial Day Parade<br/>Permit 2017</b>                   |
| 9. Leonard Lux, Community Development Coordinator was in attendance to provide his annual report to the Council. Lux noted he has been experiencing very good cooperation over the past year, along with see differences with corrections to the past year's inspections. Lux also noted of his continued corrections with locating utility accounts with the correct REU billing. Lux explained during the inspection process,   | <b>Ongoing Business<br/>Community Dev<br/>Officer Report</b> |

**Minutes, Paw Paw Village Council  
Regular Meeting, May 22, 2017**

many time he will find accounts that have been assigned the incorreced REU status. Some of the safety concerns found during inspections; rusted/failing chimney pipe, missing residential electrical panel cover, overheating incorrect wiring - plug was disconnected by owner, extension cord approx. 25 feet long – used for suppling power to Ice Machine and electric breaker panels – missing door, very dirty, missing breaker knock outs. In conclusion, the Village is seeing an increase in residential home sales becoming owner occupied.

10. Nielsen offered to the Council discussion regarding Right of Way Deck Approval procedure. It was noted Council wanted to establish a clear direction with a procedure when it comes to being approached. A general discussion ensued regarding the direction of the Council. It was the consensus of the Council to allow the Planning Commission to review and make recommendation back to the Council.
11. Motion by Flores with support of Jarvis to approve the request to hold a public hearing on the draft Ordinance 448 Solid waste for June 26, 2017 shortly after the start of the meeting. All members present voting yes, motion carried.
12. No report.
13. McIntosh reported the Department of Public Service Committee met. Items discussed departmental projects, SRLF progress and draft Ordinance 448
14. No report
15. No report
16. No report
17. No report
18. No report
19. No report
20. No report
21. No report
22. Larcinese asked to be replaced on the Committee. Plaszczak to make new appointment

**Right of Way Deck  
Procedure Review**

**Ordinance 448  
Solid Waste**

**Committee Reports  
Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Historical Board**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Wine & Harvest**

**Minutes, Paw Paw Village Council  
Regular Meeting, May 22, 2017**

- |  |                                      |
|--|--------------------------------------|
| 23. No report  | <b>Council Comments<br/>McIntosh</b> |
| 24. McIntosh continued to express the concerns of housing opportunities in the Village for medium income along with ages 60-75 years old.  | <b>Jarvis</b>                        |
| 25. Jarvis asked the Council for a moment of silence for the Elzman family.  | <b>Flores</b>                        |
| 26. Flores reminded Council of Department of Public Service appreciation week, starting May 22 – 24.   | <b>Larcinese</b>                     |
| 27. Larcinese asked staff if it would possible for an annual Department of Public Services annual report, similar to the Police Department.  | <b>Nielsen</b>                       |
| 28. Nielsen noted of the work session schedule for Monday, June 12, 2017 at 6:30 to discussion budget amendments and scenarios. Nielsen noted the work session was need to address several General Fund topics along with millage rates needing to be adopted in June. | <b>Adjournment</b>                   |
| 29. Motion by Flores with support by Craddock to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:12 p.m.   |                                      |

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczyk

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Minutes, Paw Paw Village Council  
Regular Meeting, June 12, 2017**

- |  |  |
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| 1. The regular Village Council meeting of Monday June 12, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.  | <b>Meeting Convened</b>  |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, Mary McIntosh, Marcos Flores, Nadine Jarvis, and Donne Rohr. Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale, Village Planning Consultant, Rebecca Harvey, (Village Clerk, Christopher Tapper, excused) Director, Department of Public Services, John Small, and Chief of Police, Eric Marshall.  | <b>Members Present</b>   |
| 3. Motion by Rohr with support of Craddock to approve the Agenda for Monday, June 12, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                                      |
| 4. Motion by Jarvis with support of McIntosh to approve the regular session meeting minutes of May 22, 2017. All members present voting yes, motion carried.   | <b>Approved Minutes</b>  |
| 5. Motion by Larcinese with support of Rohr to approve accounts payable in the amount of \$1,154,307.14. All members present voting yes, motion carried. Next claims, McIntosh and Flores.   | <b>Accounts Payable</b>  |
| 6. Let the record show no public comment was received.   | <b>Audience Participation</b>                                  |
| 7. Joe Borgstorm, Principal, Place & Main Advisors, LLC was present to address the Council regarding the Village's Economic Development and Communications Plan. Borgstorm noted his group was working with Project Rising Tide. This strategy builds off the work designed to be implemented with the capacity the Village already has for economic development. Items discussed included; Overview summary of key information demographic information; utilization of social media to market Paw Paw, develop acreage of residential use, redevelopment of 210 East Michigan, creating more upper floor housing in the downtown. Borgstorm commented regarding the Village's strengths and weakness along with the opportunities the Village has to redevelop. Borgstorm thanked the Council for the opportunity to present the plan and provided copies to staff. | <b>Presentations and Guest; Place &amp; Main Advisors, LLC</b> |
| 8. Village Planning consultant Rebecca Harvey presented an overview of proposed sign ordinance amendments to the council. A general discussion ensued regarding the amendments that the Planning Commission recommended for approval. This task was due to the US Supreme Court ruling in Reed v. Town of Gilbert requiring signs to be content neutral. The text was also adjusted to reduce redundancies and eliminate inconsistencies. Harvey discussed the time frame in which the PC has been working on the amendments along with seeking input from staff to amend the Village's current ordinance. Council comments included; the need to make the ordinance less confusing for business and residents to understand the application process. Other comments included, the need for more picture samples to help applicants address their                    | <b>New Business<br/>PC Recommendations<br/>Sign Ordinance</b>  |

**Minutes, Paw Paw Village Council  
Regular Meeting, June 12, 2017**

sign needs, Staff to get back to Council with the text in draft ordinance format and to work on accessory documents to better help businesses understand the ordinance. Council thanked the Planning Commission and Harvey for all the hard work, knowing the sign ordinance is quite involved with all the different areas to cover.

9. A general discussion ensued regarding the information provided to Council from staff addressing amendments. It was the consensus of the Council to approve the request of the Village President to assign a sub-committee of Jarvis, McIntosh and Larcinese with staff of Moyer-Cale, Nielsen and Chief Marshall to report back to Council on proposed amendments.
  
10. Motion by Flores with support of Rohr to approve the request of Eric Cook, Taphouse 120 and grant permission of outdoor entertainment with the same volume, speakers, and time restrictions as have been used for similar requests including:
  - A) Volume limits at no more than 85 DEC as measured at 100 feet from the property line outside.
  - B) Speakers shall not be mounted more than 4 feet off ground level (not measured off a stage or platform level, outside)
  - C) Prohibition of utterances of obscenities whether live, recorded, performed or otherwise communicated that extend, carry or can be heard beyond the property lines, outside
  - D) Day and Time limits; Monday through Thursday evenings between 7:00 pm and 11:00 pm during June, July, August and September when school is not in session, school dates music is to end by 10:00 pm. Friday and Saturday evenings between 7:00 pm and 12:00 midnight. Sunday evenings when following by a school day, the music shall cease at 10:00 pm, outdoors.All members present voting yes, motion carried.
  
11. Motion by McIntosh with support of Craddock to approve and grant permission to Valley Family Church of Kalamazoo to use Tyler Field grounds and pavilion between 6:00 and 7:30 PM on July 27, 2017. All members present voting yes, motion carried.
  
12. Staff discussed a day-long training session focused on bicycle infrastructure planning and development. The continuing education training to open to staff, residents and person from a wide variety of interests and profession. The training is Friday, July 21, 2017 from 8:30am to 4:30pm.
  
13. Nielsen reported to the Council on the Village of Paw Paw taxable values. It was noted the values have dropped from approximately 86 million to 84 million in the Village. The loss in taxable value is due to the Headlee Truth in Assessing. These provisions negate value of new construction and removal of the cap when property is sold. Nielsen commented these are example of the detrimental tax policies the State of Michigan has forced upon communities. The State Legislature and the Governor continue to grant exemptions from property taxes

**Noise, Nuisance and  
Disturbing the Peace  
Ordinance  
Amendments**

**Taphouse 120  
Entertainment  
request 2017**

**Valley Family Church  
use of Tyler Field**

**Training Wheels  
MDOT**

**Village of Paw Paw  
L-4029 Tax Levy 2017**

**Minutes, Paw Paw Village Council  
Regular Meeting, June 12, 2017**

continue while adding the State and its agencies continue to add costly mandates upon communities.

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| 14. Motion by Flores with support of Rohr to approve and grant the permission to The Greater Paw Paw Area Chamber of Commerce the use of Industrial Street, Village Property at the SW corner of Commercial and South Gremps and the property on South Gremps near Department of Public Services on July 21 & 22, 2017 as presented in the amended request. All members present voting yes, motion carried. | <b>Ongoing Business<br/>Chamber of<br/>Commerce amended<br/>Paw Paw Day request<br/>2017</b> |
| 15. Moyer-Cale presented to the Council an update of the proposed draft ordinance. Moyer-Cale indicated she has begun to receive feedback regarding the changes within the Central Business District. Staff will provide council with comments that affected businesses are making regarding the proposed changes.  | <b>Solid Waste<br/>Ordinance 448<br/>Amendments</b>  |
| 16. Nielsen noted Frankenmuth officials will be visiting the Village of Paw Paw on Monday, July 17, 2017. Village officials will be visiting Frankenmuth on Thursday, July 20, 2017.  | <b>Mayor/Presidents<br/>Exchange 2017</b>  |
| 17. No report   | <b>Committee Reports<br/>Finance &amp; Admin</b>   |
| 18. No report   | <b>DPS</b>   |
| 19. No report   | <b>Master Plan Steering</b>  |
| 20. Plaszczak reported the Parks and Recreation Committee met. Items discussed included; long-term solutions for Maple Lake, update on new weed cutting boat.   | <b>Parks &amp; Recreation</b>  |
| 21. No report   | <b>Downtown Develop</b>  |
| 22. Rohr reported the Fire Board met. Items discussed included; presentation to Fire Board, regarding differences between Fire Board versus Fire Authority.   | <b>Fire Board</b>  |
| 23. Plaszczak reported the Historical Board met. Items discussed included; walking tour and the township's design for placemats at local restaurants.   | <b>Historical<br/>Commission</b>   |
| 24. Rohr reported the Housing Commission met. Items discussed included; in the final stages of the close out process.   | <b>Housing Board</b>   |
| 25. No report   | <b>Economic Develop</b>  |

**Minutes, Paw Paw Village Council  
Regular Meeting, June 12, 2017**

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| 26. Jarvis reported the Planning Commission met. Items discussed included; Sign Ordinance and rezoning request.  | <b>Planning Commission</b>           |
| 27. Plaszcak noted that Larcinese would no longer be able to serve on the committee due to work constraints on his time. It was determined that McIntosh will be replacing Larcinese on the Committee.   | <b>Wellhead Protection</b>           |
| 28. No report.   | <b>Wine &amp; Harvest</b>            |
| 29. Jarvis noted the Farmers Market was going well. Committee meeting to finish bylaws.  | <b>Farmers Market</b>                |
| 30. Small presented Council with a map and brief SRFL project update, highlighting the effect the project has on local roads. Small will work closely with the Wine & Harvest board to ensure that the road work will have minimal impact on the festival. | <b>DPS Update</b>                    |
| 31. Plaszcak commented on the passing of former Village Clerk, Charles Cusumano. Plaszcak noted no service arrangements have been made yet.  | <b>Council Comments<br/>Plaszcak</b> |
| 32. McIntosh noted the positive newspaper story regarding Paw Paw Police Department, Sgt Allen Parcel. Sgt Parcel played a wonderful role in regards to life saving with the fire on Niles Street.   | <b>McIntosh</b>                      |
| 33. Motion by Jarvis with support by McIntosh to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:45 p.m.   | <b>Adjournment</b>                   |

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszcak

\_\_\_\_\_  
Assistant Village Manager,  
Sarah Moyer-Cale

**Minutes, Paw Paw Village Council  
Regular Meeting, June 26, 2017**

- |   |   |
|---|---|
| 1. The regular Village Council meeting of Monday June 26, 2017 convened at 7:32 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.   | <b>Meeting Convened</b>                             |
| 2. Present: President Roman Plaszczyk, (President Pro-Tem Eric Larcinese, excused) and Trustees Douglas Craddock, Mary McIntosh, Marcos Flores, Nadine Jarvis, and (Donne Rohr, excused). Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale, <del>Village Planning Consultant, Rebecca Harvey</del> , Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small, and (Chief of Police, Eric Marshall, excused).   | <b>Members Present</b>                              |
| 3. Motion by Craddock with support of Jarvis to approve the Agenda for Monday, June 26, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>                           |
| 4. Motion by Jarvis with support of Craddock to approve the regular session meeting minutes of June 12, 2017. All members present voting yes, motion carried.   | <b>Approved Minutes</b>                             |
| 5. Motion by McIntosh with support of Flores to approve accounts payable in the amount of \$1,183,804.89. All members present voting yes, motion carried. Next claims, Rohr and Craddock.   | <b>Accounts Payable</b>                             |
| 6. Let the record show no public comment was received. Flores introduced, Boy scout Caleb Taylor.   | <b>Audience Participation</b>                       |
| 7. Motion by McIntosh with support from Craddock to close the regular session and enter into a public hearing to take comments regarding proposed Ordinance 448 Amending the Solid Waste Ordinance at 7:40. All members present voting yes, motion carried.   | <b>Public Hearing<br/>Solid Waste<br/>Ordinance</b> |
| 8. Moyer-Cale presented to the Council proposed amendments to Ordinance 448. This amendment address portions to Chapter 28 Solid Waste. Key points included; cost and fee schedule for single waste hauler in the CBD District. Moyer-Cale thanked all the businesses who responded to the Village survey regarding the amendment. Moyer-Cale also discussed the positive feedback received regarding the locations of dumpster enclosures. Moyer-Cale noted the bids received for the single waste hauler were incomplete with the bid specs sent out, and was waiting for more information to come. |   |
| 9. Ginger Smietana, Edgin Enterprise was in attendance to discuss the proposed ordinance and how the changes would affect her business along with rental property.  |   |
| 10. Eleanor LaRue, Eleanor Salon was in attendance to discuss the proposed ordinance and how the changes would affect her business along with rental property.  |   |

**Minutes, Paw Paw Village Council  
Regular Meeting, June 26, 2017**

11. Glen Cowles, The UPS Store was in attendance to discuss the proposed ordinance and the changes would affect his business.

12. Motion by Flores with support from McIntosh to close the public hearing at 8:16. All members present voting yes, motion carried.

**Closed public hearing**

13. At the request of Moyer-Cale to gather the additional information from the bid proposals, it was the consensus of the Council to hold the discussion on the proposal to the following agenda.

**New Business  
Solid Waste  
Ordinance**

14. Motion by McIntosh with support from Craddock to accept the recommendation of the Planning Commission and not rezone the parcels on Berrien Street as requested. All members present voting yes, motion carried.

**Recommendation  
from PC East Berrien  
Street**

15. Motion by McIntosh with support from Craddock to approve and accept the request from the Paw Paw Middle School the use of Village Streets (North from West Village limits to Hazen and Hazen from North to Village limits for the 3<sup>rd</sup> annual Color Run on either September 30 or October 7<sup>th</sup>, 2017 between 9:00am and 12:00 noon. All members present voting yes, motion carried.

**Color Run 2017**

16. Nielsen provided to the Council a second draft of existing and amended language for the Council consideration regarding Noise, Nuisance and Disturbing the Peace Ordinance. Edits and changes have been made per Council feedback. The penalty options have been changes, along with cabaret sections have been removed and amendment will become a separate action. The decibel limits posed in Section 6, subsection A through G have been addressed. Nielsen noted the subcommittee assigned to the amendments have not met to discuss the changes.

**Ongoing Business  
Noise, Nuisance and  
Disturbing the Peace  
Ordinance  
Amendments**

17. Some of the proposed amendments may have been previously unconsidered effecting the Downtown Overlay District and the Village Revitalization Area PUD. Nielsen noted Planning Consultant, Rebecca Harvey will be proposing some modifications in the text for Planning Commission consideration. No action at this time.

**Sign Ordinance**

18. No report

**Committee Reports  
Finance & Admin**

19. No report

**DPS**

20. No report

**Master Plan Steering**

21. No report.

**Parks & Recreation**

22. No report. Moyer-Cale reported that the DDA met and discussed the proposed solid waste amendment and new sign for the Carnegie Center. Chief Eric Marshall

**Downtown Develop**

**Minutes, Paw Paw Village Council  
Regular Meeting, June 26, 2017**

also made a presentation.

- 23. No report
- 24. No report.
- 25. No report.
- 26. No report
- 27. No report
- 28. No report
- 29. No report
- 30. No report

- 31. Flores commented on the Flowers in the Downtown.
- 32. Motion by McIntosh with support by Flores to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:52 p.m.

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Fire Board**

**Historical  
Commission**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Wine & Harvest**

**Farmers Market**

**Council Comments**

**Flores**

**Commented [SM1]:** I thought this was Mary?

**Adjournment**

**Minutes, Paw Paw Village Council  
Regular Meeting, July 10, 2017**

- |  |   |
|--|---|
| 1. The regular Village Council meeting of Monday July 10, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczak presiding.  | <b>Meeting Convened</b>                                 |
| 2. Present: President Roman Plaszczak, (President Pro-Tem Eric Larcinese, excused) and Trustees Douglas Craddock, Mary McIntosh, (Marcos Flores, excused) Nadine Jarvis, and Donne Rohr. Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale, Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small, and Chief of Police, Eric Marshall. | <b>Members Present</b>                                  |
| 3. Motion by Jarvis with support of Craddock to approve the amended Agenda for Monday, July 10, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                               |
| 4. Motion by McIntosh with support of Jarvis to approve the regular session meeting minutes of June 26, 2017. All members present voting yes, motion carried.  | <b>Approved Minutes</b>                                 |
| 5. Motion by McIntosh with support of Rohr to approve accounts payable in the amount of \$590,758.97. All members present voting yes, motion carried. Next claims, Jarvis and Craddock.  | <b>Accounts Payable</b>                                 |
| 6. Let the record show no public comment was received.   | <b>Audience Participation</b>                           |
| 7. Motion by Jarvis with support from Craddock to approve and accept the recommendation of the Planning Commission and grant site plan approval for Freshwater Church at 600 East Michigan with the following contingencies;   | <b>New Business<br/>Freshwater Church<br/>Site Plan</b> |
| 1) Compliance with building height and setback requirements applicable to the proposed building additions.   |   |
| 2) Establishment of the proposed parking lot screening (fencing; existing vegetation) along the east, west and south boundaries of the 0.7-acre site proposed for parking lot development.   |   |
| 3) Demonstration of compliance with outdoor lighting requirements set forth in Section 42-405  |   |
| 4) Fire Department review/approval   |   |
| 5) Village Department of Public Works review/approval of utility extension/connections and the proposed method of storm water disposal   |   |
| 6) Proposed signage shall comply with the applicable provisions of Article VI and shall be reviewed/approved through the permit process.   |   |

**Minutes, Paw Paw Village Council  
Regular Meeting, July 10, 2017**

7) Compliance with all applicable Federal, State and Local codes/ordinances. All members present voting yes, motion carried.

8. Motion by Craddock with support from McIntosh to approve and accept the recommendation of the Planning Commission and approve the site plan for 753 Hazen Street with the following conditions;

**VBC B&G 753 Hazen  
Street**

- 1) Compliance with applicable building height requirements.
- 2) Fencing along the south property line shall comply with Section 42-405 9 (c)
- 3) Establishment of screening in compliance with Section 42-405 (b) along the south property line, extending west from Hazen Street to the west end of the proposed storage building.
- 4) Any proposed outdoor lighting shall comply with Section 42-405 (a)
- 5) Extension of a sidewalk along Hazen Street, the width of the subject property, in compliance with the Village of Paw Paw Sidewalk Ordinance.
- 6) Village Fire Department review/approval
- 7) Village Department of Public Works review/approval of the proposed method of storm water disposal.
- 8) Compliance with all applicable Federal, State and Local codes/ordinances. All members present voting yes, motion carried.

9. Plaszcak reported on the Joint Session of the Finance & Administration, Department of Public Service Committee meeting. Plaszcak noted of the budget recommendations and a draft Resolution 17-14 to authorize a public safety millage. Plaszcak also noted of the proposed electric study which was completed by GRP engineering, all corresponding documents were provided to Council along with electric rates in surrounding communities.

**Committee Reports  
Finance & Admin**

**DPS**

10. Plaszcak commented on his dissatisfaction with the State of Michigan. Over the past ten years the State has not been providing local communities their portions of Constitutional State Shared Revenue. This has caused a great hardship for the Village with budgeting the General Fund activities. Most importantly these declines in State Shared Revenues have given local governments many other choices with regards to increasing revenues to General Fund activities. The Village of Paw Paw is faced with a choice; cutting services or increasing millage rates to help offset the State of Michigan declines.

**Minutes, Paw Paw Village Council  
Regular Meeting, July 10, 2017**

- |   |   |
|---|---|
| 11. Motion by Rohr with support from Jarvis to set a public hearing on August 14, 2017 to take public comment on proposed Resolution 17-14 Public Safety Millage. All members present voting yes, motion carried. | <b>Set Public Hearing<br/>Res 17-14 Public<br/>Safety Millage</b> |
| 12. No report   | <b>Master Plan Steering</b>                                       |
| 13. No report   | <b>Parks &amp; Recreation</b>                                     |
| 14. No report   | <b>Downtown Develop</b>   |
| 15. No report.  | <b>Fire Board</b>   |
| 16. No report.  | <b>Historical<br/>Commission</b>                                  |
| 17. No report   | <b>Housing Board</b>  |
| 18. No report.  | <b>Economic Develop</b>   |
| 19. No report.  | <b>Planning Commission</b>  |
| 20. No report   | <b>Wellhead Protection</b>  |
| 21. No report   | <b>Wine &amp; Harvest</b>   |
| 22. No report   | <b>Farmers Market</b>   |
| 23. Jarvis report the Farmers Market Board met. Items discussed; possible new board members.  | <b>Council Comments<br/>Jarvis</b>                                |
| 24. Jarvis comments on the same frustrations regarding the declines in State Share Revenue.   | <b>Plaszczak</b>  |
| 25. Plaszczak noted of the Summer Concert Series started.   | <b>Chief Marshall</b>   |
| 26. Chief Marshall noted of Sgt Goodrich surprise retirement gathering this evening went well. Marshall thanked Council members who attended. Marshall also noted of Andrea Walker joining the Department.        | <b>Small</b>  |
| 27. Small noted of timelines with the SRLF Sewer Project. The weather this past week has not help the construction timeline.  |   |

**Minutes, Paw Paw Village Council  
Regular Meeting, July 10, 2017**

28. Motion by McIntosh with support by Jarvis to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:22 p.m. **Adjournment**

Respectfully submitted:

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Village President  
Roman Plaszczak

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Village Clerk,  
Christopher Tapper

DRAFT

**Minutes, Paw Paw Village Council  
Regular Meeting, July 24, 2017**

- |  |   |
|--|---|
| 1. The regular Village Council meeting of Monday July 24, 2017 convened at 7:32 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.  | <b>Meeting Convened</b>                                   |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, Mary McIntosh, Marcos Flores, Nadine Jarvis, and (Donne Rohr, excused). Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale, Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small, and (Chief of Police, Eric Marshall, excused). | <b>Members Present</b>                                    |
| 3. Motion by Jarvis with support of McIntosh to approve the amended Agenda for Monday, July 10, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                                 |
| 4. Motion by McIntosh with support of Jarvis to approve the corrected regular session meeting minutes of July 10, 2017. All members present voting yes, motion carried.  | <b>Approved Minutes</b>                                   |
| 5. Motion by Jarvis with support of Flores to approve accounts payable in the amount of \$350,840.08. All members present voting yes, motion carried. Next claims, Craddock and Larcinese.   | <b>Accounts Payable</b>                                   |
| 6. Let the record show no public comment was received.   | <b>Audience Participation</b>                             |
| 7. Matt Davis, Wightman & Associated, Michael McGeehan, GRP Engineering and Dawn Lund, Utility Financial Solution were all in attendance to present to the Council the 2017 Electric Study. Nielsen noted all would be addressing the study in phases.   | <b>Presentation and Guest Electric Study Presentation</b> |
| 8. Davis, presentation included; Overview of Project and Asset Management Plan, GIS Geodatabase. McGeehan presentation included; Electric Study Overall System Condition and Capital Improvement Plan. Lund presentation included; Electric Financial Projection and Rate Design.  |   |
| 9. Davis included in his presentation; Asset Inventory involving meters, poles, transformers, street lights, conductors and others included reclose. Other information including; photographs, asset types and sizes, locations, electric phase, pole height and asset conditions.   |   |
| 10. McGeehan included in this presentation; distribution system study information involving, background, history, recloser & circuit loading, key customers reliability, criticality of assets and recommendation of projects.   |   |
| 11. Lund included in her presentation; financial projections & targets, debt coverage ratios, minimum cash reserves, target operating incomes, projections without rate  |   |

**Minutes, Paw Paw Village Council  
Regular Meeting, July 24, 2017**

changes, along with projections with rate changes.

12. A general discussion took place regarding the presentation. Nielsen noted of the importance to the Village residents & customers to have an Electric Fund that will provide quality electricity to the customers now and into the future. Nielsen commented the Electric System Asset Management Plan is a look into what is needed for the Village to continue providing outstanding service to residents, business and future growth throughout the Village.
13. McIntosh excused at 9:35.
14. Plaszczak thanked the presenters for the information and offered a short break at 9:40pm.
15. Plaszczak called the meeting back to order at 9:45pm
16. Motion by Jarvis with support from Flores to authorize the Village Manager to sign and submit the support letter on behalf of the Village Council in response to the pending closure of the Palisades Nuclear Power Plant, drafted by Van Buren County, Kinexus and the Southwest Michigan Planning Commission. All members present voting yes, motion carried.
17. Motion by Flores with support from Jarvis to accept with corrections Resolution 17-14 Adopting Various Administration Rates and Fees. Flores noting the fee schedule to begin October 1, 2017. All members present voting yes, motion carried.
18. No report.
19. Flores reported the Department of Public Services Committee met. Items discussed; water main breaks, Electric Study, SRLF and Training Wheels presentation from Michigan Department of Transportation.
20. No report
21. Small reported the Parks & Recreation Committee met. Items discussed included; updated regarding lake conditions on Maple Lake
22. Plaszczak reported the Downtown Development Authority met. Items discussed included; grant updated regarding old Ben Franklin building.
23. Larcinese reported the Fire Board met. Items discussed included; approval of the bids of the Phase II site study, and an updated from presentation regarding direction regarding Fire Board versus Fire Authority.

**New Business  
Letter of Support  
VBC/Palisades**

**Resolution 17-14  
adopting various  
Rates & Fees**

**Committee Reports  
Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Minutes, Paw Paw Village Council  
Regular Meeting, July 24, 2017**

- 24. No report
- 25. No report.
- 26. No report.
- 27. No report
- 28. No report
- 29. No report
- 30. No report

- 31. Plaszczak noted of the Major Exchange activities from last week with the City of Frankenmuth. Nielsen wanted to thanked the presentation of the Paw Paw Fire Department. Nielsen noted Officer Trent DeGroff did a wonderful job.
- 32. Motion by Flores with support by Larcinese to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 10:22 p.m.

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**Historical  
Commission**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Wine & Harvest**

**Farmers Market**

**Council Comments  
Plaszczak**

**Adjournment**

**Minutes, Paw Paw Village Council  
Regular Meeting, August 14, 2017**

- |   |  |
|---|--|
| 1. The regular Village Council meeting of Monday August 14, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.   | <b>Meeting Convened</b>                |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees (Douglas Craddock, excused) Mary McIntosh, Marcos Flores, Nadine Jarvis, and Donne Rohr. Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale, Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small, and Chief of Police, Eric Marshall.  | <b>Members Present</b>                 |
| 3. Motion by Jarvis with support of McIntosh to approve the amended Agenda for Monday, August 14, 2017. Larcinese asked staff to make sure to have Moyer-Cale contact discussion on the next agenda. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>              |
| 4. Motion by McIntosh with support of Jarvis to approve the regular session meeting minutes of July 14, 2017. All members present voting yes, Rohr abstaining, motion carried.  | <b>Approved Minutes</b>                |
| 5. Motion by Larcinese with support of Rohr to approve accounts payable in the amount of \$1,384,263.41. All members present voting yes, motion carried. Next claims, McIntosh and Flores.  | <b>Accounts Payable</b>                |
| 6. Let the record show no public comment was received.  | <b>Audience Participation</b>          |
| 7. Motion by Flores with support of Jarvis to recess the regular meeting at 7:35 and open a public hearing to take comments regarding Resolution 17-15 Special Assessment Millage of Police Services. All members present voting yes, motion carried.   | <b>Public Hearing Resolution 17-15</b> |
| 8. Nielsen presented to the Council drafted Resolution 17-15 Police Special Assessment Millage. Nielsen noted in compliance with PA 33 of 1951, the Village is able to hold this public hearing to address a Millage of Police Services. The information has been provided containing the impact of decreased revenue sharing from the state and the state's continued restriction on the Village's ability to generate revenue through property taxes have caused the General Fund stress. Cities and Village's throughout Michigan have suffered considerable losses in revenues that negatively affected budget. |  |
| 9. Nielsen continued his presenting. Michigan has been a common place for the State to divert Statutory State Shared Revenue dollars away from local communities to shore up State budget gaps. Since 2002, this diversion has totaled over \$7 billion dollars State-wide. For the Village of Paw Paw, the shortage has now amounted to \$1.5 million dollars. In the past 12 years the Village General Fund Revenues have   |  |

**Minutes, Paw Paw Village Council  
Regular Meeting, August 14, 2017**

decreased 21.7%. In the past 12 years the Village General Fund Expenditures have decreased 16.9%. Over those past 12 years the Village has had to dip into its fund balance to balance budgets. The Village has made cuts, to personnel in all departments effected by the General Fund. The Village Council is able by Resolution to authorize assessment for public safety through PA 33 of 1951. The Village Council is being asked to consider the adoption of Resolution 17-15 for mills from 1.0 to the possibility of 2.0 for Police Services.

10. Wayne Wilhelmi was present to ask questions regarding Resolution 17-15 and thanked the Council for the opportunity to speak.
11. Motion by Flores with support from Larcinese to close the public hearing at 8:45 and re-enter regular session. All members present voting yes, motion carried.
12. A lengthy general discussion ensued regarding the Resolution 17-15 Police Special Assessment Millage. Comments included; frustration with the State of Michigan tax structure, disappointment with State of Michigan leadership, concern of assessment being the correct answer to fix the General Fund revenue concerns.
13. Motion by Rohr with support from Jarvis to approve millage assessment for Police Operation at a 1.75 mill levied against property owners in the Village of Paw Paw. Roll Call vote; Larcinese, Jarvis and Rohr voting yes, Plaszczak, McIntosh and Flores voting no. Motion defeated.
14. Motion by Rohr with support from Larcinese to approve millage assessment of Police Operation at a 1.50 mill levied against property owners in the Village of Paw Paw. Roll Call vote; Larcinese, Plaszczak, Jarvis, Flores, Rohr voting yes, McIntosh voting no. Motion carried.
15. Plaszczak thanked the presenters for the information and offered a short break at 9:06pm.
16. Plaszczak called the meeting back to order at 9:12pm
17. Motion by Larcinese with support from Rohr to approve the amended Resolution 17-15 Fiscal Year 2017-2018 Police Special Assessment Millage to be levied with this year 2017 water tax for the Village of Paw Paw. Roll Call vote; Plaszczak, Jarvis, Flores, Rohr voting yes, McIntosh voting no. Motion carried.
18. Nielsen noted from last Council meeting, the Council heard a presentation on the Village of Paw Paw Electric study. Included in the study was information regarding Village Electric rates. The proposed electric rates based upon a 4.15% annual increase in the Electric Department revenue requirements for the next five years. Nielsen commented the Resolution 17-16 would outline the increase rates for the next five years.

**Wilhelmi**

**Close Public Hearing**

**Ongoing Business  
Res 17-15 Police Spc  
Assessment Millage**

**Res 17-15 Police Spc  
Assessment Millage**

**Res 17-16 Electric  
Rates & Fees**

**Minutes, Paw Paw Village Council  
Regular Meeting, August 14, 2017**

19. A lengthy general discussion ensued regarding the Resolution 17-16. Comments and concerns listed around the project list provided in the resolution. Nielsen note he would schedule presenters to re-schedule a follow up meeting with the Council to discuss the list of projects included in Resolution 17-16.
  
20. Motion by Rohr with support of Jarvis to approve and accept Resolution 17-17 to contract with Revitalize, LLC for Grant Administration Services for the Village of Paw Paw to seek CDBG funds for blight elimination at 210 East Michigan Ave. Roll Call vote; Plaszcak, Jarvis, Flores, Rohr and McIntosh voting yes, Motion carried.
  
21. No report.
  
22. No report
  
23. No report
  
24. No report.
  
25. No report.
  
26. No report
  
27. No report.
  
28. No report.
  
29. No report
  
30. No report
  
31. No report
  
32. No report
  
33. No report
  
  
34. Plaszcak noted of meetings with State Representative, Beth Griffin, then with State Senator, Tonya Schuitmaker, then with Representatives, from the DNR last week with staff. Plaszcak noted these were informal meetings and topics

**New Business  
Res 17-17 Grant  
Admin Services**

**Committee Reports  
Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Historical  
Commission**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Wine & Harvest**

**Farmers Market**

**Council Comments  
Plaszcak**



**Minutes, Paw Paw Village Council  
Regular Meeting, August 14, 2017**

included updates with the Village of Paw Paw.

35. McIntosh noted of the telephone books thrown all over town and was wondering if something could be noted not to allow this in the future when delivering telephone books.

**McIntosh**

36. Larcinese asked if staff could address the overnight parking concerns of the Farmers Market Committee with vehicles being left overnight in the municipal lot.

37. Motion by Flores with support by Jarvis to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 10:07 p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**DRAFT**

**Minutes, Paw Paw Village Council  
Regular Meeting, August 28, 2017**

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|---|--|
| 1. The regular Village Council meeting of Monday August 28, 2017 convened at 7:30 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszcak presiding.  | <b>Meeting Convened</b>                                    |
| 2. Present: President Roman Plaszcak, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, Mary McIntosh, Marcos Flores, Nadine Jarvis, and Donne Rohr. Also, present: Village Manager, Larry Nielsen, and Assistant Village Manager, Sarah Moyer-Cale, Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small, and Chief of Police, Eric Marshall.   | <b>Members Present</b>                                     |
| 3. Motion by Flores with support of Jarvis to approve the amended Agenda for Monday, August 28, 2017. All members present voting yes, motion carried.   | <b>Approval of Agenda</b>                                  |
| 4. Motion by Jarvis with support of Rohr to approve the regular session meeting minutes of August 14, 2017. All members present voting yes, motion carried.   | <b>Approved Minutes</b>                                    |
| 5. Motion by McIntosh with support of Flores to approve accounts payable in the amount of \$822,609.86. All members present voting yes, motion carried. Next claims, Rohr and Craddock.   | <b>Accounts Payable</b>                                    |
| 6. Let the record show no public comment was received.  | <b>Audience Participation</b>                              |
| 7. Matt Davis, Wightman & Associates, Michael McGeehan, GRP Engineering were in attendance to take questions and comments from the Council regarding Resolution 17-16 Electric Rates & Fees along with discussion regarding the Electric Study. A general discussion ensued regarding the Electric Study. Questions and comments centered around the list of projects needed to update the Electric System. Having a reliable Electric System for the Village Electric customer was the methodology for the prioritization of the projects. Plaszcak also noted for the record, a letter from Wayne Wilhelmi was received regarding Resolution 17-16. | <b>Presentation and Guest; Wightman &amp; GRP Electric</b> |
| 8. Motion by Jarvis with support of Larcinese to accept and approve Resolution 17-16 Adopting Various Electric Rates and Fees, with an effective date of October 1, 2017. All members present voting yes, motion carried.   | <b>Ongoing Business Res 17-16</b>                          |
| 9. Motion by Rohr with support from Larcinese to approve and accept the employment contract for Sarah Moyer-Cale to be the new Village Manager of the Village of Paw Paw effective August 31, 2017 through August 31, 2019. Roll call vote; Larcinese, Plaszcak, McIntosh, Jarvis, Flores, Craddock and Rohr all voting yes, motion carried.  | <b>New Business Moyer-Cale, VM contract</b>                |
| 10. Motion by Larcinese with support from Jarvis to approve Resolution 17-18 authorizing change in signer for the SRF project to Village Manager Sarah Moyer-Cale on the required documents for the MDEQ. All members present voting yes,   | <b>Res 17-18</b>   |

**Minutes, Paw Paw Village Council  
Regular Meeting, August 28, 2017**

motion carried.

11. Motion by Rohr with support from Craddock to approve the recommendation of the Village President and appoint Susan Metzger to the DDA Board for the vacant term ending in 2020. All members present voting yes, motion carried.
12. Motion by Flores with support from Rohr to approve the request from The Paw Paw High School Student Council and grant the use of Village Streets on Friday, September 22<sup>nd</sup>, 2017 for the annual Homecoming Parade. The request also includes the services of traffic control for the event. All members present voting yes, motion carried.
13. Motion by Flores with support from Jarvis to approve Resolution 17-19 Fees for Solid Waste Removal. Roll call vote; Craddock, Rohr, Larcinese, Plaszczak, McIntosh, Jarvis and Flores voting yes, motion carried.
14. Motion by Jarvis with support from Craddock to approve Ordinance 448 Solid Waste Disposal in the CDB. Roll call vote; Craddock, Rohr, Larcinese, Plaszczak, McIntosh, Jarvis and Flores voting yes, motion carried.
15. No report
16. Flores reported the Department of Public Service Committee met. Items discussed include; Electric Study, Asset Management Program, Road Projects and update on the SRF project.
17. No report
18. No report
19. No report.
20. No report.
21. No report
22. No report.
23. No report.
24. No report
25. No report
26. No report

**DDA Appointments  
Susan Metzger**

**2017 Homecoming  
Parade PPS**

**Ongoing Business  
Res 17-19  
Solid Waste Fees**

**Ordinance 448 Solid  
Waste CBD**

**Committee Reports  
Finance & Admin**

**DPS**

**Master Plan Steering**

**Parks & Recreation**

**Downtown Develop**

**Fire Board**

**Historical  
Commission**

**Housing Board**

**Economic Develop**

**Planning Commission**

**Wellhead Protection**

**Minutes, Paw Paw Village Council  
Regular Meeting, August 28, 2017**

27. No report

**Wine & Harvest**

28. No report

**Farmers Market**

29. Motion by Jarvis with support from McIntosh to approve Resolution 17-20 to Commemorate the Distinguished Efforts of Village Manager, Larry Nielsen. Roll Call vote; Craddock, Rohr, Larcinese, Plaszczak, McIntosh, Jarvis and Flores voting yes, motion carried.

**Council Comments  
Res 17-20**

30. Council members and staff shared memories of Nielsen from the past 10 years of employment with the Village of Paw Paw as Village Manager.

31. Motion by Larcinese with support by Jarvis to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 9:32p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**DRAFT**

**Minutes, Paw Paw Village Council  
Regular Meeting, September 11, 2017**

- |   |   |
|---|---|
| 1. The regular Village Council meeting of Monday September 11, 2017 convened at 7:31 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.  | <b>Meeting Convened</b>   |
| 2. Present: President Roman Plaszczyk, (President Pro-Tem Eric Larcinese, excused) and Trustees Douglas Craddock, Mary McIntosh, (Marcos Flores, excused) Nadine Jarvis, and Donne Rohr. Also, present: Village Manager, Sarah Moyer-Cale, Village Clerk, Christopher Tapper, (Director, Department of Public Services, John Small, excused) and Chief of Police, Eric Marshall.  | <b>Members Present</b>  |
| 3. Motion by Rohr with support of Craddock to approve the Agenda for Monday, September 11, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>   |
| 4. Motion by Jarvis with support of McIntosh to approve the regular session meeting minutes of August 28, 2017. All members present voting yes, motion carried.   | <b>Approved Minutes</b>   |
| 5. Motion by Craddock with support of Rohr to approve accounts payable in the amount of \$754,944.66. All members present voting yes, motion carried. Next claims, Jarvis and McIntosh.   | <b>Accounts Payable</b>   |
| 6. Sharon Rice, Felica Smith and Nancy Kolosar were in attendance to discuss the Village of Paw Paw, Code of Ordinances regarding Dog Laws. Rice discussed an event that had taken place regarding her dog and another dog while she was walking in the park. Rice spoke of the positive experience with Officer Carlsen regarding the event. Rice would like the Council to review the current ordinance with reference to dogs that are not leashed.  | <b>Audience Participation</b>   |
| 7. Paul Lippens of McKenna and Associates was in attendance to present to the Village Council the Village of Paw Paw Master Plan update. McKenna thanked the Council for the opportunity to present the findings along with the opportunity to work on the updated project. Lippens has met with the Planning Commission, taken public comments, met with local leadership and is now ready for the Council to make final preparation to adopt Resolution 17-21 Master Plan Updates. A general discussion ensued regarding the presentation. It was the consensus of the Council to table the continued discussion and actions for Resolution 17-21 until next meeting. | <b>Presentation &amp; Guest<br/>Paul Lippens of<br/>McKenna – Master<br/>Plan</b> |
| 8. Motion by Rohr with support of Jarvis to grant and approve the request from the Paw Paw Area Rotary the use of Village Streets and support staff on December 9, 2017 from 9:00am to 11:00am for the annual Santa Run. All members present voting yes, motion carried.  | <b>New Business<br/>Santa Run 2017</b>  |
| 9. Rohr reported the Finance and Administration Committee met. Items discussed included; updated budget review of FY 2017-2018.   | <b>Committee Reports<br/>Finance &amp; Admin</b>                                  |

**Minutes, Paw Paw Village Council  
Regular Meeting, September 11, 2017**

- |   |                                  |
|---|----------------------------------|
| 10. No report   | <b>DPS</b>                       |
| 11. No report   | <b>Master Plan Steering</b>      |
| 12. No report   | <b>Parks &amp; Recreation</b>    |
| 13. No report.  | <b>Downtown Develop</b>          |
| 14. No report.  | <b>Fire Board</b>                |
| 15. No report   | <b>Historical<br/>Commission</b> |
| 16. No report.  | <b>Housing Board</b>             |
| 17. No report.  | <b>Economic Develop</b>          |
| 18. Jarvis reported the Planning Commission met. Items discussed included; Master Plan updates and Water Front Overlay District review.   | <b>Planning Commission</b>       |
| 19. No report   | <b>Wellhead Protection</b>       |
| 20. No report   | <b>Wine &amp; Harvest</b>        |
| 21. Jarvis reported the Farmers Market Committee met. Items discussed included; new meeting location discussion.  | <b>Farmers Market</b>            |
| 22. Plaszczak thanked all volunteers and those persons who helped make this year's Wine and Harvest Festival a success. Plaszczak noted the wonderful efforts of the Police Department and the Department of Public Services.                   | <b>Comments<br/>Plaszczak</b>    |
| 23. McIntosh thanked the WHF Committee and those who volunteered. The fireworks again were wonderful, and was glad to see such a wonderful turn out from the public.  | <b>McIntosh</b>                  |
| 24. Jarvis commented on the positivity and effort from all volunteers and Village Staff for making the Festival a success for the community.  | <b>Jarvis</b>                    |
| 25. Craddock thanked the Police Department for the continued efforts to make this year's Festival a safe and enjoyable event for all those who attended.  | <b>Craddock</b>                  |
| 26. Moyer-Cale thanked the efforts of all who help the Festival be a success. Moyer-Cale noted this year's festival was her first experience at the event and was excited to see how the community comes out to support such a wonderful event. | <b>Moyer-Cale</b>                |

**Minutes, Paw Paw Village Council  
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27. Moyer-Cale also reminded Council that Tony Minghine from MML would be at the Paw Paw Township Hall on September 19<sup>th</sup> for a presentation on municipal finance reform.

28. Chief Marshall thanked the Council for the positive comments of his department and would pass along the feedback to staff.

**Chief Marshall**

29. Motion by McIntosh with support by Jarvis to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:48p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczyk

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

**DRAFT**

**Minutes, Paw Paw Village Council  
Regular Meeting, September 11, 2017**

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| 1. The regular Village Council meeting of Monday September 11, 2017 convened at 7:31 p.m. at the Paw Paw Community Library 609 West Michigan Avenue, Paw Paw, Michigan. President Roman Plaszczyk presiding.   | <b>Meeting Convened</b>                       |
| 2. Present: President Roman Plaszczyk, President Pro-Tem Eric Larcinese, and Trustees Douglas Craddock, Mary McIntosh, Marcos Flores, Nadine Jarvis, and Donne Rohr. Also, present: Village Manager, Sarah Moyer-Cale, Village Clerk, Christopher Tapper, Director, Department of Public Services, John Small and Chief of Police, Eric Marshall.  | <b>Members Present</b>                        |
| 3. Motion by Larcinese with support of McIntosh to approve the Agenda for Monday, September 25, 2017. All members present voting yes, motion carried.  | <b>Approval of Agenda</b>                     |
| 4. Motion by Rohr with support of Craddock to approve the regular session meeting minutes of September 11, 2017. All members present voting yes, motion carried.   | <b>Approved Minutes</b>                       |
| 5. Motion by McIntosh with support of Jarvis to approve accounts payable in the amount of \$765,339.09. All members present voting yes, motion carried. Next claims, Larcinese and Rohr.   | <b>Accounts Payable</b>                       |
| 6. Let the record show no public comment was offered.  | <b>Audience Participation</b>                 |
| 7. Motion by Flores with support from Jarvis to approve the recommendation of the Planning Commission and adopt Resolution 17-21 the 2017 Master Plan. All members present voting yes, motion carried.   | <b>New Business<br/>Res 17-21 Master Plan</b> |
| 8. Motion by McIntosh with support from Jarvis to authorize the Village Manager to submit ballot affirmative votes on behalf of the Village of Paw Paw to serve as Directors of the Michigan Municipal League Liability & Property Pool. All members present voting yes, motion carried.   | <b>MML Directors Election</b>                 |
| 9. A general discussion took place regarding drafted Ordinance 460 – Dogs. Moyer-Cale indicate from the discussion from last meeting, were concerns regarding the current language of the Village of Paw Paw Ordinance with referencing Dogs in the Village. Moyer-Cale provided a draft to Council for discussion. Moyer-Cale also indicated the Village Attorney also reviewed the draft language. | <b>Draft Ordinance 460 Dogs</b>               |
| 10. Motion by McIntosh with support from Rohr to set a public hearing date for October 9, 2017 to take comments regarding drafted Ordinance 460 – Dog. Moyer-Cale indicated she would make amendments to the draft from this evenings discussion to reflect the changes. All members present voting yes, motion carried.   |   |

**Minutes, Paw Paw Village Council  
Regular Meeting, September 11, 2017**

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| 11. Motion by McIntosh with support of Craddock to approve Resolution 17-22 Support Mute Swan Management and authorize the Village Manager to communicate the Village's interest to the Maple Lake Association along with Paw Paw Township in mute swan management. All members present voting yes, motion carried.   | <b>Res 17-22<br/>Mute Swan<br/>Management</b>          |
| 12. Moyer-Cale provided to the Council some examples and concerns the Farmers Market was experiencing with parking overnight in the municipal lot where the market took place. A general discussion ensued regarding the suggested text for Ordinance change regarding overnight parking. The direction the Council provided to staff was to allow the continue parking to take place. The Farmer Market Board to discuss possible changes for next year. | <b>Ongoing Business<br/>Farmers<br/>Market/Parking</b> |
| 13. No report   | <b>Committee Reports<br/>Finance &amp; Admin</b>       |
| 14. Flores reported the Department of Public Services Committee met. Items discussed included; Asset Management Plan, Tyler Field updates, downtown dumpsters programs, SRF updates and 2017 road projects.   | <b>DPS</b>   |
| 15. Small provided to the Council a list of Heavy Road Maintenance that will begin in the next few weeks. Small noted the roads receiving crack filling, milling & reshaping. Small commented the project list was included in the adoption of the fiscal year 2017-2018 budget approval. Small noted the bids all came in under budget.  |  |
| 16. Motion by Flores with support from Larcinese to accept the recommendation from the Village President and dissolve the Master Plan Steering Committee. All members present voting yes, motion carried.   | <b>Master Plan Steering</b>                            |
| 17. No report.  | <b>Parks &amp; Recreation</b>                          |
| 18. Plaszczak reported the Downtown Development Authority met. Items discussed included; grant approved for roof repairs.   | <b>Downtown Develop</b>                                |
| 19. No report   | <b>Fire Board</b>                                      |
| 20. No report.  | <b>Historical<br/>Commission</b>                       |
| 21. No report.  | <b>Housing Board</b>                                   |
| 22. No report   | <b>Economic Develop</b>                                |
| 23. No report   | <b>Planning Commission</b>                             |
| 24. No report   | <b>Wellhead Protection</b>                             |

**Minutes, Paw Paw Village Council  
Regular Meeting, September 11, 2017**

25. No report.

**Wine & Harvest**

26. No report

**Farmers Market**

27. McIntosh asked Chief Marshall if the Police Department would be able to provide other examples regarding conflicting ordinances. McIntosh was concerns with learning about the Dog Ordinance and if there were other examples the Police Department found in the Village Code of Ordinances where there may be difficult to enforce.

**Comments  
McIntosh**

28. Moyer-Cale updated the Council regarding the Passport Grant the Village applied for back in the spring. Moyer-Cale comments the Village is still in the running for the possibility to receive funding for the project.

**Moyer-Cale**

29. Motion by McIntosh with support by Flores to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:50p.m.

**Adjournment**

Respectfully submitted:

\_\_\_\_\_  
Village President  
Roman Plaszczak

\_\_\_\_\_  
Village Clerk,  
Christopher Tapper

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